CITY OF MELROSE

MASSACHUSETTS

Annual Reports

1951

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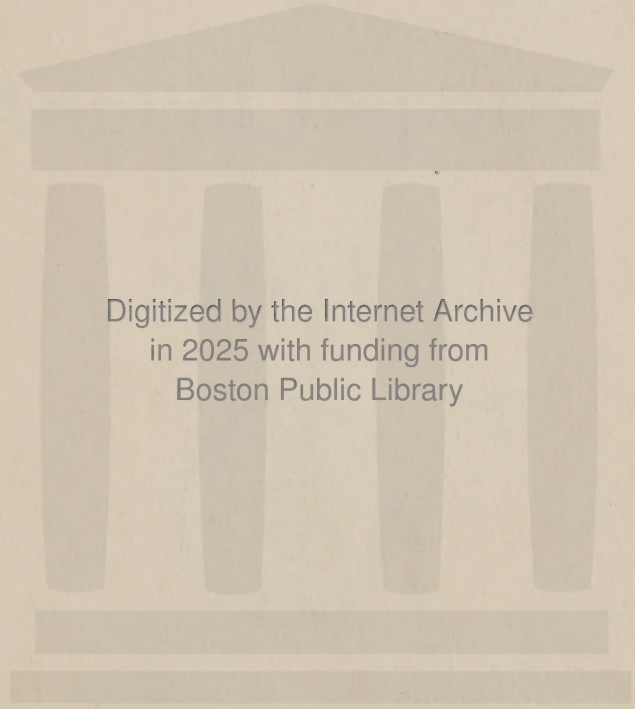

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CITY OF MELROSE

MASSACHUSETTS

Annual Reports

1951

PUBLISHED IN ACCORDANCE WITH ORDER
NO. 9866 OF THE BOARD OF ALDERMEN
UNDER THE DIRECTION OF THE
CITY CLERK AND THE SPECIAL
COMMITTEE ON EDITING
THE CITY REPORT

GOVERNMENT

OF THE

City of Melrose

Mayor

THOMAS L. THISTLE
95 Youle Street

President of the Board of Aldermen

RONALD H. WINDE
52 Wentworth Road

City Clerk

RAYMOND H. GREENLAW
38 Laurel Street

Aldermen-at-Large

Herman A. Black, 68 Wentworth Road
Walter W. Bruce, 260 W. Wyoming Avenue
Allen L. Giles, 62 Lovell Road
George E. Perham, 135 Porter Street

Ward Aldermen

1. Frank B. McLaughlin, 15 Stevens Road
2. Richard S. Bullens, 246 Porter Street
3. Ronald H. Winde, 52 Wentworth Road
4. Raymond E. Campbell, 75 Sheffield Road
5. Richard H. McIntosh, 86 Derby Road
6. Stanley G. Bunker, 159 First Street
7. George S. Traquair, 231 North Forest Street

STANDING COMMITTEES

of the

BOARD OF ALDERMEN, YEAR 1951

Appropriations

Alderman George S. Traquair, Chairman
Aldermen Bunker, Bruce, Campbell,
McLaughlin, Black, Bullens, McIntosh, Giles, Perham

Education, Health and Public Welfare

Alderman Stanley G. Bunker, Chairman
Aldermen McLaughlin, Bruce, Traquair, Campbell

Highways

Alderman Raymond E. Campbell, Chairman
Aldermen Traquair, McLaughlin, Bruce, Bunker

Protection and License

Alderman Frank B. McLaughlin, Chairman
Aldermen Bruce, Campbell, Bunker, Traquair

Public Service

Alderman Herman A. Black, Chairman
Aldermen Bullens, McIntosh, Giles, Perham

Finance

Alderman Allen L. Giles, Chairman
Aldermen McIntosh, Bullens, Black, Perham

Legal and Legislative

Alderman Richard S. Bullens, Chairman
Aldermen Black, Giles, McIntosh, Perham

Clerk of Committee

Wesley H. Murray 63 W. Emerson Street

CITY OFFICERS AND OFFICE HOURS

Acting under the authority of Section one-hundred and ten A of Chapter forty-one of the General Laws, inserted therein by Chapter two hundred and sixty-five of the Acts of nineteen hundred and forty-seven, the offices hereinafter named shall be open to the public for the transaction of business from 8 A.M. to 4:30 P.M. daily, except Saturdays, Sundays, and legal holidays:

The Offices of the city clerk, city collector, engineer and superintendent of public works, board of assessors, board of health, board of public welfare, city treasurer, city auditor, building commissioner and veterans' services.

Except during the months of July and August and on legal holidays, the aforesaid offices shall be open on the first and third Mondays of every month from 7 P.M. to 9 P.M. and on all other Monday evenings from 7 P.M. to 8 P.M. (Revised Ordinances, Chapter 2, Section 56, as amended).

City Clerk
Raymond H. Greenlaw

Assistant City Clerk
E. Maude Brown

City Treasurer and Collector
S. Homer Buttrick

City Auditor
Edward J. Donovan

Engineer and Superintendent of Public Works
Glen S. Weeks

City Solicitor
A. Van Allen Thomason

Mayor's Secretary
Blanche E. Nickerson

FIRE DEPARTMENT

Chief
Sidney C. Field

Deputy Chief
Office Vacant

Fire Warden
Sidney C. Field

POLICE DEPARTMENT

Captain
George D. McWilliams

Lieutenant
Robert A. Lloyd

Building Commissioner
Malcolm G. Fillmore

Inspector of Plumbing
Fred A. Young

Inspector of Animals and Slaughtering
Cornelius Thibeault, V. S.

Sanitary Inspector
John J. Devine

Sealer of Weights and Measures
Wesley H Murray

Civil Defense Department
Harold W. Poole, Director
(Resigned Nov. 27, 1951)
Lawrence E. Lovejoy, Director

Veterans' Agent and Director of Veterans' Services
Dr. H. Leslie Trickey

Advisory Board for Veterans' Services

Rev. Joseph F. Bonner
Frank C. Gardner
William H. Gibbons
Dr. Ralph D. Leonard
Richard H. McIntosh
Harold W. Poole
Louis J. Savarino
George F. Wallburg

Assessors

Roger W. Brown, Chairman	Term expires 1952
Norman D. MacDonald	Term expires 1951
Henry L. Restall	Term expires 1953

Lawrence E. Lovejoy, Executive Clerk

Inspector of Wires
Fred A. Edwards

Board of Health

Dr. Frederick A. Dunham, Chrm.	Term expires 1954
Edward L. Kelly	Term expires 1952
Paul E. Troy	Term expires 1953

City Physician
Dr. Frederick A. Dunham

School Physicians
Dr. Frederick A. Dunham
Dr. Thomas M. Hearne
Dr. Francis D. McCarthy

Board of Public Welfare

Roy M. Cushman, Chairman	Term expires 1952
Vivian B. Adams	Term expires 1954
John W. Huse	Term expires 1953
Gladys E. Menten	Term expires 1952
William J. Neely	Term expires 1954

Mary J. Melville, Agent

Park Commission

Harold W. Poole, Chairman	Term expires 1956
John T. Brady	Term expires 1955
Edgar A. Perry	Term expires 1952
Kenneth G. Swindell	Term expires 1954
Benjamin R. Vaughan	Term expires 1953

Francis J. Meehan, Asst. Superintendent

Recreation Commission

John T. Brady, Chairman	Lewis H. Keith
Florence W. Morse, Rec. Sec'y.	John M. Kirk
Margaret B. Restall, Corr. Sec'y.	Harold T. Rand
Theodore K. Cathcart (resigned)	Henry A. Tyler
L. Arthur Johnson	Donald A. Welch (resigned)

Board of Appeal

Clinton C. Lawry, Chairman	Term expires 1952
Melvin R. Jenney	Term expires 1952
Harry Brettell	Term expires 1956
William H. Jones	Holdover
George H. Varney	Term expires 1954

Edwin H. King, Clerk

Superintendent of Schools

Harold T. Rand

School Committee Members

Herbert N. Faulkner, Chairman	Term expires 1952
Chester M. Cummings	Term expires 1954
Robert A. Friend	Term expires 1954
John W. Hess	Term expires 1952
Kenneth L. Maclachlan	Term expires 1952
Caroline H. Scott	Term expires 1952
Anna C. Washburn	Term expires 1952
Donald A. Welch	Term expires 1954
Leighton H. York	Term expires 1954

Trustees of Memorial Building

Dr. Harold L. Margeson, Chairman	Term expires 1953
Robert T. Boynton	Term expires 1952
Leslie B. Ellis	Term expires 1954
Orlando W. Foss	Term expires 1954
Louis K. McNally	Term expires 1952

Personnel Board

Fred R. Nelson, Chairman	Term expires 1952
Geoffrey G. Fett	Term expires 1954
Ralph Y. Scott	Term expires 1953
Robert E. Steer	Term expires 1953
One Vacancy	

Trustees of Public Library

Elinor H. Tibbetts, Chairman	Term expires 1953
William L. Carney	Term expires 1952
Edwin C. Kemp	Term expires 1954
Edwin W. Lundquist	Term expires 1953
Dr. Melvin H. Nicholls	Term expires 1954
Elisabeth M. Perkins	Term expires 1952

Helen Anderson, Librarian

Cemetery Committee

William J. McClintock, Chairman

Joseph Casey — Arthur D. King

Howard O. Milton, Superintendent

Inspector of Veterans' Graves

Henry F. Weiler

Registrars of Voters

Charles E. Holt, Chairman	Term expires 1954
Fergus W. Griffin	Term expires 1952
Edward J. Murphy	Term expires 1953
Raymond H. Greenlaw, City Clerk	Ex-officio

Assistant Registrars of Voters

Helene K. Barrett	Mary A. McHatton
Earle H. Boyce	Grace F. Mitchell
Katherine D. Boynton	Dell H. Mullin
Helen D. Brackett	Frances M. O'Connell
Mary H. Condell	Helen P. Sykes
Catherine A. Galvin	Julia A. Twohig
Barbara H. Gove	Gertrude E. White
George W. Jepson, Jr.	Mary R. Winslow

Dog Officer

Dr. Ernest W. Rivers

Planning Board

Edward F. Riley, Chairman	Term expires 1955
Zilpha C. Huntress, Secretary	Term expires 1954
William L. Bailey	Term expires 1953
Robert D. Culver	Term expires 1953
Douglas B. S. Dalton	Term expires 1952
Ralph E. Gott	Term expires 1956
Edward M. Laskey	Term expires 1956
Mary D. Whitney	Term expires 1954
Royal Barry Wills	Term expires 1955

Retirement Board

Edward J. Donovan, Chairman	City Auditor
Martin J. Armstrong, Secretary	Term expires 1953
Robert L. Hutchinson	Term expires 1952

Fence Viewers

Clyde O. Bailey — Arthur L. Marr

Constables

George D. McWilliams — Guy A. Storer

Wesley H. Murray

Keeper of the Lock-up

George D. McWilliams

MAYOR'S MID-TERM ADDRESS

The Mayor's remarks will be brief. The present Board of Aldermen has been keenly alert to the needs of our progressive "city of homes", and the Mayor wishes to express his sincere thanks for your diligent efforts to arrive at the most desirable solutions of our many problems, and to congratulate Alderman Ronald H. Winde upon his well deserved re-election as President of the Board.

City and town fathers throughout the Commonwealth envy the many fine characteristics of residential Melrose, its freedom from debt, freedom from liquor, freedom from gambling, and the fact it is the only city in Massachusetts that has helf the same tax rate for the past three years. The latter accomplisyment is especially noteworthy, because of no appreciable increases in real or personal property assessments, and the many recently completed major improvements.

Melrose is most fortunate in having completed the Horace Mann School, Athletic Field, new Police Station, Wyoming Cemetery Office Building, Field House at Pine Banks Park, playground enlargements, and to have signed a contract for the Northeast Sewer, previous to the current increase in construction costs. Due to the war efforts it is obvious that building in the near future will be greatly restricted

The 1946 School Department Budget was $495,654.15, and the proposed School Department Budget for 1951 is $962,824.00, an increase of $467.169.85 in five years, almost one hundred per cent. This extraordinary increase was due partly to "equal pay for women teachers", and the establishment of kindergartens and a dental clinic. The Board of Aldermen has little or no control over these expenses, although they represent about 45% of our tax levy.

The immediate problems of 1951 are important but limited in number (a) adequate civilian defense against enemy warfare, (b) equitable adjustment of salaries and wages of city employees to meet the ever increasing cost of living and maintain good working morale, (c) surfacing and operating of Dill's Court parking area, (d) initial improvements at Ell Pond Park, (e) necessary street, water and sewer installations, (f) additions to our stabilization fund.

In consequence of the unprecedented costs imposed upon the City by the present expensive manner of operating the Commonwealth of Massachusetts and the Metropolitan District Commissions, the substantial reduction in the amounts received from the State for Schools and from corporation taxes, the above-mentioned school costs, and the unavoidable overhead expenses of running the City during this period of inflation, a substantial rise in the rate seems inevitable and beyond the control of the Mayor and Board of Aldermen. Notwithstanding generally low assessments, no general increase in assessments is recommended or expected, it being against the administration policy to have assessments reflect current market prices. The Mayor is confident the Board will continue as "the watch dog of the treasury".

The Mayor is most apprehensive respecting the vigorous and continuing efforts of the Mayor of Boston and metropolitan "politicians" to

lighten their financial burdens by advocating a consolidation of the greater Boston area. It appears obvious from bills re-introduced in the Legislature, the persistent advocary of innocent-appearing plans by public officials, and several elaborate and expensive pamphlets recently received by the Mayor, that the proponents will continue to seek the rich spoils of consolidation until they reap the harvest.

The citizens of Melrose are again, again, and again warned of these highly injurious schemes, and the Mayor hopes for increased support in his fight against the evils of political alliance with Boston and the gradual loss of our indentity and self-rule. Complacency is dangerous.

We fervently pray that the war clouds will disappear during 1951, and that this new year will bring increased contentment and prosperity to people all over the World.

Respectfully submitted

Thomas L. Thistle
Mayor

REPORT OF BOARD OF ASSESSORS

To His Honor, the Mayor, and
The Honorable Board of Aldermen

Gentlemen:

The Board of Assessors respectfully submits the following report of the Assessing Department for the year ending December 31, 1951:

Taxable Valuation of the City:		
Real Estate	$ 40,146,050.00	
Personal Estate	3,554,250.00	
Total	$ 43,700,300.00	
Tax Rate $46.00 per $1,000.00		

BUDGET

City Appropriations:		
To be included in the Tax Levy	$ 2,796,487.39	
From Available Funds	200,763.66	
Total Appropriations		$ 2,997,251.05
State Assessments - 1951 Estimates:		
State Audit of Municipal Accounts	$ 2,225.84	
State Examination of Retirement System	156.54	
Smoke Inspection Service	572.01	
Metropolitan Parks:		
Reservations	25,858.69	
Metropolitan Sewerage:		
North System	56,028.85	
Metropolitan Water	24,821.04	
Total 1951 State Estimates		$ 109,662.97
State Assessments - 1950 Underestimates:		
Metropolitan Parks:		
Reservations	$ 1,255.50	
Metropolitan Sewerage:		
North System	4,043.97	
Total 1950 State Underestimates		$ 5,299.47
County Assessments - 1951 Estimates:		
County Tax	$ 98,478.29	
Tuberculosis Hospital (Actual)	28,422.61	
Total 1951 County Estimates		$ 126,900.90
OVERLAY 1951		$ 27,000.00
OVERLAY DEFICITS:		
1948		$ 8.40
TOTAL - ALL APPROPRIATIONS AND ASSESSMENTS		$ 3,266,122.79

LESS DEDUCTIONS

Estimated Receipts - City 1951:		
Motor Vehicle and Trailer Excise	$ 185,444.81	
Licenses	5,361.50	
Fines	989.59	
Special Assessments	19,103.90	
General Government	10,059.43	
Protection of Persons & Property	490.10	
Health & Sanitation	28,813.64	
Highways	3,498.03	
Charities	22,578.83	
Old Age Assistance	152,430.38	
Veterans' Benefits	10,399.76	
Schools	12,946.97	
Recreation	257.37	
Public Services	141,475.83	
Cemeteries	9,428.70	
Interest	3,891.23	
Total 1951 Estimated City Receipts		$ 607,170.07
Estimated Receipts - State 1951:		
Gas & Electric Franchise Tax	$ 96.22	
Income Tax	171,487.05	
Corporation Taxes	103,386.15	
Old Age Tax (Meals)	6,921.26	
Increase approved by Commissioner	118,674.11	
Total 1951 Estimated State Receipts		$ 400,564.79
State Overestimates 1950:		
Smoke Inspection Service	$ 23.19	
Metropolitan Sewerage:		
North System	10,000.00	
Total 1950 State Overestimates		$ 10,023.19
County Tax - 1950 Overestimate		$ 19,349.28
AVAILABLE FUNDS		$ 200,763.66
TOTAL ALL DEDUCTIONS		$ 1,237,870.99
ALL APPROPRIATIONS AND ASSESSMENTS		$ 3,266,122.79
LESS ALL DEDUCTIONS		1,237,870.99
AMOUNT TO BE RAISED BY TAXATION		$ 2,028,251.80

HOW RAISED:		
9019 Polls @ $ 2.00		$ 18,038.00
Personal Tax $ 3,554,250. @ $46.00		163,495.50
Real Estate $40,146,050. @ 46.00		1,846,718.30
		$ 2,028,251.80

ADDENDUM

YEAR	CENSUS	DWELL-INGS	POLLS	VALUE BUILDINGS	VALUE LAND	TOTAL VAL. REAL ESTATE	VALUE PERSONAL ESTATE	TOTAL VALUA-TION	RATE PER $1,000	CITY APPRO-PRIATION	SEWER-AGE TAX	OTHER STATE LEVIES	STATE TAX	COUNTY TAX	OVERLAY	TOTAL TAX LEVY	YEAR
1932	23,783	5,035	7,116	26,678,850	7,887,000	34,565,850	2,225,100	36,820,950	31.80	1,327,235.27 †90,057.05	17,334.15	92,873.07	50,797.50	50,847.38 8,893.99	21,674.18	1,659,712.59 *467,458.38	1932
1933	23,534	5,076	7,240	26,649,700	7,931,200	34,580,900	2,108,600	36,689,500	33.60	1,348,025.24 †206,930.62	16,643.37	90,190.89	46,890.00	47,082.90 16,653.34	34,866.13 239.34	1,807,521.83 *553,034.63	1933
1934	23,565	5,432	7,299	26,718,150	7,896,500	34,614,650	2,076,550	36,691,200	33.00	1,356,488.97 †161,818.77	15,919.98	83,642.67	52,100.00	51,830.98 15,538.41	27,844.47 4,088.45	1,769,272.70 *543,865.10	1934
1935	24,256	5,455	7,575	26,682,550	7,979,650	34,662,200	2,200,200	36,862,400	36.00	1,472,523.20 †58,458.65	15,900.00	86,026.53	53,200.00	53,368.63 14,369.73	22,072.32 211.20	1,776,130.26 *433,933.86	1935
1936	23,924	5,497	7,577	26,544,150	7,966,900	34,511,050	2,145,200	36,656,250	32.00	1,357,988.36 †252,452.98	19,348.97	84,984.35	16,800.00	55,441.81 15,567.21	19,812.19 892.02	1,823,287.89 *635,133.89	1936
1937	23,891	5,674	7,106	27,013,900	7,972,300	34,986,200	2,420,000	37,406,200	33.80	1,416,969.65 †138,894.78	22,612.66	86,408.42	64,400.00	56,912.59 15,608.79	15,889.11 3,167.76	1,820,863.76 *542,322.20	1937
1938	24,050	5,748	7,175	27,619,400	8,089,000	35,708,400	2,807,500	38,515,900	34.40	1,502,168.38 †61,646.44	22,916.59	89,157.51	50,440.00	59,058.70 32,760.51	18,876.83 1,084.67	1,838,109.63 *498,212.67	1938
1939	24,670	5,790	7,977	27,584,800	8,189,000	35,773,800	2,726,250	38,500,050	33.80	1,491,463.07 †102,231.21	27,001.39	142,027.68	104,040.00	49,678.46 18,408.73	17,925.87	1,952,776.41 *635,520.72	1939
1940	25,232	5,858	8,191	27,749,950	8,047,250	35,797,200	2,727,800	38,525,000	33.60	1,512,704.20 †57,768.78	28,982.80	81,387.41	92,480.00	49,678.46 18,998.84	29,317.13	1,871,317.62 *560,495.62	1940
1941	25,511	5,926	8,281	27,859,050	7,939,600	35,798,650	2,723,450	38,522,100	31.60	1,475,192.60 †58,077.51	33,226.90	72,049.39	100,485.00	57,506.55 17,281.83	29,226.58 2,024.83	1,845,071.19 *611,210.83	1941
1942	25,896	5,875	8,486	28,453,600	7,971,250	36,424,850	2,676,750	39,101,600	30.60	1,445,152.91 †104,482.00	30,823.77	71,335.63	91,350.00	48,063.67 17,498.85	27,207.70 580.71	1,836,495.24 *623,014.28	1942
1943	26,649	5,887	8,838	28,698,600	7,931,900	36,630,500	2,729,200	39,359,700	28.40	1,385,174.55 †79,284.55	31,938.34	64,856.13	30,450.00	43,324.31 10,571.89	17,553.72	1,663,153.49 *527,662.01	1943
1944	27,412	5,885	9,195	28,624,500	8,035,950	36,660,450	2,715,900	39,376,350	29.60	1,402,782.15 †199,898.08	29,159.69	80,378.72	76,351.00	51,223.86 12,302.59	18,051.80	1,870,147.89 *686,339.93	1944
1945	27,971	5,881	9,329	28,671,500	7,909,800	36,581,300	2,806,050	39,387,350	29.60	1,499,942.80 †191,089.31	29,762.25	71,522.56	42,908.00	53,313.34 12,375.71	16,286.28 250.00	1,867,450.25 *682,926.69	1945
1946	27,938	5,880	9,324	28,702,200	7,908,350	36,610,550	2,913,000	39,423,550	31.60	1,560,615.98 †182,790.95	34,052.28	39,113.24	31,600.00	62,376.97 10,001.77	17,480.45 312.40	1,938,344.04 *673,981.86	1946
1947	27,761	5,901	9,089	28,973,700	7,916,800	36,890,500	3,093,950	39,984,450	36.00	1,863,980.44 †257,748.14	43,122.85	43,305.96	31,600.00	76,511.38 14,344.76	15,772.18 94.00	2,346,479.71 *888,909.51	1947
1948	27,754	5,977	9,015	29,736,800	7,961,800	37,698,600	3,365,750	41,064,350	42.00	2,236,368.14 †553,127.10	47,646.33	42,435.28	0.00	68,879.51 14,344.76	18,248.39 1,153.11	2,982,202.62 *1,239,469.92	1948
1949	27,928	6,076	9,015	30,599,200	8,041,750	38,640,950	3,630,800	42,271,750	42.00	2,275,091.66 †505,779.95	50,536.79	53,625.77	0.00	86,952.17 19,326.54	25,008.40 625.80	3,016,947.08 *1,223,503.58	1949
1950	27,973	6,156	8,981	31,168,500	8,079,400	39,247,900	3,360,600	42,608,500	42.00	2,453,410.37 †425,385.17	61,384.35	65,614.32	0.00	114,034.08 21,887.19	25,000.00 529.67	3,167,245.15 *1,359,726.15	1950
1951	28,226	6,279	9,019	31,996,700	8,149,350	40,146,050	3,554,250	43,700,300	46.00	2,796,487.39 † 200,763.66	60,072.82	54,889. 62	0.00	98,478.29 28,422.61	27,000.00 8.40	3,266,122.79 *1,237,870.99	1951

† From Available Funds
* Receipts

Number of Persons, Partnerships and Corporations assessed	6,896
Number of Persons assessed for Poll Tax	9,028
Number of Motor Vehicle Excises levied	10,401
Number of Horses assessed upon	25
Number of Cows assessed upon	0
Number of Dwellings assessed upon	6,279

VALUATION OF EXEMPTED PROPERTY

	PERSONAL	REAL ESTATE
City Property Publicly Used	$ 414,900.00	$ 4,962,550.00
City Property Not So Used		86,975.00
Benevolent Institutions	265,000.00	361,700.00
Cemeteries	500.00	23,400.00
Charitable Institutions	5,500.00	46,400.00
Houses of Religious Worship	39,500.00	976,900.00
Literary Institutions	12,500.00	171,600.00
Organizations of War Veterans	3,000.00	19,100.00
Parsonages		44,500.00
Commonwealth of Massachusetts		17,000.00
	$ 740,900.00	$ 6,710,125.00

The following additional assessments were committed:

Motor Vehicle Excise (10,401)		$ 221,494.18
Apportioned Sewer Assessments	$ 4,114.99	
" Sidewalk "	2,472.73	
" Street	1,872.57	
" Committed Interest	2,216.48	$ 10,676.77
Unapportioned Sewer Assessments	$ 145,338.39	
" Sidewalk "	3,271.30	
" Street "	162.00	$ 148,771.69
Additional Polls (9)		18.00

During the year 29,544 items were committed to the Collector.

Respectfully Submitted:

Roger H. Brown

Henry L. Rostorff

Kenneth D. MacDonald

ANNUAL REPORT
OF THE
BOARD OF HEALTH

of the

CITY OF MELROSE

for the

Year Ending December 31st
1951

Organization of Board
Frederick A. Dunham, M.D., Chairman
Paul E. Troy, Atty., Edward L. Kelly, Members
Helen F. Adams, Agent

School Physicians
Thomas M. Hearne, M. D. Francis D. McCarthy, M.D.
Frederick A. Dunham, M.D.

Dentist
Ezra J. Kennison, D.M.D.

Dental Hygienists
Eleanor D. Hovey Frances W. Sargent
Hazel E. Sederquist

Public Health Nurses
Johanna P. M. Versteeg, P.H.N., Supervisor
Genevieve J. Creeley, P.H.N. Jane H. Lord, P.H.N.

Inspectors

Plumbing	Fred A. Young
Sanitary	John J. Devine
Animals	Cornelius Thibeault, D.V.S.

REPORT OF THE SANITARY INSPECTOR

To the Honorable Mayor and Board of Aldermen,
City of Melrose 76, Mass.

Gentlemen:

We submit herewith a review of the health conditions in the city and a statement of the acts of the Board of Health for the year ending December 31, 1951.

CHANGES IN PERSONNEL -

On May 21st, 1951, Mrs. Jane H. Lord was added to the staff of public health nurses replacing the vacancy created by the resignation of Miss Elizabeth Boyd.

In December, the City of Melrose accepted the provisions of Chapter 754 of the Acts of 1951 which provided for the retirement of Mr. Fred A. Young as Plumbing Inspector. After serving in this capacity most conscientiously and efficiently for the past twenty-seven years, he was retired on December 31, 1951. Mr. Young deserves the highest compliment of City Officials and Melrose citizens alike. His long term of faithful service was indeed a commendable one.

RECOMMENDATIONS -

Larger office space for public health personnel, laboratory facilities for the sanitary inspector and proper space for the immunization and well baby clinics are still most urgently needed.

DENTAL CLINIC -

The Melrose Dental Clinic, offering fluoride prophylaxsis to all school children in Melrose and restorative dentistry to those Melrose children showing financial need, was in full operation during the school year A detailed account of the work performed by this clinic is presented in the report of the Supervisor of Nursing. Such restorative dentistry performed in our local clinic was supplementary to that provided for needy children at the Forsythe Dental Clinic. Those children attending the Forsythe Clinic were provided with weekly bus transportation to and from the clinic.

This department wishes to express its appreciation to Dr. Ralph B. Diamond, Dr. Frederick A. Trevor and Dr. Warren L. Adams, members of the Mayor's Dental Committee, for their untiring effort and personal interest in the success of the clinic and the dissemination of material encouraging a keener interest in dental health education.

An intensive study into the advisability of fluoridation of the Melrose water supply has been made by members of the Board of Health and the Mayor's Dental Committee. As a result thedepartment has approved and recommended to the State and Metropolitan District Commission fluorine supplementation to our water supply.

SCHOOL HEALTH -

The school health program covered medical examinations and nursing in the eleven public and two parochial schools with an approximate census of 3500 pupils. This program also included the immunization of needy children against diphtheria, whooping cough and tetanus As in the past upon completion of the physical examination teacher-nurse conferences were held for the benefit of the teacher, nurse, parent and child. A complete list of handicapped children (children with cerebral palsy, torticollis, history of rheumatic fever, cardiac, infantile paralysis,deformities, vision and hearing, etc.) is kept at the Board of Health office and kept up-to-date by the nurses through contacts with children and parents. Every attempt is made to improve these defects within the school system in order to assist their physical and psychological adjustment.

SANITATION -

NUISANCES - One hundred thirty eight complaints were received by the department which were investigated by the Sanitary Inspector. New regulations covering the nuisance created by the keeping of various animals and fowl were proposed by this department and after one or two public hearings, these regulations were finally adoptedby the board on June 25, 1951. After publication in the local papers these regulations became effective September 15,1951.

BAKERIES - Our bakeries received the required semi-annual inspections and objectionable practises were called to the owner's attention. In a few instances reinspections were necessary where definite corrective measures had to be instituted. A total of thirty-four inspections were made.

MILK - All milk sold in the city is pasteurized thus protecting the community from such milk borne diseases as tuberculosis, undulant fever, scarlet fever, septic sore throat, etc. All milk supplies continue to be of high grade.

RESTAURANTS - Sanitary inspection ofrestaurants drug stores, and stores selling food and soft drinks consumed on the premises were made and in general found to meet the standard requirements. A food handlers' course consisting of four lectures were held through the month of December. In addition to these lectures, several moving pictures bearing upon the subject matter were shown. An average attendance of twenty-five persons attended these four sessions.

SEWERS - We have continued in our program to abolish cesspools whenever possible and encourage sewer connections in order to materially add to the sanitary conditions of the city. In this respect, thirty-eight old houses abolished cesspools and made sewer connections during 1951.

COMMUNICABLE DISEASES -

POLIOMYELITIS - There was a low incidence of this disease with but two cases reported in the city both non-paralytic.

SCARLET FEVER - We had 12 cases of scarlet fever reported this year as compared to 38 in 1950.

WHOOPING COUGH - The number of cases had again declined to the lowest figure in the past ten years.

DIPHTHERIA - One case of diphtheria in a fourteen year old boy was reported to us this year. This boy was not a Melrose resident but was visiting from New York. The patient was well and returned to his residence in New York before the culture report was received.

MUMPS - The state wide epidemic of mumps did not skip our city but gave us a total of 179 cases.

RABIES CONTROL - The program for the control of rabies was held two days in May at a charge of 50¢ per dog. 414 dogs were immunized which is a slight increase over last year. The net cost to the city per dog for the immunization was 10¢.

TUBERCULOSIS - Thirteen new cases were reported during the year, the diagnosis in one woman later being revoked. The average age of the new cases was 47 years, the oldest being 88 years and the youngest 2 years. There were three deaths whose average age at death was 65 years the oldest being 88 years and the youngest 52 years.

A community chest Xray survey for the detection of tuberculosis is promised by the Middlesex Health Association in 1953.

The Melrose Board of Health expresses its sincere thanks and appreciation for the courtesy of the Mayor, Board of Aldermen and to the various departments for their cooperation during the past year.

F. A. Dunham, M.D. ..... Board of

P. E. Irons ..... Health of

Edward L. Kelly ..... Melrose

TABLE I

FINANCIAL STATEMENT

	1951	Totals 1951	Totals 1950
Total Appropriation		$41,780.00	$38,443.00
EXPENDITURES			
Salaries & Wages		$21,874.75	$19,623.00
Chairman	$ 3,856.25	$ 2,300.00	
Board Members	120.00	120.00	
Clerk	2,684.50	2,548.00	
Substitute Clerk	60.00	30.00	
School Physicians	1,250.00	1,500.00	
Public Health Nurses	7,839.00	7,300.00	
Inspector of Animals	675.00	675.00	
Sanitary Inspector	3,240.00	3,000.00	
Plumbing Inspector	2,150.00	2,150.00	
Other Expenses		1,754.33	1,594.82
Telephone	227.00	196.75	
Car Maint.-Plumbing Inspect.	175.29	59.45	
Car Allowance-Public Health Work @ 8¢ per mile	1,083.92	1,010.97	
Postage & Express	23.51	46.03	
Office Supplies	81.10	155.84	
Sundries and Printing	163.51	125.78	
Tuberculosis		8,578.36	7,243.14
Outside Aid	360.86	339.64	
Board & Supplies in Hosp.	8,217.50	6,903.50	
Quarantine & Contagious Disease		369.28	733.84
Care & Disposal of Stray Animals		363.50	492.00
Immunization of Dogs		249.74	198.31
Transp.-Children Dental Clinic		522.00	522.00
Dental Clinic:			
Salaries & Wages		4,552.00	3,750.00
Equipment and Supplies		793.76	2,963.19
Care of Premature Babies		800.84	1,111.25
Total Expenditures		$39,858.56	$38,231.55
Revenues of Board of Health*		$ 1,337.17	$ 4,527.17
Licenses and Permits	207.50	166.50	
Reimbursements	922.67	4,163.67	
Dog Clinic	207.00	197.00	
*Not available for use			
County Tax		$28,422.61	$21,887.19

TABLE II

DEATHS IN MELROSE (INCLUDING MELROSE HOSPITAL) CLASSIFIED AS TO CAUSE

		MALES	FEMALES
I.	Infectious and Parasitic Diseases	0	2
II.	Cancer and Other Tumors	27	32
IV.	Diseases of the Blood & Blood-forming Organs	3	2
VI.	Diseases of the Nervous System & Sense Organs	27	34
VII.	Diseases of the Circulatory System	79	65
VIII.	Diseases of the Respiratory System	11	14
IX.	Diseases of the Digestive System	5	7
X.	Diseases of the Genito-urinary System	5	3
XIV.	Congenital Malformations	1	0
XV.	Diseases Peculiar to the First Year of Life	5	7
XVI.	Senility	0	0
XVII.	Violent or Accidental Deaths	8	4
XVIII.	Ill-defined & Unknown Causes	0	0

There were 16 stillbirths in 1951 in Melrose

Deaths of all persons in Melrose.....Males.....171
Females...170
Total 341

There were 10 stillbirths to Melrose residents in 1951

Deaths of all Melrose residents.....Males.....165
(exclusive of stillbirths) Females...162

Of these deaths, children under one year..... 11
Persons over sixty five years.....215

TABLE III

INFANT MORTALITY TO ALL MELROSE PARENTS

Year	Live Births	Deaths Infants under one year	Infant mortality per 1000 Live Births
1946	495	8	16.1
1947	540	13	23.5
1948	497	8	16.1
1949	484	10	20.2
1950	487	11	24.6
5 year average			20.3
1951	483	11	20.2

Children born in Melrose to Melrose parents..... 296
(Including 9 stillbirths)
Children born elsewhere to Melrose parents..... 187
(Including 1 stillbirth)
Children born in Melrose to non-residents..... 601
(Including 7 stillbirths)
Total (Including stillbirths) 1084

POPULATION JANUARY 1, 1951 - 28,226

	1946	1947	1948	1949	1950	1951
Apparent death rate per 1,000 population	10.2	10.1	11.5	11.3	10.4	11.5

TABLE IV

INFANT MORTALITY FOR MELROSE RESIDENTS

Class No.	Year 1951		AGES Under 1 yr.	Under 1 mo.	Under 1 dy.	1-2 dys.	2-3 dys.	3 dys. to 1 wk.	1-2 wks.	2-3 wks.	3 wks. to 1 mo.	1-2 mos.	2-3 mos.	3-6 mos.	9-12 mos.
107	Bronchopneumonia	M	1	1				1						1	
		F	1												
108	Virus Pneumonia	M	1									1			
		F													
159	Premature Births	M	3	3	1	2									
		F	3	3	3										
161	Other Diseases Peculiar to Early Infancy	M	1										1		
		F	1	1		1									
	Total		11	8	4	3		1				1	1	1	

TABLE V

CASES & DEATHS OF CERTAIN DISEASES FOR TEN YEARS

	Diphtheria		Scarlet Fever		Typhoid Fever		Measles		Lobar Pneumonia		Poliomyelitis		Whooping Cough		Tuberculosis Pul. & Miliary		Tuberculosis Meningeal		Other Forms	
	Cases	Deaths	Cases	Deaths	Cases	Deaths	Cases	Deaths	Cases	Deaths	Cases	Deaths	Cases	Deaths	Cases	Deaths	Cases	Deaths	Cases	Deaths
1942	0	0	58	0	0	0	157	0	45	6	0	0	12	0	13	2	0	0	2	0
1943	4	0	67	0	0	0	396	0	23	6	1	0	43	0	7	6	0	0	0	1
1944	1	0	99	0	1	0	251	0	25	7	2	0	6	0	10	5	0	0	1	0
1945	3	0	94	0	0	0	17	0	6	0	2	0	38	0	10	8	0	0	1	1
1946	1	0	23	0	0	0	231	0	12	2	0	0	39	0	8	8	0	0	0	0
1947	1	0	11	0	0	0	146	1	9	2	1	0	56	0	5	4	1	0	0	0
1948	1	0	9	0	1	0	166	0	12	0	1	0	19	0	9	5	0	0	1	2
1949	0	0	19	0	0	0	414	0	1	0	25	2	33	0	4	4	0	0	0	0
1950	0	0	38	0	0	0	45	0	3	0	3	0	47	0	11	2	0	0	0	0
1951	1	0	12	0	1	0	66	0	1	0	2	0	2	0	12	3	0	0	0	0

REPORT OF THE SUPERVISOR OF NURSING

Board of Health,
Melrose 76, Mass.

Gentlemen:

I respectfully submit the public health nursing report for the year 1951.

Miss Elizabeth Boyd, public health nurse, tendered her resignation, to take effect April 1, 1951 after a short stay of three months, due to illness in her family. The department was very sorry to have her leave.

The department was fortunate to obtain the services of Mrs. Jane H. Lord, who is a graduate of the Winchester Hospital and has taken post graduate courses in public health at Simmons College. She began her duties May 21, 1951.

COMMUNICABLE DISEASE CONTROL -

One case of typhoid fever and one case of diphtheria (not a Melrose resident) were reported.

Twelve homes were placarded for scarlet fever as required by law.

There were two cases of non-paralytic polio as compared three cases in 1950. No deaths occurred.

Fifty three visits were made to forty one cases with communicable diseases.

IMMUNIZATION CLINICS -

12 clinic sessions were held with Dr.F. A. Dunham officiating.

50 babies and pre-school children received the triple antigen. series for the protection of diphtheria-whooping—cough and tetanus and 12 children received the booster dose.

The State Department of Health recommends, that babies receive the three injections of the triple antigen at the age of 3 to 6 months followed by a booster dose a year later, and at the ages of 5-12 years.

In the schools, 143 pupils were immunized and 62 received boosters.

	Boosters 1 dose		Triple Antigen 3 doses	
	In Schools	In Clinic	In Schools	In Clinic
Infants up to 1 year	0	0	0	38
Pre-school 1-5 years of age	0	12	0	12
School 5 years and over	143	0	62	0

TUBERCULOSIS CONTROL -

On January 1, 1951 there were 84 cases on the register.

13 newly diagnosed cases
4 moved into the city making a total of 101 cases for the year
3 cases died
10 moved out of the city
1 diagnosis revoked

87 cases on the register January 1, 1952.

The 13 new cases were reported by physicians 9, Middlesex County Sanatorium 3, Veterans Administration 1.

An average of 16 patients received sanatorium care.

169 home visits were made to 101 tubercular patients. Arrangements were made for 97 contacts and 57 suspects for X-rays and examinations.

244 home visits to 137 contacts and suspects.

The personnel of the public and private schools were X-rayed. This to be done every 3 years as required by law.

4 tubercular patients received transportation to Middlesex County Sanatorium by the Red-Cross Motor Corps. Through the kindness of the local tuberculosis association, 24 gifts were distributed at Christmas time to tubercular patients at home and at the Sanatorium.

PUBLIC HEALTH NURSING IN THE SCHOOLS -

Schools visited	1054	
Classrooms "	3352	
Interviews with pupils	11445	
Interviews with teachers	3478	
Physical examinations	1429	
Special examinations	187	
Parents present	19	
Teacher-nurse conferences	36	
Number of pupils immunized	62	
Number of pupils received booster dose	143	
Number of classes in home nursing	44	
School-home visits	873	to 484 pupils
Ante-partum visits	20	to 7 cases
Child-health visits	261	to 153 cases
Adult-health visits	68	to 34 cases

The census of all physically and mentally handicapped children revealed a total of 68 on January 1, 1952 in comparison to 101 on Jan-1, 1951. 60 home visits were made.

DENTAL CLINIC -

During the school year, September 18, 1950 to June 17, 1951 the dentist treated 167 pupils.

1134 fillings
84 extractions
22 root canals filled
2 X-ray (own office)

This work supplemented the dentistry performed weekly on Melrose school children at Forsythe Dental Infirmary.

The three dental hygienists administered 5019 fluorine treatments to 1386 pupils of the 1-2 and 7-8 grades at all elementary schools.

An inventory was taken of the dental equipment by Dr. Ralph B. Diamond and Miss Johanna P. M. Versteeg in January 1951. A pair of upper forceps were donated to the clinic by Dr. Diamond.

Fourteen students of the Forsythe Dental School spent 1/2 day at the local clinic to observe the administration of fluorine to the teeth of school children.

The success of the dental program is due to the untiring efforts of the dental committee, the co-workers and the splendid cooperation of the school department.

I am very grateful to Mrs. E. Lerch, dental health teacher, for her help and cooperation with the dental program.

MISCELLANEOUS -

The following inspections were made during the year 1951:

Homes for the Aged	5
Homes for Boarding Children	11
Nursing Homes	7
Lodging Homes	6
Kindergartens	12
Meetings attended	25
Staff conferences	4
Interviews with other health workers	33
Clinics attended - Immunization	12
Orthopedic	4
Dental	174

One lecture was given to the student nurses of the Melrose Hospital on "The Functions Of The Official Health Agency".

The personnel of the Board of Health was available at all times to the many students of the High School, Universities and Colleges who were seeking information about the various functions of the Board of Health.

I wish to thank the civic, social and health organizations for their generous cooperation and assistance rendered during the past year.

The Salvation Army
The Red-Cross Ames Fund
The School Department
The Local Tuberculosis Association
The District Health Office
The Melrose Hospital
The Lions Club

Respectfully submitted,

Johanna P. M. Versteeg

Johanna P. M. Versteeg, R.N.
Supervisor of Public Health Nursing.

REPORT OF THE SANITARY INSPECTOR

To the Board of Health,
City of Melrose 76, Mass.

Gentlemen:

The Sanitary Inspector herewith respectfully submits his annual report from January 1, 1951 to December 31, 1951:

INSPECTION OF MILK

INSPECTION:

Pasteurizing Plants	28
Dairies within city limits	1
Ice Cream Plants	11

SAMPLES COLLECTED:

Market Milk	102
Grade "A" Milk	21
Homogenized Milk	96
Creams	92
Concentrated Milk	8
Chocolate Beverages	7

LABORATORY REPORT:

Chemical analysis of milk and cream (found below standard, 1)	315
Bacteriological examination of milk and cream (found below standard, 29)	327
Phosphatase test (positive test, 1)	303
Coliform test (found below standard, 37)	259
Bacteriological examination of mix and ice cream	7
Bathing beach water tested samples	6

DAILY RETAIL SALES MILK PRODUCTS
(Dealers Declaration)

Pasteurized Milk	11,344 qts.
Certified Pasteurized Milk	44 qts.
Cream	809 qts.

LICENSES AND PERMITS

Milk and Oleomargerine, stores and dealers	127
Pasteurizing Plants	1
Ice Cream Manufacturing Permits	3
Ice Cream Sales Permits	91

GEOMETRICAL AVERAGES FOR THE YEAR 1951

GRADE "A" MILK

Dealer	Milk Fat	Plate Count
State Standard	4.00	10,000
Brennan, Horace	4.35	4,000
Cummings, B. L.	4.52	9,000
Happy Valley Dairy	4.35	1,500
Herlihy Bros.	4.10	4,000
Hoods, H. P. & Sons	4.00	3,000
Kiley Farm	4.25	2,000
Prescott, J. B.	4.30	4,000
Seven Oaks Dairy	4.50	4,500
Spear, C. W.	4.60	2,000
Sunnyhurst Dairy Inc.	4.25	3,000
Ware Dairy	4.20	2,000

GEOMETRICAL AVERAGE FOR THE YEAR 1951

MARKET AND HOMOGENIZED MILK

Dealer	Milk Fat	Plate Count
State Standard	3.35	40,000
Market:		
Brennan, Horace	4.11	4,000
Buttrick, David	4.03	3,500
Brookside (First National Store)	3.88	3,500
Cummings, B. L., Inc.	3.86	10,000
Cherry Valley Dairy	3.80	4,000
Fallon, W. J. & Sons	3.81	3,000
Gilman Dairy	3.68	1,000
Hanley & Sons	4.00	1,000
Happy Valley Dairy	3.82	23,000
Herlihy Bros., Inc.	3.65	7,500
Hoods, H. P. & Sons	3.80	5,000
Howard Farms Dairy	3.68	25,000
Kiley Farms	3.84	4,000
Prescott, J. B. & Co.	3.98	5,000
Palmer, Harry	3.80	5,000
Quinn Farm Dairy	3.75	4,000
Seven Oaks Dairy	3.70	3,000
Simmons, Charles L.	3.80	8,000
Sunnyhurst Dairy, Inc.	3.78	7,000
Spear, Clinton W.	4.00	2,000
United Farmers of New England	3.89	7,000
Ware Dairy	3.91	10,000
Weiss Farm	3.73	1,000
Whiting Milk Co.	3.70	4,500
Homogenized:		
Brennan, Horace	4.00	3,000
Buttrick, David	4.10	1,500
Brookside (First National Store)	3.85	2,500
Cummings, B. L. Inc.	3.91	6,000
Fallon, W. J. & Sons	3.85	5,000
Happy Valley Dairy	3.73	4,000
Hanley & Sons	4.02	1,000
Hoods, H. P. & Sons	3.71	3,000
Howard Farm Dairy	3.77	28,000
Kiley Farm	3.77	4,000
Prescott, J. B. & Co.	3.90	2,000
Palmer, Harry	4.22	4,000
Quinn Farm Dairy	3.80	5,000
Simmons, Charles L.	3.90	4,000
Sunnyhurst Dairy, Inc.	3.76	5,500
Spear, Clinton W.	4.33	2,000
United Farmers of New England	3.70	5,000
Ware Dairy	3.80	3,000
Weiss Farm	3.68	900
Whiting Milk Co.	3.70	6,000

INSPECTION OF FOOD

INSPECTIONS:

Common Victuallers	114
Stores-Lord's Day and Food	131
Stores-Drug	51
Bakeries	34
Complainte investigated	138
Animal permits granted	15
Animal permits refused	13
Bacteriological examination of eating utensils (Common Victuallers) and soda fountains	471
(found above 100 plate count.....129)	

Foods Condemned as Unfit for Human Consumption:

Can goods	19 cans
Candy bars	12 bars
Crackers	2 boxes
Fire Damage:	
Milk powder	5 pkgs.
Can goods	11 cans
Milk	13 qts.
Orange juice	5 qts.
Butter	3 lbs.
Sugar	2 lbs.
Bread	25 loaves
Flour	4 lbs.
Candy	84 lbs.
Assorted Foods	236 pkgs.
Potatoes	22 lbs.

AVERAGES FOR THE YEAR 1951

COMMON VICTUALLERS LICENSES

	Bacterial Count			Average of three Counts	Scoring Grade
	Dishes	Glasses	Silverware		
Federal Standard (not over)	100	100	100	100	
Emerson Grille	12	11	28	16	93%
Hopkins	52	210	170	120	90
Melrose Donut Shop	35	74	45	48	95
Regent Delicatessen	7	35	20	17	92.5
Garvey Inc.	90	35	44	51	93.5
Stearns & Hill	36	14	37	27	92.5
Paris Restaurant	44	130	24	51	75
Leslie B. Hipson (Les' Lunch)	17	12	11	13	94.5
F. W. Woolworth	12	6	34	14	93.5
Colonial Lunch	38	38	74	47	81.2
John's Grille	48	18	59	37	89
Melrose Hospital Auxiliary	43	65	44	49	86
Pine Banks Refreshment Stand	65	140	120	100	83.8
The Lobster Shop	11	47	36	26	90.2
Schonell's	23	240	39	59	80.3
Mt.Hood Golf Club	250	17	34	52	81
Brigham's	170	6	28	30	94.5
Pondview Restaurant	14	7	21	13	95.5
Dot's Coffee Shop	110	29	26	44	89.5
Wilson's Cafeteria	68	20	70	46	93.3
Franklin Square Restaurant	100	370	130	170	79.8
Larry's Lunch	110	41	48	60	89
Kelley's Ice Cream	41	13	23	23	94.5
Bellevue Golf Club	89	100	87	92	

AVERAGES FOR THE YEAR 1951

FOUNTAIN SERVICE STORES

	Bacterial Count		Average
	Dishes & Glasses	Silverware	of Counts
Federal Standard (not over)	100	100	
Milton Drug Store	4	3	4
Austin Pharmacy	23	11	16
Franklin Spa	P.S.	36	36
Haslam's Drug	28	2	8
Berston's Pharmacy	10	4	6
L. Barcell	42	17	26
Emerson Pharmacy	5	3	4
Brigham Pharmacy	6	19	11
Grove Pharmacy	P.S.	7	7
Hill & Co.	P.S.	1	1
York Pharmacy	9	9	9
Bell's Pharmacy	1	6	3

Respectfully submitted,

John J. Devine

John J. Devine
Sanitary Inspector.

REPORT OF THE INSPECTOR OF PLUMBING

1951

Permits issued to do plumbing in new buildings	127
Permits issued to do plumbing in old buildings	168
Number of plumbing fixtures (permits to install)	1470
Number of water tests	132
Number of visits of inspection	353
Number of new buildings connected to sewer	144
Number of new buildings connected to temporary cesspools	9
Number of old buildings connected to sewer in 1951	38
Number of dwellings in city not connected to sewer	274

Respectfully submitted,

Fred A. Young,
Inspector of Plumbing.

REPORT OF THE INSPECTOR OF ANIMALS

The Board of Health,
City of Melrose 76, Mass.

Gentlemen:

As Inspector of Animals for the City of Melrose, I herewith submit the following report for the year ending December 31, 1951.

Eighty-nine (89) dogs were examined and quarantined for rabies observation as having inflicted injury by biting or scratching persons. There were no cases of rabies in the city this year.

All barns housing cattle, horses, sheep, or goats were inspected and found to be in good condition.

Respectfully submitted,

C. Thibeault, D.V.M.,
Inspector of Animals.

REPORT OF BUILDING COMMISSIONER

To His Honor, the Mayor, and the
Honorable Board of Aldermen
City of Melrose, Massachusetts

Gentlemen:

The annual report of the Building Department for the year 1951 is submitted herewith.

The Building Permits issued during the year are classified below.

No.	Classification	Estimated Cost
109	Single Dwellings	$ 775,500.00
158	Reshingles	46,266.00
49	Alterations (Dwellings)	57,075.00
14	Alterations (Other)	22,750.00
32	Garages	23,400.00
8	Demolitions	--
5	Restore Fire Damage	7,650.00
1	Super Market	100,000.00
1	Store (permit not exercised)	7,500.00
1	Storage Building	3,500.00
1	Manufacturing Building	500,000.00
1	Bank Building	25,000.00
1	Hospital Addition	600,000.00
1	Addition to Hospital Laundry	6,500.00
1	Church Building	150,000.00
1	Church Addition	125,000.00
1	Warehouse	1,000.00
	Conversions:	
1	Barn to single dwelling	4,500.00
2	1 apt. to 2 apts.	2,000.00
388	Building Permits	$2,457,641.00

The sum of $2,197.00 was received by the Building Department from January 1, 1951 to December 31, 1951, for building permit fees, Board of Appeal applications, and code books.

388	Building Permits	$1,939.50
50	Code Books	17.50
24	Board of Appeal Applications	240.00
	Total	$2,197.00

The Building Department inspected all houses on streets where the Public Works Department were to blast for the installation of sewer and water, submitting a total of 31 blasting inspection reports to said department.

Respectfully submitted,

Malcolm G. Fillmore
Building Commissioner

REPORT OF CEMETERY DEPARTMENT

To the Honorable Mayor
and Board of Aldermen
Melrose, Massachusetts

Gentlemen:

The Cemetery Committee herewith submits its Annual Report for the year ending December 31, 1951, including a financial statement and the report of the Superintendent.

Our long needed office building is now a reality and we have occupied it since March 1st. The building was completed and accepted early in the year and the landscaping and construction of roads in the immediate vicinity was done before Memorial Day.

The building is fireproof with the exception of a frame roof. The heating, plumbing and lighting systems are of the latest designs and the furniture and office equipment are for the most part new.

When the entire project was completed there remained a balance of $2,659.69 which was returned to the Lot & Grave Sales Fund.

Our road and drainage program is progressing satisfactorily. During the year we resurfaced approximately one half mile of road with bituminous concrete, constructed about 400 feet of surface drain and laid 400 feet of new water main. This work is being done by the department rather than by contract; the foundation and grading is done by our own forces with the aid of power machinery from the Public Works. All materials are purchased under the Public Works contracts, while the surface is laid and finished by outside contractor following competitive bidding. This method has enabled us to build at a much lower cost than by letting the work out to contract.

It is the intention of the Committee to do as much of this work each year as our funds will allow until all our roads are resurfaced with modern-type pavement.

During the year, four of the old lots were placed in perpetual care, for which we received $540.00. This money has been deposited in the Trust Fund which on December 31, 1951, amounted to $261,272.08.

The Committee wishes to extend its thanks to the various departments who have co-operated with us during the year and especially to the Public Works who made it possible for us to carry out a rather extensive program of improvements.

Respectfully submitted,

Wm. J. McAuliffe
Joseph Casey
Arthur D. Long

January 1, 1952

The Cemetery Committee

DETAILS OF APPROPRIATIONS, TRANSFERS AND EXPENDITURES
CEMETERY DEPARTMENT

Year Ending December 31, 1951

Appropriations and Transfers:

Maintenance: Salaries & Wages:			
Appropriation	$28,643.59		
Order 8855-F; 9264; 9264-A; 9264-B	2,458.54	$31,102.13	
Maintenance: Other Expenses:			
Appropriation	$ 4,500.00		
Refund	4.78	4,504.78	
Holidays		750.00	
Pension Account		2,103.66	
Repair & Construct Roads & Drains:			
Balance from 1950	$ 4,527.27		
Order 9535	6,000.00	10,527.27	
Pond Filling & Draining:			
Balance from 1950		83.97	
Grave Liners:			
Appropriation	$ 2,000.00		
Order 9537, (from Maint. S. & W.)	1,542.50	3,542.50	
Construction of Office Building:			
Balance from 1950		18,826.71	
New Water Pipe, Order 9536		1,000.00	$72,441.02

Expenditures:

Maintenance: Salaries & Wages:			
Net Expenditures	$29,559.63		
Order 9537, (to Grave Liners)	1,542.50	$31,102.13	
Maintenance: Other Expenses		4,498.87	
Holidays		750.00	
Pension Account		2,103.66	
Repair & Construct Roads & Drains		9,919.01	
Grave Liners		2,466.55	
Construction of Office Building		16,167.02	
New Water Pipe, Order 9536		493.81	67,501.05

Unexpended Balance:

To Revenue of 1951:			
Maintenance: Other Expenses	$ 5.91		
Grave Liners	1,075.95	$ 1,081.86	
To 1952:			
Repair & Construct Roads & Drains	$ 608.26		
Pond Filling & Draining	83.97		
New Water Pipe	506.19	1,198.42	
To Lot & Grave Sales Fund:			
Construction of Office Building		2,659.69	$ 4,939.97

CEMETERY TRUST FUND, INCOME ACCOUNT

Balance from 1950	$ 9,732.96	
Income, 1951	8,594.55	$18,327.51
Pay rolls	$ 6,415.85	
Bills	793.82	7,209.67
Balance to 1952		$11,117.84

SUMMARY OF RECEIPTS & EXPENDITURES

Receipts for Departmental Expenditures:		
Appropriations and Transfers	$72,441.02	
Cemetery Trust Fund, Income Account	18,327.51	$90,768.53
Departmental Expenditures:		
From Appropriations and Transfers	$67,501.05	
From Cemetery Trust Fund, Income Account	7,209.67	
Unexpended Balance:		
To Revenue of 1951	1,081.86	
To 1952: Appropriation Accounts $ 1,198.42		
Cemetery Trust Fund, Income A/c 11,117.84	12,316.26	
To Lot & Grave Sales Fund	2,659.69	$90,768.53
Total Cash Receipts	$23,755.69	
Credits, Cemetery Trust Fund, Income Account	8,594.55	$32,350.24
Net Expenditures: Appropriation Accounts	$39,378.71	
Cemetery Trust Fund, Income Account	7,209.67	46,588.38
Expenditures over Receipts		$14,238.14

CASH RECEIPTS

Interments	$ 4,992.00
Foundations	2,432.35
Lot Sales	2,619.00
Grave Sales	3,990.00
Perpetual Care	5,100.00
Annual Care	516.34
Grave Liners	2,629.00
Miscellaneous	1,177.00
Perpetual Flower Fund	300.00
Total Cash Receipts for 1951	$23,755.69

To the Cemetery Committee,
Melrose,
Massachusetts.

Gentlemen:

The following is the report of the Superintendent of Wyoming Cemetery for the year ending December 31, 1951:

Interments:

Adults	248
Children, 12 years or under	21
Cremated remains	5
Total for 1951	274
Total number to January 1, 1952	15,396

Sale of Lots:

Sold during the year	17
Total number sold to January 1, 1952	2,534

Sale of Graves:

Sold during the year	101
Total number sold to January 1, 1952	4,372
Number of Lots under Perpetual Care	1,819
Number of Single Graves under Perpetual Care	2,835
Number of Lots available for sale January 1, 1952, Regular, Section D, H and 2	116
Number of Lots available for sale January 1, 1952, in Section 4	54
Old Lots placed in Perpetual Care	4

Respectfully submitted,

Howard D. Walton.

Superintendent.

REPORT OF THE CITY AUDITOR

To His Honor, the Mayor and the Honorable Board of Aldermen:

Gentlemen:

I submit, herewith the Annual Report of the City Auditor for the year ended December 31, 1951.

I have examined the several Trust Funds of the Treasurer-Collector as custodian and the Trust Funds of the Trustees of the Public Library as custodians together with all securities, coupons and savings accounts in Savings Banks and Trust Companies. All income for the year was properly accounted for and all expenditures were properly supported by vouchers.

Respectfully submitted,

Edward J. Donovan

City Auditor.

FINANCES

The Assessed valuation of the City January 1, 1951 was:		
Real Estate		$40,146,050.00
Personal Property		3,554,250.00
		43,700,300.00
Increase in valuation from January 1, 1950		$ 1,091,800.00
Number of dwellings January 1, 1951		6,279
Number of Polls January 1, 1951		9,019
Population January 1, 1951		28,226
Rate of Taxation for each $1,000. of valuation January 1, 1951		$46.00
APPROPRIATIONS:		
City Budget	$2,731,452.23	
Revenue Orders	65,035.16	2,796,487.39
County Tax	98,478.29	
County Tuberculosis Hospital Tax	28,422.61	
Metropolitan Park Tax	25,858.69	
Metropolitan Sewer Tax	56,028.85	
Metropolitan Water Tax	24,821.04	
State Audit of Municipal Accounts Tax	2,225.84	
State Examination of Retirement System Tax	156.54	
Smoke Inspection Service Tax	572.01	236,563.87
Overlays for Abatements 1948	8.40	
Overlays for Abatements 1951	27,000.00	27,008.40
State and County Underestimated 1950		5,299.47
		3,065,359.13
Less:		
Estimated Receipts:		
Income Taxes	290,161.16	
Corporation Taxes	103,482.37	
Old Age Assistance (Meal) Tax	6,921.26	
City Accounts	607,170.07	
	1,007,734.86	
State Overestimates 1950	29,372.47	1,037,107.33
Net amount to be raised by taxation		2,028,251.80
To be raised as follows:		
9019 Polls at $2.00 each	18,038.00	
Personal Property Taxes - Valuation $3,554,250.00 at $46.00 per $1000.00	163,495.50	
Real Estate Taxes - Valuation $40,146,050.00 at $46.00 per $1,000.00	1,846,718.30	2,028,251.80

SCHEDULE OF BONDED INDEBTEDNESS

-None-

BALANCE SHEET - DECEMBER 31, 1951

ASSETS

Revenue Accounts

Cash		
Revenue Cash		282,975.67
Special Deposit: Sale of Lots and Graves		8,700.74
Petty Cash Advances		515.00
Accounts Receivable		
Taxes:		
1950 Poll	372.00	
1950 Personal	678.00	
1950 Real	391.60	
1951 Poll	526.00	
1951 Personal	2,553.00	
1951 Real	52,929.89	57,450.49
Estates of Deceased Persons		775.96
1950 Motor Vehicle Excise	1,692.74	
1951 " " "	6,525.57	8,218.31
Special Assessments:		
1951 Sewer	348.32	
1951 Sidewalk	79.00	
1951 Street	30.00	
Committed Interest	118.41	575.73
Water Rates		20,662.16
Tax Titles	2,430.46	
Tax Titles Possessions	21,441.41	23,871.87
Departmental		33,014.05
Overlays for Abatement of Taxes		1,486.98
1951 Underestimates - County and State		
County Tax	4,139.10	
Metropolitan Park Tax	15,031.64	
Smoke Inspection Tax	.25	19,170.99
		457,417.95

LIABILITIES

Revenue Accounts

Reserve for Cash Advances		515.00
Tailings		4,141.36
Revenue Reserved:		
Estates of deceased persons	775.96	
Motor Vehicle Taxes	8,218.31	
Tax Titles & Tax Title Possessions	23,871.87	
Special Assessments	457.32	
Committed Interest	118.41	
Departmental	33,014.05	
Water	20,662.16	87,118.08
Tax Titles Possessions Fund		20,287.20
Sale of City Property		1,250.00
County Dog Tax		40.20
Sale of Lots and Graves Fund		8,700.74
1951 Overestimates - State		
Charles River Basin Tax	8.99	
Metropolitan Sewer Tax	11,446.41	
Metropolitan Water Tax	14.00	11,469.40
Trust Funds - Income (In City Cash)		13,417.69
Receipts Reserved:		
Mt. Hood Memorial Park	45,559.79	
Library - Fines	3,206.80	
Parking Meters	9,119.42	57,886.01
Guarantee Deposits:		
Private Sewers	920.00	
Individual Walks	350.00	
Water Inside Service	80.00	
Highway Repairing	60.00	
Tax Titles Possessions	110.00	1,520.00
Guarantee Contracts		1,000.00
Unexpended Balances - Appropriations		126, 427.54
Surplus Revenue:		
Excess and Deficiency		122,025.27
Overlays Surplus		1,619.46
		457,417.95

BALANCE SHEET - DECEMBER 31, 1951 (Con'd)

ASSETS			LIABILITIES		
		Deferred Assessments			
Sewer Assessments due 1952-1971	139,108.88				
Sidewalk Assessments due 1952-1961	15,162.93				
Street Assessments due 1952-1960	11,731.00	166,002.81	Apportioned Assessments - Not Due		166,002.81
Suspended Sidewalk Assessments		435.16	Suspended Sidewalk Assessments Revenue		435.16
		Trust Funds			
John C. F. Slayton Organ Fund (Mem.Bldg.)	10,000.00				
A. C. Marie Currier Fund (Welfare)	24,713.39				
Andrew J. Burnett Mem. Fund (Welfare)	2,000.00				
George Emerson Fund (Welfare)	3,167.90				
Community Civic Fund (School)	50.00				
Levi S. Gould Fund (School)	1,000.00				
Norman F. Hesseltine Fund (School)-	100.00				
Sarah E. Fitch Fund (School)	724.24				
Margaret B. Wing Memorial Fund (School)	211.12				
Stalker Scholarship Fund (School)	13,023.90				
William E. Bailey Fund (Library)	2,500.00				
William E. Barrett Fund (Library)	75.00				
Horatio Nelson Perkins Fund (Library)	500.00				
Sarah A. Chever Fund (Library)	676.10				
Jabez Dyer Fund (Library)	1,191.93				
Sarah E. Odlin Fund (Library)	2,385.50				
Stephen C. Deering Fund (Library)	433.13				
Sarah A. Chever Fund (Park)	1,500.00				
Cemetery Perpetual Care Fund (Cemetery)	261,272.08				
Samuel McDaniels Fund (Cemetery)	100.00				
Flower Fund (Cemetery)	2,719.25		Investments:		
Stabilization Fund	128,017.07		Securities	279,671.00	
Celebration of the 200th Anniversary Fund	51.28		Deposited in Banks	176,740.89	
		456,411.89			456,411.89
		TRUST FUND - INCOME ACCOUNTS			
John C. F. Slayton Organ Fund (Mem.Bldg.)	3,273.84				
A. C. Marie Currier Fund (Welfare)	59.25				
Stalker Scholarship Fund (School)	307.88				
Cemetery Perpetual Care Fund (Cemetery)	145.50		Deposited in Savings Banks	3,786.47	
		3,786.47			3,786.47

RECEIPTS AND EXPENDITURES - 1951

	Receipts				Payments		
	Revenue for Expenses	Offsets to Outlays	Total		Expenses	Outlays	Total
GENERAL REVENUE				DEPARTMENTAL			
TAXES				GENERAL GOVERNMENT			
Current Year				Legislative			
Property	1,929,306.28			Aldermen			
Poll	14,482.00			Salaries and Wages	1,797.50		
Previous Years				Other Expenses	2,298.76		
Property	55,783.78			Professional Services			
Poll	100.00			Salary Administration Plan	2,500.00		
Tax Title Redemptions	224.74						
From the State				Executive			
Corporation and Public Service Franchise	131,068.00			Mayor			
Income	228,397.69			Salaries and Wages	5,820.00		
Total Taxes	2,359,362.49		2,359,362.49	Other Expenses	629.68		
LICENSES AND PERMITS							
Licenses							
City Clerk - Garage	1,607.00			Financial			
" " - Miscellaneous	575.50			Auditor			
Mayor	31.00			Salaries and Wages	9,789.25		
Health	197.00			Other Expenses	872.27		
Sealer of Weights and Measures	10.00			State-Audit City Accounts	2,225.84		
Bureau of Standards - State	125.00			State-Audit Retirement System	156.54		
Permits				Out-of-State Travel	323.31		
City Clerk - Marriage	672.00			Treasurer - Collector			
Police	107.50			Salaries and Wages	16,205.85		
Fire	32.00			Other Expenses	5,533.97		
Building	1,917.00			Land Court Procedure	25.29		
Total Licenses and Permits	5,274.00		5,274.00	Certification of Bonds	183.13		
				Tax Proportion Statements	73.50		
FINES AND FORFEITS				Alarm Protection System		767.00	
Court - County	1,707.40						
Departmental Penalties	25.00						
Total - Fines and Forfeits	1,732.40		1,732.40				

RECEIPTS AND EXPENDITURES - 1951

	Revenue for Expenses	Receipts Offsets to Outlays	Total
GRANTS AND GIFTS			
Grants from Federal Government			
For Expenses			
Old Age Assistance	186,852.80		
Aid to Dependent Children	13,711.93		
Vocational Education	214.22		
Grants from Other Civil Divisions			
State-Vocational Education	3,836.30		
Construction School Buildings	51,368.28		
State - Armories	900.00		
State - Meal Tax for Old Age Assistance	3,073.21		
County - Dog Licenses	2,636.90		
Total - Grants and Gifts	262,593.64		262,593.64
ALL OTHER GENERAL REVENUE			
County - Care of Dogs	153.00		
Total-All Other General Revenue	153.00		153.00
COMMERCIAL REVENUE			
SPECIAL ASSESSMENTS			
Sewer	18,972.49		
Sidewalks and Curbing	3,755.13		
Street	2,067.87		
Total - Special Assessments	24,795.49		24,795.49
PRIVILEGES			
Motor Vehicle Excise Tax	200,845.92		
Parking - Fees	13,917.76		
Total - Privileges	214,763.68		214,763.68
DEPARTMENTAL			
GENERAL GOVERNMENT			
Legislative			
Aldermen	46.37		
Executive			
Mayor	4.78		

	Payments: Expenses	Payments: Outlays	Payments: Total
Assessors			
Salaries and Wages	12,115.45		
Other Expenses	2,942.15		
Out of State Travel	300.00		
Other General Departments			
City Solicitor			
Salaries and Wages	3,683.75		
Other Expenses	225.52		
Suits and Claims, Expenses	236.95		
City Clerk			
Salaries and Wages	11,620.30		
Other Expenses	1,396.03		
Public Works			
Salaries and Wages	23,261.46		
Sick Leave	8,158.66		
Vacations	12,275.64		
City Yard, Salaries & Wages	2,439.65		
Holidays	8,532.29		
Other Expenses	5,605.75		
City Yard Improvements		4,245.74	
New Equipment		18,385.87	
Engineering			
Salaries and Wages	9,021.10		
Other Expenses	1,287.05		
Election and Registration			
Salaries and Wages	5,137.71		
Other Expenses	5,089.59		

RECEIPTS AND EXPENDITURES - 1951

	Receipts			Payments		
	Revenue for Expenses	Offsets to Outlays	Total	Expenses	Outlays	Total
Financial						
Auditor	4.78					
Treasurer-Collector						
Miscellaneous	24.76					
Costs	840.70					
Mortgage Certificates	1.00					
Municipal Liens Certificates	609.00					
Cost of Deeds - Tax Titles	15.00					
Assessors	4.78					
City Clerk						
Mortgages	2,401.98					
Miscellaneous	501.03					
Fees	498.70					
Public Works	2,060.71					
Building	22.34					
Election and Registration	460.14					
Board of Appeal	240.00					
Property Valuation Board						
Record Deeds	108.82					
City Hall - Rental	10.00					
Total General Government	7,854.89		7,854.89			
PROTECTION OF PERSONS AND PROPERTY						
Police Department						
Miscellaneous	5.50					
Use of Ambulance	483.00					

	Expenses	Outlays	Total
Other Departments			
Planning Board-Other Expenses	15.68		
Property Valuation Board			
Other Expenses	520.40		
Board of Appeal-Salaries and Wages	250.00		
Other Expenses	119.83		
Personnel Board-Equipment, Furnishings, etc.	331.56		
Municipal Buildings			
City Hall			
Salaries and Wages	5,537.96		
Other Expenses	8,098.84		
New Lighting	1,978.00		
Total General Government	178,616.21	23,398.61	202,014.82
Police Department			
Salaries			
Officers and Patrolmen	153,203.58		
Women-School Traffic Supervisors	2,090.00		
Mechanician	400.00		
Equipment			
Equipment and Repairs	3,950.17		
Finger Printing	334.66		
Motor Vehicle Insurance	263.92		
Two-Way Radio	473.25		
Ambulance Maintenance	71.38		
Police Signal Maintenance	1,765.55		
Women-School Traffic Supervisors	1,495.10		

RECEIPTS AND EXPENDITURES - 1951

	Receipts			Payments	
	Revenue for Expenses	Offsets to Outlays	Total	Expenses	Outlays	Total
				Cruising Car	1,000.00	
				Maintenance of Building	5,583.06	
				New Buildings		
				Remodel Bldg.for Police Station	3,999.56	
				Other Expenses	3,009.04	
				Teletype Maintenance	542.34	
				Out-of-State Travel	106.20	
Fire Department						
Miscellaneous	143.93					
				Fire Department		
				Salaries and Wages		
				Officers, Privates and Mechanician	168, 733.69	
				Equipment		
				Equipment and Repairs	4,702.24	
				New Hose	1,531.50	
				Fire Alarm Maintenance	2,470.29	
				New Car (Chief)		1,922.69
				Hydrant Service	10,300.00	
				Fuel and Light	3,498.66	
				Maintenance of Buildings	1,727.40	
				Other Expenses	3,481.58	
				Cement Floor (Headquarters)	12,329.46	
Inspection				Militia		
Wire Department	4.78			Rifle Range	496.51	
Sealing of Weights and Measures				Building Department		
Fees	342.95			Salaries and Wages	5,758.30	
				Other Expenses	481.98	
				Plumbing - Salaries and Wages	2,150.00	
				Sealing of Weights and Measures		
				Salaries and Wages	1,831.25	
				Other Expenses	265.00	
Forestry				Forestry		
Insect Pest Extermination	80.70			Insect Pest Extermination	14,232.79	
				Dog Officer		
				Salaries and Wages	600.00	
				Other Expenses	468.00	

	Revenue for Expenses	Receipts Offsets to Outlays	Total		Payments: Expenses	Payments: Outlays	Payments: Total
				Wire Department			
				Salaries and Wages	10,740.22		
				Other Expenses	111.55		
				Underground Cable		2,051.90	
				Civil Defense - Expense	7,230.64		
Total - Protection of Persons and Property	1,060.86		1,060.86	Total-Protection of Persons and Property	426,429.31	8,974.15	435,403.46
				HEALTH AND SANITATION			
Health				Health			
Tuberculosis, including Subsidies from State	579.89			General Administration - Salaries	6,731.25		
Miscellaneous	44.78			Quarantine & Contagious Hospitals	69.28		
Immunization of Dogs	217.50			Tuberculosis	8,578.86		
Inspection-				Maintenance County Tuberculosis Hospital	28,422.61		
Dental Clinic-Transportation	288.00			Vital Statistics (City Clerk)	558.03		
				Other Expenses	1,754.33		
				Public Health & School Nursing	7,839.00		
				Smoke Inspection Tax (State)	572.26		
				Immunization of Dogs	249.74		
				Care of Premature Infants	800.84		
				Inspection			
				School Children			
				Dental Clinic-Equipment,etc.	793.76		
				Dentists & Hygienists	4,552,00		
				Transportation	522.00		
				Physicians - Salaries	1,250.00		
				Animals	675.00		
				Sanitary Inspector, Salary	3,240.00		

RECEIPTS AND EXPENDITURES - 1951

Receipts				Payments		
	Revenue for Expenses	Offsets to Outlays	Total		Expenses	Outlays	Total
Sanitation				Sanitation			
Private Sewers		2,398.15		Sewer Maintenance	4,798.94		
Sale of Garbage	13,128.53			Sewer Connections	4,269.73		
				Surface Drainage Maintenance	12,585.78		
				Private Sewers		16,313.29	
				Metropolitan Sewer Maintnce.(State)	29,128.96		
				Sewer Construction		61,449.22	
				Survey - Northeast Trunk Sewer		340.60	
				Northeast Trunk Sewer Construction		57,914.93	
				East Side " " "		8,366.44	
				Refuse, Garbage, Collection & Disposal			
				Care and Disposal of Stray Animals (Health)	264.00		
				Collection of Ashes	35,924.32		
				Collection of Garbage	38,612.49		
				Street Cleaning	12,298.56		
Total Health and Sanitation	14,258.70	2,398.15	16,656.85	Total Health and Sanitation	204,491.74	144,384.48	348,876.22
				HIGHWAYS			
General Repairing	682.38			General Highway Expenditures	33,855.52		
Maintenance - Chapter 90 (State)	14,519.77			Construction - General		58,528.00	
Maintenance - " 90 (County)	7,259.88			Construction Chapter 90 State and County	29,441.04		
Individual Walks		74.18		Sidewalk Repairs	13,238.31		
				Individual Walks		3,532.29	
				Continuous Walks		16,046.80	
				Snow and Ice Removal	40,140.66		
				Street Lighting	36,888.46		
				Signs, Guide Boards, St. Numbering	5,160.87		
				Traffic Guides and Beacons	1,293.74		
				Traffic Survey Expenses	29.20		
				Automotive Salaries and Expenses	2,243.36		
				Parking Development		1,061.57	
				Dills Court Parking Area		21,986.16	
				Dills Court Parking Area-Install Meters		1,474.23	
				Off Street Parking-Belmont and Franklin Streets		3,384.06	

	Receipts				Payments		
	Revenue for Expenses	Offsets to Outlays	Total		Expenses	Outlays	Total
				Parking Meter Maintenance			
				Treasurer - Collector	265.80		
				Police	6,301.68		
				Public Works	1,194.63		
Total Highways	22,462.03	74.18	22,536.21	Total - Highways	170,053.27	106,013.11	276,066.38
				WELFARE			
Reimbursement for Relief				General Administration	16,091.69		
From Individuals	9.56			General Relief	33,716.89		
From Cities and Towns	2,313.06			Relief Reimbursed to Cities and Towns	5,917.70		
From State	7,738.56			City Physician - Salary	1,100.00		
Reimbursement for Aid to				- Other Expenses	99.59		
Dependent Children				Aid to Dependent Children			
From State	10,505.82			Relief by City	30,771.39		
Reimbursement for Old Age Assistance				Old Age Assistance-			
From Cities and Towns	5,401.47			Relief by City	365,944.45		
From State	153,319.86			Reimbursed to Cities and Towns	10,512.86		
				Other Expenses	1,656.20		
				Out of State Travel	100.00		
				Aid to Disabled Persons	363.81		
Total - Welfare	179,288.33		179,288.33	Total - Welfare	466,274.58		466,274.58
				VETERANS SERVICES			
Reimbursement for Relief				Salaries and Wages	6,035.10		
From Individuals	4.78			Expenses, Travel, etc.	989.21		
From State	10,977.25			Equipment	100.00		
				Armed Forces Records	15.00		
				Veterans' - Burials	150.00		
				Benefits	17,854.11		
				War Allowances	100.00		
Total - Veterans' Services	10,982.03		10,982.03	Total - Veterans' Services	25,243.42		25,243.42

RECEIPTS AND EXPENDITURES - 1951

	Receipts				Payments		
	Revenue for Expenses	Offsets to Outlays	Total		Expenses	Outlays	Total
				SCHOOLS			
				General Expenses			
Tuition	2,731.27			Administrative Salaries -			
Miscellaneous				Superintendent	7,729.13		
General	579.00			Other General Salaries			
Rental of School Halls	569.00			Clerical	10,489.61		
School Lunches				Superintendent of Maintenance	3,804.97		
(Includes Federal Grant)	55,977.54			Other General Expenses	14,291.65		
School Athletics	4,896.69			Out of State Travel	176.37		
Vocational Education				Job Classification Plan	500.00		
Registration Fees	388.66			Salaries-			
Recovery - Damage to Fence	140.00			Teachers - Regular	681,351.61		
				Vocational Education			
				Budget	3,735.76		
				Barden Fund	214.22		
				Textbooks and Supplies			
				Regular	44,955.71		
				Adult Education	1,165.89		
				Janitors Services	55,530.97		
				Plant - Maintenance	104,005.46		
				Coolidge School Roof	12,602.87		
				Horace Mann School			
				Construction		3,580.12	
				New Furnishings and Equipment		1,419.18	
				School Athletics	13,024.30		
				School Lunches	57,279.31		
				Survey - Proposed Sites		600.00	
				Borings,etc.Addition to			
				Roosevelt School		450.00	
Total - Schools	65,282.16		65,282.16	Total Schools	1,010,857.83	6,049.30	1,016,907.13

RECEIPTS AND EXPENDITURES - 1951

	Receipts			Payments		
	Revenue for Expenses	Offsets to Outlays	Total	Expenses	Outlays	Total
LIBRARIES						
Fines	2,428.29		Salaries and Wages	31,270.59		
Miscellaneous	50.37		Books, Periodicals	8,075.81		
			Binding	1,193.85		
			Fuel and Light	1,552.04		
			Other Expenses	1,882.27		
			Buildings	1,522.96	858.75	
Total - Libraries	2,478.66		2,478.66 Total Libraries	45,497.52	858.75	46,356.27
RECREATION						
Parks and Gardens	5.46		General Administration			
Golf Course	30,999.72		Salaries and Wages	8,367.86		
			Other Expenses - General	922.29		
			Out-of-State Travel	233.83		
			New Equipment		2,308.05	
			Parks and Gardens			
			Salaries and Wages - Park	29,615.42		
			Pine Banks	7,350.63		
			Holidays and Vacations	3,299.21		
			New Equipment		799.70	

Receipts				Payments		
Revenue for Expenses	Offsets to Outlays	Total		Expenses	Outlays	Total
			Other Expenses-Park General	5,988.96		
			Holidays,etc.	112.62		
			Pine Banks	2,570.17		
			Metropolitan Park Maintenance(State)	40,696.42		
			Golf Courses			
			Salaries and Wages - Maintenance	13,301.13		
			Recreation Bldg.	3,519.27		
			Other Expenses - Maintenance	3,570.30		
			Recreation Bldg.	2,301.46		
			Tar Roads	922.31		
			Playgrounds			
			Salaries and Wages-Athletic Field	4,322.69		
			Jr. Fish & Game	300.00		
			Winter Sports and Ski Tow	529.14		
			Other Expenses-Athletic Field	2,698.33		
			Winter Sports and Ski Tow	145.54		
			Paint Flagpoles	150.00		
			Jr.Fish & Game	55.79		
			New Field House-Pine Banks		716.96	
			Conant Road Playground Development		660.77	
			Bathhouse and Beaches			
			Storage Building-Ell Pond		70.96	
			Study - Municipal Swimming Pool		495.00	
			Ell Pond Improvement		2,846.29	
			Celebrations and Entertainments			
			Fourth of July, Hallowe'en, etc.(Park)	812.48		
			Christmas Lighting - City Hall	475.00		
			Memorial Bldg.	200.00		
			Special-Street	900.00		
			Draftees Recognition	334.87		

	Receipts			Payments		
	Revenue for Expenses	Offsets to Outlays	Total	Expenses	Outlays	Total
			Armistice Day - Legion	73.50		
			-Disabled American Veterans	47.77		
			50th Anniversary of City	535.00		
Total-Recreation	31,005.18		31,005.18 Total-Recreation	134,351.99	7,897.73	142,249.72
			PENSIONS			
			Police	17,299.00		
			Fire	17,160.74		
			Public Works	15,216.89		
			School	2,661.40		
			Park	1,190.16		
			Cemetery	2,103.66		
			Appropriation Paid to Contributory Retirement Fund	23,884.89		
			Total - Pensions	79,516.74		79,516.74
			UNCLASSIFIED			
Sale of Real Estate			Damages to Persons and Property			
Tax Title Possessions		5,405.00	Claims	4,562.95		
City Property		250.00	Indemnify Police Officers	81.00		
Rent of Property not used for			Memorial Day			
Municipal Purposes -Memorial Bldg.	2,447.85		Sons of Civil War Veterans	400.00		
Public Works - Sale of Load Packer	1,300.00		American Legion	242.34		
			Veterans of Foreign Wars	200.00		
			Disabled American Veterans	60.00		
			Marine Corps League	50.00		
			Amvets	25.00		
			Publish State Audit	45.00		
			Print City Report	369.46		
			Veterans Memorials			
			Services and Plaque-Adm.ForrestSherman	638.88		
			Memorial Building			
			Salaries and Wages	5,585.01		
			Other Expenses	4,663.34		

RECEIPTS AND EXPENDITURES - 1951

	Revenue for Expenses	Receipts Offsets to Outlays	Total		Payments Expenses	Outlays	Total
				Rental of Quarters-Veterans Organizations			
				American Legion	700.00		
				Veterans of Foreign Wars	600.00		
				Disabled American Veterans	568.95		
				Amvets	571.00		
				Marine Corps League	554.94		
				Insurance - Fire and Boiler	11,433.16		
				Portraits-Pres.Board of Aldermen	75.00		
Total - Unclassified	3,747.85	5,655.00	9,402.85	Total - Unclassified	31,426.03		31,426.03
				PUBLIC SERVICE ENTERPRISES			
Water				Water			
Water Rates	122,982.71			Maintenance and Operation	48,634.32		
Hydrant Rentals	10,300.00			Water Rates - Saugus & Malden	243.60		
On and Off for Repairs	48.00			New Meters		3,345.00	
Inside Services		995.12		Construction		46,882.62	
				Inside Services		9,271.66	
Total - Public Service Enterprises	133,330.71	995.12	134,325.83	Total - Public Service Enterprises	48,877.92	59,499.28	108,377.20
				CEMETERY			
Sale of Lots and Graves	6,609.00			Maintenance			
Care of Lots and Graves-Annual	516.34			Salaries and Wages	29,545.23		
Care of Endowed Lots Including Flowers	8,652.00			Other Expenses	4,498.87		
Miscellaneous Receipts	11,235.13			From Perpetual Care Fund Income Account	7,284.92		
Transfers from Sale of Lots and Graves Fund		33,000.00		Holidays	764.40		
				Grave Liners	2,466.55		
				Flower Fund	55.05		
				Roads, Drains & Water Pipes		10,412.82	
				Construction of Office Building		16,167.02	
				Sale of Lots & Graves - Paid to Savings Account	6,699.00		
				Returned to Sale of Lots and Graves Savings Acct.(From Constr.Office Bldg)	2659.69		
Total - Cemetery	27,012.47	33,000.00	60,012.47	Total Cemetery	53,973.71	26,579.84	80,553.55

RECEIPTS AND EXPENDITURES - 1951

Receipts				Payments		
Revenue for Expenses	Offsets to Outlays	Total		Expenses	Outlays	Total
			ADMINISTRATION OF TRUST FUNDS			
			Retirement Board			
			Paid to Retirement System for Administration and Expenses	1,500.00		
			Total-Administration of Trust Funds	1,500.00		1,500.00

Revenue for Expenses	Indebtedness	Total		Expenses	Indebtedness	Total
			MUNICIPAL INDEBTEDNESS			
	400,000.00		Anticipation Revenue Loans		400,000.00	
	3,758.25		Metropolitan Debt Requirements (State)			
	98.22		Sewer	13,186.80		
			Park (Including Charles River Basin)	130.87		
			Water	24,807.04		
	403,856.47	403,856.47	Total-Municipal Indebtedness	38,124.71	400,000.00	438,124.71
			INTEREST			
1,461.19			Anticipation Revenue Loans	2,517.33		
2,293.68			Metropolitan Requirements (State)			
			Sewer	2,266.68		
			Park (Including Charles River Basin)	77.49		
			On Public Trust Funds			
			Welfare			
937.32			Currier Fund			
47.50			Burnett Fund			
259.34			Emerson Fund			
			School			
23.75			Gould Fund			
2.38			Hesseltine Fund			
5.00			Wing Fund			
1.19			Community Civics Fund			

RECEIPTS AND EXPENDITURES - 1951

	Receipts			Payments		
	Revenue for Expenses	Indebtedness	Total	Expenses	Indebtedness	Total
Library						
Bailey Fund	59.38					
Barrett Fund	1.78					
Perkins Fund	11.88					
Park						
Chever Fund	35.63					
Tax Title Redemptions	25.00					
Motor Vehicle Excise	108.73					
Total - Interest	5,273.75		5,273.75 Total - Interest	4,861.50		4,861.50

AGENCY, TRUST AND INVESTMENT

	Non-Revenue and Temporary Accts.	Total		From Revenue	From Non-Revenue and Temporary Accts.	Total
Agency			Agency			
Dog Licenses for County	3,317.80		County Tax		102,617.39	
Slayton Organ Fund - Income	200.00		Dog Licenses for County		3,297.40	
			Slayton Organ Fund - Income (Paid to Savings Income Account)		200.00	
			Stabilization Fund (Paid to Savings Account)		97,159.42	
Trust			Trust			
Cemetery Perpetual Care Funds	5,400.00		Cemetery Perpetual Care Funds (Paid to Savings Account)		5,400.00	
Other Public Trust Funds			Other Public Trust Funds			
Library - Duplicate Fund	535.29		Welfare - Currier Fund		903.93	
Private Trust Funds and Accounts			Emerson Fund		261.34	
Federal Withholding Taxes	182,986.83		School - Gould Fund		22.24	
Old Age Assistance Recovery	21.95		Wing Fund		5.00	
Private Sewer - Deposits	12,746.72		Library - Duplicate Fund		505.21	
Individual Walks - Deposits	2,336.97		Bailey Fund		21.00	
Water Inside Service - Deposits	6,752.98					
Highway Repairing - Deposits	60.00					

RECEIPTS AND EXPENDITURES - 1951

	Revenue for Expenses	Receipts Non-Revenue and Temporary Accts.	Total		From Revenue	Payments From Non-Revenue and Temporary Accts.	Total
				Private Trust Funds and Accts. Federal Withholding Tax		182,986.83	
Total - Agency, Trust & Investment		214,358.54	214,358.54	Total - Agency, Trust & Investment		393,379.76	393,379.76
Total - Net Receipts 1951	3,372,712:32	660,337.46	4,033,049.78	Total - Net Payments 1951	2,920,096.48	1,177,035.01	4,097,131.49
		Temporary Accts. and Cash Balances			Expenses	Outlays	
				REFUNDS			
Receipts applied to obtain net payments		7,622.80		Payments applied to obtain net receipts		22,889.26	
Payments applied to obtain net receipts		22,889.26		Receipts applied to obtain net payments		7,622.80	
Total - Refunds		30,512.06	30,512.06	Total - Refunds		30,512.06	30,512.06
Total - Gross Receipts 1951	3,372,712.32	690,849.52	4,063,561.84	Total - Gross Payments 1951	2,920,096.48	1,207,547.07	4,127,643.55
				BALANCES			
General		311,681.57		General		262,991.04	
Perpetual Care Funds		9,762.29		Perpetual Care Funds		11,149.57	
Other Public Trust Funds		12,066.40		Other Public Trust Funds		2,133.50	
Private Trust Funds and Accounts		13,547.12		Private Trust Funds and Accounts		6,701.56	
Total Cash, beginning year of 1951		347,057.38	347,057.38	Total Cash, End of Year 1951		282,975.67	282,975.67
GRAND TOTAL RECEIPTS AND CASH ON HAND	3,372,712.32	1,037,906.90	4,410,619.22	GRAND TOTAL RECEIPTS AND CASH ON HAND	2,920,096.48	1,490,522.74	4,410,619.22

ESTIMATED RECEIPTS

Debits			Credits		
To Revenue 1951			Receipts from State	$370,133.45	
Certified by State for Tax Levy	$400,564.79		Collected by City Departments	634,675.79	$1,004,809.24
Estimated City Receipts for Tax Levy	607,170.07	$1,007,734.86	Old Age Recovery Adjustments		538.75
Refunds		58.08	Deficit to Revenue 1951		2,444.95
Total Debits		1,007,792.94	Total Credits		1,007,792.94

REVENUE 1951

Debits			Credits		
Orders passed by Board of Aldermen			From Estimated Receipts:		
To be included in 1951 Ta x Levy	65,035.16		State Estimates	400,564.79	
From available Revenue			City Estimates	607,170.07	1,007,734.86
(Including Excess and Deficiency)	191,096.42	256,131.58	To be raised by:		
City Budget		2,731,452.23	Taxes - Poll	18,038.00	
State Taxes		109,662.97	Personal	163,495.50	
County Taxes		126,900.90	Real Estate	1,846,718.30	2,028,251.80
Overlays for Abatements		27,008.40	State and County Overestimates 1950		29,372.47
State and County Underestimates in 1950		5,299.47	Additional Commitments by Assessors:		
Estimated Receipts - Deficit		2,444.95	Taxes - Poll		18.00
Balance to Excess and Deficiency - Closing		104,652.36	Closing Transfers		
			Balances in Appropriation Accounts		107,079.31
			Transfers from Available Revenue-Approved by Tax Commissioner		191,096.42
Total Debits		3,363,552.86	Total Credits		3,363,552.86

EXCESS AND DEFICIENCY

Debits			Credits		
Tax Titles - Taken and Added	610.20		Balance from 1950		94,816.16
Board of Aldermen - Transfer Orders	76,637.23		Tax Title Redemptions	224.74	
Adjusting Transfers	436.12		Audit Adjustments	15.56	
Balance to 1952		77,683.55			
		1 22,025.27	Balance from Revenue 1951 - Closing	104,652.36	104,892.66
Total Debits		199,708.82	Total Credits		199,708.82

REPORT OF THE CITY CLERK

January 31, 1952.

To His Honor, the Mayor, and
the Honorable Board of Aldermen,
City of Melrose, Mass.

Gentlemen:

The report of the City Clerk's Department for the year 1951 follows:

The amounts received by the City Clerk for fees for official services from January 1, 1951, to December 31, 1951, was as follows:-

For recording and indexing fishing, hunting, sporting and trapping licenses	$ 172.50
For recording and indexing dog licenses	326.20
For recording marriage certificates	672.00
For licenses to keep and store gasoline and other inflammable materials, and for filing certificates of registration of such licenses	1,607.00
For miscellaneous licenses	606.50
For copies of records, etc.	541.67
For recording and indexing mortgages or personal property and other instruments	2,401.98
Total Receipts	$6,287.60
Less refunds	31.00
Total net receipts paid into City Treasury	$6,256.60

The sum of $3,644.00 has been received by this department for dog licenses issued from January 1, 1951, to December 31, 1951, inclusive, in the following numbers and amounts:-

For 828 male dogs at $2.00 each	$1,656.00
*For 110 female dogs at $5.00 each	545.00
*For 690 spayed demale dogs at $2.00 each	1,378.00
For 4 kennel licenses at $10.00 each	40.00
For 1 kennel license at $25.00 each	25.00
Total received for dog licenses	$3,644.00

*One female dog license and one spayed female dog licenses were issued without charge for seeing-eye dogs.

In addition to the above, 64 licenses were issued without charge for dogs owned by persons serving in the armed forces.

Of the above amount, $3,317.80 was paid to the County of Middlesex, and $326.20, representing Clerk's fees, has been paid into the City Treasury.

The sum of $1,437. 75 has been received for fishing, hunting, sporting and trapping licenses issued from January 1, 1951, to December 31, 1951, inclusive, in the following numbers and amounts:-

Resident Citizen Fishing licenses, 375 at $2.00 each	$ 750.00
Resident Citizen Hunting licenses, 127 at $2.00 each	254.00
Resident Citizen Sporting licenses, 96 at $3.25 each	312.00
Resident Citizen Female and Minor Fishing licenses, 89 at $1.25 each	111.25
Resident Citizen Minor Trapping licenses, 1 at $2.25 each	2.25
Resident Citizen Trapping licenses, 1 at $5.25 each	5.25
Special Non-Resident Citizen Fishing licenses, 1 at $1.50 each	1.50
Duplicate licenses, 3 at $.50 each	1.50
Resident Citizen (over 70) Sporting licenses, 37 (free) ..	00.00
Resident Citizen Military or Naval Sporting licenses, 31 (free)	00.00
Total	$1,437.75

Of the above amount, $1,265.25 has been paid to the Commonwealth of Massachusetts, Division of Fisheries and Game, and the balance of $172.50, representing Clerk's fees, has been paid into the City Treasury.

VITAL STATISTICS

Births Recorded

Children born in Melrose of Melrose parents	296
Children born outside of Melrose of Melrose parents	187
Children born in Melrose of non-resident parents	601
Total number of births recorded	1,084

Marriages recorded

Both parties resident and solemnized in Melrose	55
Both parties resident and solemnized elsewhere in state ..	14
Both parties resident and solemnized out of state	3
One party resident and solemnized in Melrose	116
One party resident and solemnized elsewhere in state	141
One party resident and solemnized out of state	12
Both parties non-resident and solemnized in Melrose	15
Total number of marriages recorded	356

Deaths recorded

Melrose residents occurring in Melrose	225
Melrose residents occurring elsewhere	112
Non-residents occurring in Melrose	131
Non-residents occurring elsewhere and buried in Melrose ..	4
Total number of deaths recorded	472

Raymond H. Greenlaw

Raymond H. Greenlaw, City Clerk

REPORT OF THE CITY PHYSICIAN

The Honorable Thomas L. Thistle, Mayor, and
Board of Aldermen,
City of Melrose, Massachusetts.

Gentlemen:

I submit herewith my report as City Physician for the year 1951.

Visits for Department of Public Welfare:

Old Age Assistance	109
Aid to Dependent Children	125
General Relief	179
Total Disability Assistance	4
Hospital	20
Examinations for Public Works Department	88
Examinations for Park Department	1
Examinations for Fire Department	8
Examinations for Police Department	20
Examinations for School Department	2
Vaccinations	28
Other (unclassified)	20
Total Home Visits	278
Total Office Visits	306
Total Hospital Visits	20

Respectfully submitted,
F. A. Dunham, M.D.
City Physician.

REPORT OF CITY TREASURER AND COLLECTOR

The Honorable Mayor and
Board of Aldermen,
City Hall
Melrose, Massachusetts

Gentlemen:

I submit herewith my report as City Treasurer and Collector for the year 1951.

Respectfully submitted,

S. Homer Buttrick
City Treasurer-Collector

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CITY TREASURER

CASH STATEMENT FOR THE YEAR OF 1951

Cash in Bank and Office, January 1, 1951	$ 347,057.38
Receipts, January 1, 1951 to December 31, 1951	4,063,561.84
	$4,410,619.22
Payments January 1, 1951 to December 31, 1951	$4,127,643.05
Balance Cash in bank and Office December 31, 1951	282,976.17
	$4,410,619.22

LOANS IN ANTICIPATION OF TAXES

Authorized by order No. 9314	$400,000.00
Notes paid during 1951	400,000.00
Balance due in 1952	000,000.00
Rate of discount	.885%

TAX TITLE ACCOUNT

Balance January 1, 1951	$2,060.75	
Added during 1951	717.21	$2,777.96
Redemption and Foreclosures	$ 347.50	
Balance December 31, 1951	2,430.46	$2,777.96

FUNDS HELD BY THE CITY TREASURER

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CEMETERY TRUST FUND

	Cash	Securities	Total
In fund January 1, 1951	$22,485.58	$233,499.00	$255,984.58
In fund December 31, 1951	$22,773.08	$238,499.00	$261,272.08

PRINCIPAL ACCOUNT

Receipts

City of Melrose, Collections		$ 5,100.00	
Premiums on bonds		187.50	
Cash on hand January 1, 1951			
Savings Banks	$18,003.00		
Melrose Trust Company	4,482.58	22,485.58	$27,773.08

Payments

Securities purchased			
Virginia Railroad Bonds		$ 5,000.00	
Cash on hand December 31, 1951			
Savings Banks	$21,000.00		
Melrose Trust Company	1,773.08	22,773.08	$27,773.08

INCOME ACCOUNT

Receipts

Balance January 1, 1951	$ 715.00	
Income from securities	8,122.55	$8,837.55

Payments

Interest paid on securities purchased	$ 87.50	
Melrose Trust Company Box Rent	10.00	
City of Melrose; Income	8,594.55	
Balance December 31, 1951	145.50	$8,837.55

LIST OF SECURITIES IN FUND

Atchison, Topeka & Santa Fe Ry...1995.....4%	$ 6,000.00	
Pennsylvania R. R.....1965.....4 1/4%	3,000.00	
New York Central Ry.....2013.....4 1/2%	3,000.00	
Boston Albany Ry.....1978.....4 1/4%	8,000.00	
Atlantic Coast Line Ry.....1952.....4%	3,000.00	
Louisville & Nashville Ry.....2003.....2 7/8%	7,000.00	
Southern Pacific Ry.....1961.....2 7/8%	5,000.00	
Southern Pacific Oregon Ry.....1977.....4 1/2%	5,000.00	
Michigan Central Ry.....1957.....4%	2,000.00	
Chesapeake & Ohio Ry.....1996.....3 1/2%	5,000.00	
Cambria & Clearfield Ry.....1955.....4%	14,000.00	
Virginian Railroad.....1995.....3%	5,000.00	
Boston Terminal Co.....3 1/2%	8,000.00	
Boston Edison Co.....1970.....2 3/4%	15,000.00	
Consolidated Edison.....1977.....2 5/8%	6,000.00	
Wisconsin Power & Light.....1971.....3 1/4%	5,000.00	
Luzerne County Gas & Electric....1966.....3 1/2%	2,000.00	
Pacific Gas & Electric.....1974-79.....3%	10,000.00	
Pennsylvania Electric.....1976.....2 3/4%	4,000.00	
Brooklyn Union Gas.....1976.....2 7/8%	5,000.00	
Central Maine Power.....1970.....3 1/2%	5,000.00	
Public Service of N. H.....1973.....3 1/4%	5,000.00	
Central Maine Power.....1976.....2 3/4%	5,000.00	
Central Vermont Public Service...1975.....2 3/4%	13,000.00	
Toledo Edison Co.....1977.....2 7/8%	3,000.00	
Connecticut Power & Light Co.....1980.....3%	7,000.00	
Northern Indiana Public Service..1973.....3 1/8%	8,000.00	
Wisconsin Public Service.....1971.....3 1/4%	5,000.00	
New Jersey Bell Telephone Co.....1988.....3 1/8%	2,000.00	
Seattle Gas Co.....1976.....3 5/8%	6,000.00	
Arkansas Power & Light.....1974.....3 1/8%	2,000.00	
Montana Power Co.....1975.....2 7/8%	1,000.00	
American Tel & Tel.....1970-80..2 3/4%	6,000.00	
Pacific Tel & Tel.....1985.....2 3/4%	2,000.00	
First National Bank, Boston.....150 shares	6,687.50	
Merchants National Bank, Boston.....12 shares	4,044.00	
National Shawmut Bank, Boston.....150 shares	4,212.50	
Newton-Waltham Bank & Trust Co.....59 shares	3,062.50	
Rockland Atlas National Bank, Boston...55 shares	3,600.00	
Second National Bank, Boston.....35 shares	4,892.50	
U. S. Government Bonds.....	21,000.00	$238,499.00
Cash, Savings Banks & Trust Co.		22,773.08
		$261,272.08

REPORT OF THE CURRIER FUND
(Welfare Dept.)

CAPITAL ACCOUNT

Amount in Fund December 31, 1951		$24,713.39
Securities:		
N. Y. Central R. R. 4 1/2%	2,000.00	
Southern R. R. 4%	5,000.00	
Melrose Savings Bank	14,599.63	
Malden Savings Bank	829.98	
Charlestown 5¢ Savings Bank	619.77	
Eliot Savings Bank	647.01	
18 shares First National Bank, Boston	1,017.00	$24,713.39

INCOME ACCOUNT

Balance January 1, 1951	260.55	
Income from Investments	741.02	
Paid City of Melrose		937.32
Melrose Trust Co., Box Rent		5.00
Balance December 31, 1951		59.25
	$1,001.57	$1,001.57

200TH ANNIVERSARY TOWN OF MELROSE

Balance January 1, 1951	$50.09	
Income	1.19	
Balance December 31, 1951		$51.28
	$51.28	$51.28

SOLDIERS' AND SAILORS' MEMORIAL BUILDING
($10,000 Corporate Stock - City of New York)

Dividends received by City of Melrose	$400.00	
Paid John C. F. Slayton Fund		$400.00
	$400.00	$400.00

SARAH E CHEVER FUND
(Sewall Woods Park)
Fund amount $1500.00

Income received	$35.63	
Paid City of Melrose		$35.63
	$35.63	$35.63

ANDREW J BURNETT MEMORIAL FUND
(Welfare Department)
Fund amount $2000.00

Income received	$47.50	
Paid City of Melrose		$47.50
	$47.50	$47.50

GEORGE EMERSON FUND
(Welfare Department)

Balance January 1, 1951	$1,395.84	
Estate of George Emerson	2,000.00	
Income	31.40	
Paid City of Melrose		$ 259.34
Balance December 31, 1951		3,167.90
	$3,427.24	$3,427.24

WYOMING CEMETERY FLOWER FUND
(Cemetery Department)

Balance January 1, 1951	$2,419.25	
Donation	300.00	
Balance in fund December 31, 1951		$2,719.25
	$2,719.25	$2,719.25
Income received	$57.45	
Paid City of Melrose		$57.45
	$57.45	$57.45

SALE OF LOTS AND GRAVES
(Cemetery Department)

Balance January 1, 1951	$31,922.28	
Collections 1951	6,699.00	
Refund	2,659.69	
Income	419.77	
Paid City of Melrose		$33,000.00
Balance December 31, 1951		8,700.74
	$41,700.74	$41,700.74

WILLIAM BAILEY LIBRARY FUND
(Melrose Public Library)
Fund amount $2500.00

Income received	$59.38	
Paid City of Melrose		$59.38
	$59.38	$59.38

WILLIAM EMERSON BARRETT FUND
(Melrose Public Library)
Fund amount $75.00

Income received	$1.78	
Paid City of Melrose		$1.78
	$1.78	$1.78

HORATIO NELSON PERKINS FUND
(Melrose Public Library)
Fund amount $500.00

Income received	$11.88	
Paid City of Melrose		$11.88
	$11.88	$11.88

COMMUNITY CIVICS FUND
(School Department)
Fund amount $50.00

Income received	$1.19	
Paid City of Melrose		$1.19
	$1.19	$1.19

SARAH E FITCH FUND
(School Department)

Balance January 1, 1951	$658.01	
On account of Loan	50.00	
Income	16.23	
Balance December 31, 1951		$724.24
	$724.24	$724.24

LEVI S GOULD FUND
(School Department)
Fund amount $1000.00

Income received	$23.75	
Paid City of Melrose		$23.75
	$23.75	$23.75

NORMAN HESSELTINE FUND
(School Department)
Fund amount $100.00

Income received	$2.38	
Paid City of Melrose		$2.38
	$2.38	$2.38

MARGARET BAKEMAN WING
MEMORIAL AWARD FUND
(School Department)

1 share American Tel & Tel Stock

Balance January 1, 1951	$49.48	
Sale of Rights	2.15	
Income received	9.49	
Balance December 31, 1951		$61.12
	$61.12	$61.12

STALKER SCHOLARSHIP FUND
(School Department)

CAPITAL ACCOUNT

Amount in Fund December 31, 1951		$13,023.90
Securities		
Seattle Gas Company	$5,000.00	
Pacific Gas & Electric	1,000.00	
American Tel & Tel	3,000.00	
Arkansas Power & Light	2,000.00	
Public Service of N. H.	1,000.00	
Montana Power Company	1,000.00	
Melrose Savings Bank	23.90	$13,023.90

INCOME ACCOUNT

Receipts

Balance January 1, 1951	$183.24	
Income from Securities	424.64	$607.88

Payments

School Department Tuition	$300.00	
Balance December 31, 1951	307.88	$607.88

STABILIZATION FUND

Balance January 1, 1951	$40,000.00	
Budget Appropriation	35,791.14	
Aldermanic Order 9762a	51,368.28	
Income	857.65	
Balance December 31, 1951		$128,017.07
	$128,017.07	$128,017.07

COLLECTOR'S ANNUAL REPORT - 1951

Taxes:	1949	Personal	$ 96.60	
		Real Estate	872.80	
		Poll	4.00	$ 973.40
	1950	Personal	2,042.00	
		Real Estate	53,672.78	
		Poll	100.00	55,814.78
	1951	Personal	160,183.50	
		Real Estate	1,773,193.78	
		Poll	14,504.00	1,947,881.28
Motor Vehicle Excise:				
	1949		8.07	
	1950		7,781.37	
	1951		197,167.09	204,956.53
	Interest			108.78
Apportioned Sewer:				
	1950	(added to taxes)	495.46	
	1951	" " "	3,759.83	
	1951-72	(paid in advance)	14,717.20	18,972.49
Apportioned Sidewalk:				
	1950	(added to taxes)	136.03	
	1951	" " "	2,393.73	
	1951-60	(paid in advance)	1,225.37	3,755.13
Apportioned Street:				
	1950	(added to taxes)	63.30	
	1951	" " "	1,842.57	
	1951-59	(paid in advance)	162.00	2,067.87
Committed Interest:				
	1950		171.79	
	1951		2,096.53	2,268.32
General Interest				1,463.62
Assessment Interest				25.36
Collector's Receipts				842.80
Municipal Lien Certificates				609.00
Mortgagees Receipts				1.00
Water Rates General				123,273.79
Memorial Building				2,447.85
Police Ambulance				483.00
Health Department:				
Tuberculosis				579.89
Public Works Department:				
City Hall Rental			910.00	
Private Sewer			2,399.71	
Sale of Garbage			13,128.53	
Highway Repairing			682.38	
Individual Walks			74.18	
Water Inside Service			1,089.62	
Hydrant Rental			10,300.00	
Water Maintenance			48.00	
Care of Trees			80.70	28,713.12

Public Welfare Department:		
General Relief	10,051.62	
Old Age Assistance	158,721.33	
Aid to Dependent Children	10,505.82	179,278.77
School Department:		
Tuition	2,731.27	
Rental	309.00	3,040.27
Veterans' Benefits and Services		10,977.25
		$2,588,534.30

Respectfully submitted,

S. Homer Buttrick
City Treasurer-Collector

REPORT OF CIVIL DEFENSE DEPARTMENT

To His Honor, the Mayor, and
The Honorable Board of Aldermen

Gentlemen:

Submitted herewith is the report of the Civil Defense Department for the period ending December 31, 1951:

On December 16, 1950 President Truman declared a national emergency followed the same day by a similar declaration from Governor Dever setting into operation the Civil Defense Act enacted by our Legislature the previous June. He called upon every community to set up a regular department in municipal government for the creation and administration of Civil Defense. This was done under Aldermanic Orders #9092 of 1950 and #9585 of 1951.

Harold W. Poole, Principal of Melrose High School and former head of Civilian Defense during World War II, was appointed Director by Mayor Thomas L. Thistle, who also appointed as an Advisory Council the heads of City Departments which would be involved in Civil Defense, together with certain leading citizens to organize those branches not directly connected with city functions.

Periodic meetings of the Advisory Council were held and expenditures were limited to items which it was felt would not be duplicated by the Commonwealth or the Federal government in the future.

The old police headquarters in the basement of the City Hall annex were renovated and turned over to Civil Defense. There is maintained an office, a control center and a radio center. A High School girl takes care of most of the clerical details each day after school hours. Desks, chairs, a typewriter and filing equipment for the office have been purchased.

During 1951 a great deal of publicity has been furnished the citizens of Melrose through the courtesy of the Melrose Free Press and the Melrose Leader. Educational meetings have been held and films shown to the various groups during their organization while the Director and his assistants have given numerous talks to organizations. A pamphlet on the atom bomb and protection therefrom was delivered to every home in conjunction with the rubbish collection schedules by the Public Works Department. The pamphlets were furnished by the Commonwealth.

Progress of various departments during the year 1951 follows:-

Auxiliary Fire: Under the enthusiastic leadership of Fire Chief Sidney C. Field, Captain Peter E. Lyons of the regular force and Civilian Chief Melvin P. Abraham have reactivated a substantial portion of the World War II auxiliary fire organization, staging regular drills, lectures and exhibitions. An old truck chassis was purchased and converted into an excellent piece of apparatus by the group in their spare time, adding a portable pump to the already

existing 5 equipped trailers. This department has played a leading role in every local and regional test. It is in excellent shape and is regarded as one of the outstanding auxiliaries in the State.

Radio Communications: Here another enthusiast, J. Seymour Diehl, has organized into a smooth-working unit a group of radio "Hams" who have made the words "Melrose Net" mean nothing less than the best. Weekly drills over the air in connection with planned movements of eight mobile units have produced a secondary system of communications which are the equal of any in this section of the country. They too have played a very important role in every test and in addition to loaning civil defense thousands of dollars worth of equipment are presently engaged in the development of economical walkie-talkies to supplement their usefulness.

Auxiliary Police: This department was held up for some time due to lack of definite regulations regarding authority, duties and scope of activity but now under the competent direction of Police Captain George D. MacWilliams, assisted by Lieutenant Robert A. Lloyd of the force and Civilian Lieutent Roger W. Brown, with the foregoing hindrances straightened out has a complete course of instructions mapped out and this group has been almost completely equipped with hats, badges and whistles; targets and ammunition have been obtained and the men are being adequately trained in all their duties.

Radiological: This branch started off under Eric Mansur who attended Dean Bunker's lectures at the State House and then stood by for definite instructions how to proceed. After almost a year of inactivity Mr. Mansur felt obliged to turn the responsibility over to Robert Loftfield to carry on. Instruments available for the detection and measurement of radiation were too expensive and it was felt that the Federal Government would pioneer in the field and come up with something practical and within reason. This never happened and as time went on it was felt that even if this should come about the government would tie up any concerns making such units with army orders and leave civilian defense out in the cold. Meanwhile some commercial outfits had been individually working on these lines, the best of all right here in our own neighborhood, and developed instruments which Dr. Ivan D. Frantz, one of our citizens connected with the Atomic Energy Commission, felt were not only practical but reasonable in price, and which could be obtained without delay. We therefore now possess four instruments which will detect and measure radioactive emissions. Through Dr. Frantz, Mr. Loftfield is now engaged in arranging instruction on the handling and interpretation of the readings shown in the presence of radioactive matter and so far as is known Melrose is the first community to have this problem thoroughly in hand.

Medical: During 1951 Edward L. Kelly has conducted a refresher course for 23 World War II instructors and a primary first aid class of 9 from the Lions Club as a basis for forming mobile first aid units. Some of these instructors have been conducting first aid classes among teachers of the school system during the past fall, 186 receiving their certificates. The Medical Division in its entirety is under the authority of Dr. Frederick A. Dunham, under whose advice a basic supply of medical supplies for an emergency hospital is now on order. By diligent search 4 stretchers have been located and ordered together with 50 wool blankets.

Warden Service: It has been found necessary to reorganize the Warden Service, a task which has been undertaken by Julian Ross under a step by step plan which seems to be headed for success. The Warden Service is a most important branch of civil defense and lacking in many of the more spectacular training phases. It however will be the eyes, ears and mouth of the whole defense set-up and of inestimable value to every other department.

Warning Signal System: Because the World War II system of electrically operated sirens mounted at several school houses had completely worn out and had been junked, a system of notification by whistle blasts was taken under consideration. This method was suggested because a whistle system had previously been installed for "no school" signals and was not being used. Investigation of its possibilities brought out that the addition of two more whistles and an extra pressure tank would give us a city coverage at far less expense than reactivating the siren system and this was done under supervision of Wire Chief Fred Edwards. There is much doubt in the minds of many whether the warning system is adequate. We have three methods of receiving warnings - telephone, teletype and radio over the M.D.C. wave length. A receiver set on the M.D.C. wavelength has been installed at Police Headquarters where it has 24 hour attention.

Communications under difficulties: The question of communications in case of power failure brought about an analysis of substitute power which revealed that only in the new Horace Mann School has any provision been made to keep operating in the face of a power failure. There is installed in the Horace Mann School an automatic gasoline operated generator which will supply current enough to operate its pump and heating units. In an emergency the Civil Defense would be the core of local activity and must be assured continuance of operation. To this end a Kohler, automatic gasoline operated generator has been ordered and will shortly be installed in the boiler room at City Hall with a capacity sufficient to furnish lights for the Civil Defense rooms and power to maintain the radio room and the heating units in operation.

Telephone Communications: The local telephone Manager, Clayton S. Green, is now making a detailed study on the requirements for adequate communications between our control center, the six sector centers, our proposed emergency hospital at the High School and the City Yards. It will cost us something to maintain a suitable telephone communications system but a Civil Defense without one resembles a mongoloid idiot, a creature with all the necessary parts without being able to use them. It must be corrected.

Other Branches: Several other branches of Civil Defense are in various stages of planning, organizing and recruitment but sufficient information is not available to me to indicate the amount of progress made. Among these are Transportation, Evacuation and Fuel headed by Lawrence W. Lloyd, Civilian War Aid headed by Miss Mary Melville, Shelters headed by Malcolm Fillmore, Public Works and Rescue headed by Glen S. Weeks. Some of these persons have worked long and hard I know and I am confident that these efforts will be translated in the near future into effective organizations.

In November of 1951 Mr. Poole resigned under pressure of his many duties and Mayor Thistle appointed the undersigned Director with

instructions to give Melrose a good Civil Defense. From the foregoing it is evident that in some respects Civil Defense made excellent progress during 1951 while in others this cannot be claimed. If some things have been omitted or neglected in the past year because of expense involved or because it was thought that the whole situation would blow over, its only effect has been to delay our preparation. That the omission did not prove fatal to many of our citizenry was an act of God and should not be credited to the wisdom of those who refuse to face facts.

The facts are that this world is too small for Communism and Free Enterprise to live side by side because every part of the two ideologies are antagonistic and will some day clash in mortal struggle. Until now this continent has been safe from agression and has always had time to build up a war machine when needed. That advantage is ours no longer. When the time comes we will survive, if we do survive, only by knowing what to do, how to do it and when to do it. That is what Civil Defense is for. Many minds with far more knowledge of world conditions than any of us feel that a strong Civil Defense is not only necessary but vital. Some feel the Federal Government should do the planning and providing, others feel that the State should be responsible. My own thought is that here in Melrose, it is Melrose lives and Melrose property that may be endangered and it behooves US to recapture some of the pioneering spirit of those who settled here and do what WE can to be ready for any eventuality.

We have made some progress in that direction. My own experience during 1951 as Publicity Officer and Co-director and during the past few months as Director has impressed me with the immensity of the task and the need for some one at the helm who can devote his whole time to tackling it. I therefore conclude with the suggestion that a Director of Civil Defense be appointed who can fulfill this qualification.

Respectfully submitted:

Lawrence E. Lovejoy

Lawrence E. Lovejoy, Director
Melrose Civil Defense

MELROSE

CIVIL DEFENSE IN 1951

APPROPRIATIONS		$ 10,000.00
EXPENDITURES		
Clerk Hire	$ 294.03	
Refinishing Quarters	571.93	
Kohler Generator	825.00	
Office Equipment	585.47	
Office Supplies	137.97	
Telephone	89.12	
Travel	26.10	
Advertising	33.86	
Printing & Postage	274.35	
Photos & Movies	89.34	
Warning System	1,360.20	
Equipment & Supplies		
Auxiliary Fire	1,317.19	
Auxiliary Police	1,503.49	
Radio	384.87	
Radiological	348.25	
Identification	151.22	
Medical	62.00	
Wardens	1.25	8,055.64
UNEXPENDED		$ 1,944.36

REPORT OF DOG OFFICER

3 April ,1952

To His Honor the Mayor and the
Honorable Board of Alderman,
City of Melrose,Massachusetts.

Gentlemen:

I herewith respectfully submit the annual report of the Dog Officer for the year 1951.

Complaints rec'd and investigated of barking dogs	15
Complaints rec'd and investigated of vicious dogs	17
Complaints rec'd and investigated of biting dogs	45
Other complaints rec'd and investigated	20

Number of dogs licensed in Melrose as of 12/31/51 1707
Males 874-Females 120-Spayed females 710- 1wp Seeing Eye licenses were issued free. Free Military dog licenses issued 64. There were 5 kennel licenses issued.

Total number of stray dogs apprehended 93. Of these dogs 58 were reclaimed by owners and 35 were destroyed.

Respectfully submitted
Ernest W. Rivers
Ernest W.Rivers
Dog Officer

REPORT OF THE FIRE DEPARTMENT

To the Honorable Mayor and Board of Aldermen,
City of Melrose 76, Massachusetts.

Gentlemen:

I respectfully submit the annual report of the Melrose Fire Department for the year 1951.

Organization

The Fire Department consists of four companies.

Engine Company #1
Engine Company #2
Engine Company #3
Aerial Ladder #1

Personnel

Chief of Department
5- Captains
4- Lieutenants
1- Master Mechanic
43- Privates

Equipment

Maxim-750 gal. Pumping Engine.....	Installed	1946
Maxim-750 gal. Pumping Engine.....	"	1946
Maxim-750 gal. Pumping Engine.....	"	1929
Seagrave-350 gal. Pumper.....	"	1925
Peter-Pirsch- Aerial Ladder.....	"	1935
Mack- Service-Rescue Truck.....	"	1937
Dodge- Chiefs Car.....	"	1951

Willys-Brush fire wagon-spare piece
Boat- Rescue unit fully equipped
International- 500 gal. pumper & hose wagon- Auxiliary
4- Trailer Hose wagons fully equipped..... "
Trailer Lighting Plant..... "

All apparatus fully equipped with emergency and fire fighting tools.

Hose

Number of feet of 2½ inch hose.....	10500
Number of feet of 1½ inch hose.....	4650
Number of feet of booster hose.....	3650
Number of feet of dump hose.....	1100

Hose Condemned 1951

Number of feet of 2½ inch hose.....850
Number of feet of 1½ inch hose.....300
Number of feet of booster hose.....300

All hose tested at 200 lbs. pressure.

Alarms and Special Calls

Total number of Bell Alarms.....121
Total number of Still Alarms.....207
Total number of Emergency Calls.....277
Apparatus called out of City..... 37
False Alarms..... 6

Apparatus called out of City

Malden..... 22
Wakefield..... 12
Stoneham..... 2
Reading..... 1

Mutual Aid calls to Melrose

Malden..... 17
Wakefield..... 9
Stoneham..... 1

Inspections

Number of Building Inspections.....1578
Number of Oil Burner Inspections..... 840
Number of Tank Inspections (gasoline)..... 26
Number of Paint,Varnish etc. Inspections..... 48
Number of Liquid Gas Inspections..... 81
Number of Blasting Inspections..... 38
Number of Garage Inspections..... 57
Number of Incinerator & Burning Inspections..... 95

Permits Granted

Storage of Oil..... 527
Class A inflamables..... 51
Explosives..... 32
Liquid-Bottled Gas..... 63

Extinguishers refilled

Soda & Acid..... 274
Foamite..... 36
Carbon Tet..... 31

Equipment used, Hose, Ladders etc.

Number of feet of 2½ inch hose laid	10100
Number of feet of 1½ inch hose laid	4500
Number of feet of Ladders raised	2400
Number of covers used	47
Number of lbs. of CO2 used	268
Number of lbs. of Foamite used	9
Number of lbs. of Dugas used	54
Number of hours lighting plant used	66
Inhalator used	21
Number of tanks of Oxygen used	36
Gas Masks used	14
Stretcher used	4
Red Cross, Heart Mask used	11
Towing Chains used	3
Rescue Boat & Equipment	1
Smoke ejector used	9
Oil dry used, lbs	380
Ruber Gloves used	8
Portable pumps used	21
Wire Cutters used	6
Total pumping hours of Apparatus	94

Special Work

Open locked doors	51
Oil Burner leaks	32
Shut off Water	20
Cats removed from trees	15
Refrigerator leaks	16
Gas leaks	21
Electric wires down	11
Shutoff Electric Systems	9
Flush gasoline from street	12
Automobile accidents	7
Smoke investigations	14
Person caught in wringer	2
Investigate lightning damage	6
Remove patient to Hospital	2
Repair roof leaks	7
Investigate boiler trouble	14
Inhalator Calls	26
Remove banner	2
Birds in chimney	2
Dog in Pond	3
Cover Store Windows	6
Automobile Fires	27
Pumping out cellers	24
Remove Ice from roof	3
Replace Flag pole ropes	4
Men assigned to Church, Schools	18
Repair Sprinkler systems	9
Spraying Christmas trees	1240
Fire Prevention class's Scout, School, Church	160
Civil Defense class's	65

Fire Loss-Buildings & Contents

Number of Buildings damaged	31
Value of Buildings	$ 205600.
Loss on Buildings	16576.
Insurance on Buildings	283050.
Insurance paid on Buildings	16576.
Value of Contents	62000.
Loss on Contents	10524.
Insurance on Contents	67500.
Insurance paid on Contents	10174.
Total Fire Loss-Buildings & Contents	$ 27175.

Fire Prevention Program

The Fire Prevention program was continued thru 1951 with very successful results. The co-operation from the Schools, Merchants, Church's, Civic & Fraternal Organizations has been excellent. It is the hope of the head of the department to increase the men assigned to the Fire Prevention Program. The department sprayed over 1200 Christmas trees with the hope of eliminating Christmas tree fires. The program was very successful as the department did not have a call for this type of fire.

Civil Defense Program

The Civil Defense Fire Department Auxiliary have continued to drill each week and are an excellent organization.
The interest in this branch of the service has been very good, they are ready to help in any emergency. The Auxiliary have been working with other branch's of Civil Defense and the co-operation has been excellent. The outstanding drill was in co-operation with the State Civil Defense committee and group from M.I.T. for the incident at the High School field. The group measured the density of radio active material in the area and reported same to Civil Defense Headquarters. The Auxiliary worked fires in the area and assisted rescue units.
The members of the Auxiliary completed building a 500 gallon pumping Engine and Hose Wagon. We are very proud of the work as it gives the City an added piece of apparatus.

Conclusion

I desire to express my thanks and appreciation to His Honor, the Mayor, to the Honorable Board of Aldermen, and to all other Departments for their assistance in all matters pertaining to the Fire Department.
To the officers and men of the Department who rendered efficient service at all hours of the day and night, I wish to extend my sincere thanks.

Respectfully submitted,

Sidney C. Field
Chief of Department

REPORT OF THE LAW DEPARTMENT

To His Honor the Mayor and the
Honorable Board of Aldermen of the
City of Melrose, Massachusetts

Honorable Gentlemen:

In addition to the number of opinions requested of and supplied by this Department to the various Departments of the City, it has been necessary to represent those Departments before the Appellate Tax Board, the County Commissioners, the District Court, the Superior Court, and the Civil Service Commission.

Claims and suits for damages to persons and property alleged to have been caused by defects in the public ways have been investigated and some of the claims have been paid, some repudiated and others were defended in Court or are there pending.

It has been necessary to attend the meetings of several of the committees, boards and departments, and to consult and advise with them.

Deeds and contracts have been drafted, and other documents drafted or studied, and modified and approved.

Suits have been brought and some of them tried, for the recovery of damages to City property, and for the recovery of moneys from the estates of decedents who had been assisted or excused from the payment of taxes.

Suits against the City for damages for the taking of land or of easements in land have been compromised or defended; and a considerable number of claims arising out of damages to residences or other buildings by blasting done for or by the City in the construction of streets or laying of pipes for sewer or water have been handled.

The volume of work of the Law Department steadily increases from year to year.

Respectfully submitted,

A. VanAllen Thomason

City Solicitor

REPORT OF MEMORIAL BUILDING TRUSTEES

REPORT OF MEMORIAL BUILDING TRUSTEES.

To His Honor the Mayor, and the
Honorable Board of Aldermen,
City of Melrose, Mass.

Gentlemen:

The Trustees of the Memorial Building herewith submit their annual report for the year 1951.

During this year the Trustees have continuously endeavored to keep the building in first-class condition at all times, making its use by renters a complete pleasure in all respects. It has been kept clean, minor repairs being made by the custodians, and all necessary items attended to during the summer non-rental season, and during the cold seasons the building has been warm and comfortable since even heat is available by use of the oil burners.

Regular meetings have been held in the G. A. R. Room during the year, with a few special ones called for urgent business. Some decisions have been made regarding the rental of the building, and no unpleasant reactions resulted. Representatives from all of our civic organizations regularly renting the building have been most pleased with the beauty and improved facilities of the building, and have been most cooperative in abiding by the regulations set up by the Trustees.

It is very evident, with the yearly increased number of rentals, that our citizens are becoming more and more conscious of the fine accomodations offered by this memorial structure, especially as to its uniqueness, central location, and greater available parking accomodations.

It is very common to hear our citizens, or their friends, attending concerts and dances in the auditorium, remarking on the beautiful recent redecoration of the interior, and speaking of the fact that Melrose has one choice building, which many a city or town in this vicinity would like to have within its possession. The building, therefore, is truly an appropriate memorial to the memory of all our Soldiers and Sailors of all Wars. And, with this thought in mind, the use of this edifice will always have a special significance and atmosphere to those persons attending functions held within its walls.

In closing, it would be well to mention that the Christmas lighting on the front of the building was greatly appreciated by all those who passed by during the season from Christmas to New Years Day. Also, music from the magnificent Slayton Memorial Organ, as played by our own local musician, Rowland W. Blackstone, was broadcast from the outdoor speakers on three evenings preceding Christmas Day.

FINANCIAL STATEMENT

Salaries and Wages:

Budget Appropriation	$5,100.00	
Order #9264-B	150.00	
Order #8855C	144.16	
Total Appropriation	$5,694.16	
Expended	5,581.01	
Balance		$109.15

Other Expenses:

Budget Appropriation	$4,530.00	
Order #9334	220.59	
Order #9385	63.38	
Order #9389	71.40	
Total Appropriation	$4,885.37	
Expended	4,663.34	
Balance		$222.03

Respectfully submitted

TRUSTEES MEMORIAL BUILDING

Harold L. Margeson

Chairman.

REPORT OF PARK DEPARTMENT

To His Honor, the Mayor and the
Honorable Board of Aldermen
City of Melrose, Massachusetts

Gentlemen:

The Park Commission respectfully presents the 42nd Annual Report of the Park Department, the same being for the year 1951.

During this year one of our trucks was replaced, two lime marking machines for use on our tennis courts and football areas and a chain saw purchased; installed water service and a bubbler on the Conant Playground; drew preliminary plans for a Municipal Swimming Pool; installed new tarred driveway from Tremont Street into the Melrose Athletic Field House ; continued Conant Playground development ; installed new tar walk in Thompson Park; drew up plans for a Storage Building on Athletic Field to keep Park tools and equipment;painted the fence and north Bleachers at Melrose Athletic Field and enlarged 4th and 10th Tees on the Golf Course.

The members of the Board of Park Commissioners are considering the feasibility of a Playground at the east ern terminus of East Foster Street in the rear of the Kiley Farm ; a Municipal Swimming Pool; an artificial Ice Rink ; and a 10-metre Ski Jump to replace the high jump at Mount Hood.

The Park Board members take pleasure in expressing to the Mayor, the Board of Aldermen, and members of the City Government , their appreciation for their co-operation during the past year.

The Superintendent's co-operation and all members of the department during the year's activities has been in the best interests of the City.

The various features of the work in the Park Department under the supervision of the Superintendent, Francis J. Meehan with a complete financial statement is given herewith in detail.

Respectfully submitted,

For The

MELROSE PARK COMMISSION

Harold W Poole

Chairman

Mr. Harold W. Poole, Chairman
and Members of the Melrose
Board of Park Commissioners

I hereby submit to the Park Commissioners my Annual Report for the year 1951, covering the operation of the various activities conducted under the department , together with the financial statement of all the accounts.

1951 ANNUAL REPORT

The winter season which consists of the months of January, February and December were not very conducive for winter sports.

It was considered a mild winter with only two real snow storms with an accumulation of from five to eight inches in each storm.

The following table gives the total number of good skating days, etc on each area:-

Ell Pond	7	Days
Ell Pond Rink	18	Days
Common Playground Area	20	Days
Lincoln Playground Area	24	Days
Hesseltine Playground Area	18	Days
Lebanon Playground Area	13	Days
Messenger's Playground Area	10	Days
Conant Playground Area	18	Days
Pond No. 1 - Mt. Hood	12	Days
Pond No. 2 - Mt. Hood	17	Days
Pond No. 3 - Mt. Hood	7	Days
Coasting No. 1 Fairway - Mt. Hood	9	Days
Ski Tow - Mt. Hood	5	Days

BATHHOUSE AND BEACH

Due to a recommendation from Dr. Frederick A. Dunham Chairman, Board of Health that all bathing be banned at the Pond , the Bathhouse and Beach remained closed , so that no summer program was allowed this season.

PLAYGROUNDS AND RECREATION

The Playgrounds opened for a 10-week period on the 9th of June and closed the 24th of August this season.

ATTENDANCE ON PLAYGROUNDS FOR SUMMER 1951

Playgrounds	Daily Average	Total - - Season
Common	106.5	4793
Hesseltine	58.2	2557
Lincoln	75.6	3406
Conant	43.4	1957
Messenger's	64.8	2918
Lebanon	78.7	3544
	427.2	19175

GIRLS HANDICRAFT

Morning Classes were alternated at the various Playgrounds with Classes being held at the Coolidge School basement from 1 P.M. to 4 P. M. every afternoon Monday through Friday.

Articles made were book-ends; pot holders; pictures; door stops; garden ornaments; silhouettes ;stuffed animals bean bags, etc.

The daily average attendance for the entire season was 17 with the total attendance 769.

A Handicraft Exhibition was held at the end of the Playground season.

PICNIC

On July 26th all the Playgrounds were closed for the day and a Picnic was held at Lynn Beach with one hundred fifty-one attending.

The buses left at 9:30 A.M. for the beach, returning at 4:00 P.M. Mrs Mallet, a Registered Nurse attended.

Swimming and beach games made up the program for the day with a cook-out at noon , each child furnishing his own lunch.

BASEBALL

Baseball and Softball teams for tournaments with inter-playground play-offs were held during the summer. But due to a lack of interest at the end of the season there was no final play-off held.

MAY-DAY

The second Annual May-Day Party was held on the Melrose Athletic Field on Saturday morning, May 12th with several hundred children participating.

There was a short Parade from the corner of the Parkway; May-pole winding; Hoop races for various age groups; selection of the King and Queen, crowned by Mayor Thistle; a program put on by the pupils of the Williams School of the Dance; an act presented by two baby elephants from the Benson's Animal Farm through the kindness of Park Commissioner John T. Brady who thrilled the youngsters with their Maypole winding, broadwalking and dancing and an inspiring patriotic feature by a troop of Girl Scouts.

Park Commissioner John T. Brady was Master of Ceremonies, assisted by the other members of the Commission.

Chairman Harold W. Poole presented the awards and free Hoodsies were distributed at the end of the program.

FOURTH OF JULY CELEBRATION

Another Independence Day Celebration for the Melrose children was held at the Melrose Theatre with two complete shows consisting of:- " Make Mine Freedom, The Milky Way and Albert in Blunder Land, all color cartoons; Three Hams on Rye, Three Stooges; Gerald Mcboing Boing , comedy in color; Thirteenth Anniversary, screen snapshots; and a special color movie."

At the completion of both performances free Hoodsies and flags were distributed to all children under 14 years of age.

BASEBALL DAY

Every year the Playground children have an opportunity to see the Red Sox play at Fenway Park by paying for their bus fare only.

This year on August 8th all plans were made and even the buses were waiting for the anxious passengers. But due to a heavy downpour and late cancellation of the Ball Game, they had to be sent home very much disappointed.

We were unable to get another date but hope to have better luck another year.

TENNIS CLASSES

Tennis instructions during the summer months was given on the different Courts throughout the City on a regular schedule basis.

All children wishing to avail themselves of this free instruction were welcome to do so.

JUNIOR FISH & GAME CLUB

Appropriate films with instruction on fishing was given boys and girls 10-months this year stressing safety in this form of outdoor recreation.

A Fishing Derby with fishing equipment as prizes being held in October at the No. 1 Pond at Mt. Hood.

DAY CAMP - GIRL SCOUTS

An enrollment of 165 attended the three-week Day Camp at Mt. Hood which completed its 11th season.

Nature study, archery games, arts and crafts , etc are taught at this Day Camp.

The Program is conducted by Girl Scout executives but the department assists in every way possible by helping to set up camp, store their supplies and bring the water every day to their camp site.

FIELD DAY

Field Day was held on the Melrose Athletic Field on August 21st this year.

All Playgrounds were closed on this day as it is a culmination of all Playground events where the finals for the Championships are determined in checkers, volley ball, Jack-stones, horseshoes, quoits, tether ball, basketball, bean bags, etc.

Contests, races and track events are enjoyed by all the children which include :- watermelon, balloon, peanut, blueberry pie, potato, marshmallow, tug-of-war, relay races, etc.

The children bring their lunches and stay for the day and the department furnishes free orangeade.

This year for the first time the P. A. System was used which proved very helpful.

PET SHOW

Children bring their Pets of all descriptions to the Athletic Field where they are judged as Pets and appropriate prizes and ribbons are awarded the winners.

SKI SCHOOL - MOUNT HOOD

Ski instruction was continued with some indoor Classes. But due to the lack of snow the regular weekly Classes had to be curtailed much to our disappointment.

SKI TOW

Due to our open winter the Tow was only operated 5-days but was thoroughly enjoyed by the participants.

We surely hope next year our weather conditions for winter sports of all kinds will be more favorable.

DOLL CARRIAGE AND COSTUME PARADE

The Annual Playgrounds final event is the Costume and decorated Doll Carriage Parade.

Prizes in the different Classes of costumes are awarded the children as well as for the best decorated Carriage, after which free ice cream is given by the department.

HALLOWE'EN CELEBRATION

The Hallowe'en Party for the City-Wide Celebration featured a Costume Parade from the 4-assembly points in the City;a two-hour professional entertainment in Memorial Hall with prizes and an,"Open Air Dance" for teenagers in the flood-lighted area in the rear of the Fire Station with a five-piece orchestra.

City Officials assisted in this evening's entertainment for Melrose, and it was reported that thousands participated in this gala affair.

MOUNT HOOD PARK

The Park has many facilities for winter sports.During these months, the children and adults spend many hours coasting,skating and skiing on the areas that are designated.

There are lights for night skating and skiing and with favorable winter conditions is a busy place.

There are outside City school groups that rent the hall, using the outside facilities for a Winter Sports Day.

Dances, banquets and wedding receptions are quite numerous during the year using the,"George W. Rogers Memorial Hall" for these occasions.

Family and Church groups have outdoor cook-outs at the many fireplaces located along the road-side leading to the Tower and also along the Nature Trail.

On a Sunday afternoon one will find observers at the Slayton Memorial Tower locating distant points of interest with their field glasses.

For many years now the Easter Sunrise Services by the local churches are held at the Tower.

Boys and girls enjoy fishing in the ponds throughout the Park during the summer months.

The echoing sound of golf balls can be heard over the many hills and dales from the golfers.

The Golf Course officially opened on the 7th day of April and closed on the 8th of December this year.

There were 29097 rounds against 25453 in 1950.

Source of Revenue	1951
Subscriptions	$ 8,022.50
Daily Fees	13,006.20
Locker Rentals	715.00
Transient Lockers, Soap-Towels	437.85
Hall Rentals	3,058.50
Fireplace Permits & Wood	88.25
Ski Tow	445.25
Concession	1.00
Rental Quarters,Tel,Elec,Etc	333.52
Pipe Line	4,015.00
	$ 30,123.07

New Developments

Work on the new Conant Playground was continued and it is hoped that sufficient funds will be made available so that it can be completed and fenced in next year. Water service and a bubbler were installed at this Playground.

A new tarred walk was put in at Thompson Park as well as a new driveway from Tremont Street into the Athletic Field House.

The Fourth and Tenth Tees on the Golf Course were enlarged this year.

Preliminary plans were drawn up for a new Municipal Swimming Pool at Ell Pond.

The entire fence enclosing the Melrose Athletic Field and the north Bleachers were given a much needed coat of paint.

Plans for a Storage Building on the Athletic Field to keep the tools and equipment were completed which we hope to have erected this next spring.

In closing, I wish to express my sincere appreciation to His Honor, the Mayor and the members of the Park Commission for their whole-hearted support and co-operation in the varied activities throughout the year.

To the Honorable Board of Aldermen and members of the other City Departments for their kind assistance and help.

I feel that all persons working with me in the Park Department have shown great interest in their work and have served the City in a creditable manner, for which I personally thank them.

Respectfully submitted,

Francis J. Meehan
Superintendent

FINANCIAL STATEMENT

General Administration - Salaries & Wages

Appropriation		$ 8,367.86
Expenditures:-		
Payrolls	$ 8,367.86	

General Administration - Other Expenses

Appropriation		$ 925.00
Expenditures:-		
Insurance	$ 127.62	
Office Supplies	497.93	
Telephone	200.60	
Printing - Advertising	66.42	
	$ 892.57	
Unexpended Balance	$ 32.43	

All Other Salaries & Wages

Appropriations		$39,354.65
Transferred to,"May Day,4th July,Etc"		115.00
Transferred to,"Holidays,Lab.Vaca & Insurance"		250.00
Transferred to,"Storage Bldg-Athletic Field"		3,500.00
		$35,489.65
Expenditures:-		
Payrolls	$29,615.42	
Unexpended Balance	$ 5,874.23	

All Other Expenses

Appropriation		$ 7,000.00
Tax Refunds - Gasoline		4.49
		$ 7,004.49
Transferred to ,"Unclassified Claims"		45.00
Transferred to ,"Purchase Chain Saw"		450.00
		$ 6,509.49
Expenditures:-		
Automotive Insurance	$ 286.77	
Labor Insurance	952.81	
Aggregate Materials	247.25	
First Aid Supplies	12.82	
Printing - Advertising	50.67	
Plygrd Supplies & Equipment	1,149.99	
Automotive Maintenance	1,206.85	
Paint-Hardware-Lumber	258.78	
Tools-Repairs	1,028.08	
Telephone-Electricity	133.36	
Plants-Seedlings	49.53	
Fuel-Heat-Service	257.39	
Sand-Playgrounds	26.95	
Water-Service	97.18	
Repairs Bldgs-Flags-Walks	235.02	
	$ 5,993.45	
Unexpended Balance	$ 516.04	

Backstop - Lincoln Playground

Balance from 1948	$ 361.00
Same Carried to 1952	

Athletic Field & Field House Maintenance & Operation

Appropriations		$ 7,041.33
Expenditures:-		
Services & Insurance	$ 4,434.51	
Tools-Repairs	222.93	
Fuel Oil-Service	328.20	
Electricity	59.66	
Equipment	115.28	
Paint-Bleachers-Fence	750.95	
Tar Walks	529.20	
Janitor & Bldg Supplies	148.61	
Water-Service	101.20	
Fertilizer-Grass Seed	62.00	
Aggregate Materials	68.60	
Winterize Plbg & Htg System & Connect in Spring	125.61	
	$ 6,946.75	
Unexpended Balance	$ 94.58	

Chain Saw - Purchase

Transferred from,"All Other Expenses"		$ 450.00
Expenditures:-		
Chain Saw & Grinder	$ 450.00	

Conant Playground - Fence

Balance from 1950	$ 760.00
Same Carried to 1952	

Conant Playground - Improvement

Balance from 1950		$ 14.05
Appropriation		500.00
		$ 514.05
Expenditures:-		
Rental-Equipment	$ 476.05	
Balance to 1952	$ 38.00	

Conant Playground - Water Service

Appropriation		$ 300.00
Expenditures:-		
Water and Bubbler Service	$ 184.72	
Unexpended Balance	$ 115.28	

Hockey Rink - Gravel Fill and Repairing

Balance from 1939	$ 780.12
Same Carried to 1952	

Land - Playgrounds

Carried from 1946	$ 500.00
Transferred to,"Preliminary Study-Swimming Pool"	

Golf Course Maintenance & Operation

Appropriations from,"Mt. Hood Park Receipts"		$25,900.00
Unclassified Salary Adjustments		1,090.05
Tax Refunds - Gasoline		34.35
		$27,024.40
Expenditures:-		
Services	$13,920.73	
Bonds-Insurance	534.25	
Printing-Advertising	142.04	
Golf Supplies	520.85	
Automotive & Insurance	499.56	
Tools-Supplies-Repairs	298.68	
Fertilizer-Fungicides	354.53	
Aggregate Materials	61.60	
Laundry-Soap-Towels	287.21	
Repairs-Buildings-Shelters	145.53	
Water	0.80	
Appraiser-Pipe Line	140.00	
	$16,905.78	
Bal. to,"Mt. Hood Pk.Rcpts"	$10,118.62	

Holidays - Labor Vacation - Insurance

Appropriation		$ 3,237.20
Transferred from ," All Other Sal.& Wages"		250.00
		$ 3,487.20
Expenditures	$ 3,411.83	
Unexpended Balance	$ 75.37	

Junior Fish & Game Club

Appropriation		$ 400.00
Expenditures:-		
Services & Insurance	$ 342.41	
Rent - Films	13.38	
	$ 355.79	
Unexpended Balance	$ 44.21	

May Day - 4th July - Hallowe'en Celebrations & Christmas Decorations

Appropriation		$ 700.00
Transferred from,"All Other Sal. & Wages"		115.00
		$ 815.00
Expenditures:-		
May Day Party	$ 165.62	
Fourth of July Celebration	233.40	
Hallowe'en Celebration	343.46	
Christmas Decorations	70.00	
	$ 812.48	
Unexpended Balance	$ 2.52	

Out-of-State Travel

Appropriation		$ 250.00
Expenditures:-		
Conferences	$ 233.83	
Unexpended Balance	$ 16.17	

Operation Recreation Building

Appropriation from,"Mt.Hood Park Receipts"		$ 5,800.00
Unclassified Salary Adjustments		265.07
		$ 6,065.07
Expenditures:-		
Services-Insurance	$ 3,419.58	
Fuel Oil-Service	767.63	
Printing-Advertising	11.00	
Janitor & Bldg Supplies	194.65	
Water-Service	61.40	
Electricity	192.00	
Repairs	228.72	
Vacuum-Floor Covering	250.95	
New Burner-Furnishings	694.80	
	$ 5,820.73	
Bal. to,"Mt.Hood Pk.Rcpts"	$ 244.34	

Paint - Flagpoles

Appropriation		$ 150.00
Expenditures:	$ 150.00	

Park - Playground - Beach Improvement

Balance from 1950	$ 417.58
Same Carried to 1952	

Replace - One Truck

Appropriation		$ 1,500.00
Expenditures	$ 1,495.00	
Unexpended Balance	$ 5.00	

Recreation Building - Ell Pond

Balance from 1937	$ 2,811.71
Same Carried to 1952	

Ski Tow - Mt. Hood Park

Appropriation from," Mt. Hood Park Receipts"		$ 1,500.00
Unclassified Salary Adjustments		16.35
		$ 1,516.35
Expenditures:-		
Services-Insurance	$ 495.23	
Electricity	4.15	
Liability Insurance	70.00	
Printing-Advertising	10.16	
	$ 579.54	
Bal.to,"Mt.Hood Park Rcpts"	$ 936.81	

Storage Building - Melrose Athletic Field

Transferred from ," All Other Salaries & Wages".....		$ 3,500.00
Expenditures:-		
Plans - Specifications.....	$ 70.96	
Same Carried to 1952,.....	$ 3,429.04	

Swimming Pool - Preliminary Study

Transferred from," Land - Playgrounds".....		$ 500.00
Expenditures:-		
Plans - Specifications.....	$ 495.00	
Unexpended Balance.....	$ 5.00	

Swings - Lebanon Playground

Balance from 1948.....		$ 40.48
Unexpended Balance.....	$ 40.48	

Tar Roads - Mt. Hood Park

Balance from 1950.....		$ 83.31
Appropriation.....		900.00
		$ 983.31
Expenditures.....	$ 922.31	
Balance to 1952.....	$ 61.00	

Toilet & Field House

Balance from 1949.....		$ 1,578.52
Same Carried to 1952		

Winter Sports

Appropriations.....		$ 101.69
Expenditures:-		
Services-Insurance.....	$ 45.95	
Film Rental.....	25.00	
Awards.....	24.19	
	$ 95.14	
Unexpended Balance.....	$ 6.55	

REPORT OF PERSONNEL BOARD

To His Honor, the Mayor and the
Honorable Board of Aldermen
City of Melrose, Massachusetts

Gentlemen:

The First Annual Report of the Personnel Board is submitted herewith.

The Board met and organized on September 24, 1951. On October 3, 1951, the Special Committee on Salaries of the Board of Aldermen met with the Personnel Board and turned over the various papers and records in their possession. The Special Committee also oriented the Board in the considerations which entered into the development of the Salary Administration Plan.

Faced with a considerable backlog of work, the Board nevertheless had to move slowly in its early stages so as to become thoroughly indoctrinated and insure a proper and fair administration of Salary Administration Plan. Ten meetings were held, including four hearings in which thirty-five cases were considered. Fifteen decisions were made on those cases requiring immediate action.

As a result of a hearing of members of the Police Department, a survey of current police wage rates in twenty-four metropolitan communities were initiated.

An interview with the Massachusetts Director of Civil Service was necessary in December to clear up variations between Civil Service regulations and the Salary Administration Plan. For this purpose, the City Auditor accompanied three members of the Board in a trip to the State House.

The Board spent $358.56 in 1951 for equipment and supplies. Expenditures were kept at a minimum by cooperating with the Civil Defense on joint use of their quarters and office furnishings.

Respectfully submitted,

THE PERSONNEL BOARD

Fred R. Nelson

Fred R. Nelson
Chairman.

REPORT OF PINE BANKS PARK

To his Honor the Mayor, and the
Honorable Board of Aldermen
Melrose, Massachusetts

Gentlemen:

As Superintendent of Pine Banks Park, I herewith submit the following report for the year 1951.

The park was visited by approximately 85,000 people during the year.

The Youth Program had a very successful season. This year for the first time in the parks history we had two recreational instructors for the children. One male and one female. The season was ten weeks long and was enjoyed by some seventy five boys and sixty five girls. Baseball, softball, basketball, croquet, fishing and leather craft was on the boys program for the week. The same sports were played by the girls along with weaving, painting and leather craft. A weenie roast was enjoyed one day a week. Movies were shown each Thursday evening with approximately 1500 children and their parents present. This was during the summer and during the winter movies were shown at the Malden High School on Friday evenings. We had two Christmas parties, one in Melrose with 600 children abd one in Malden with 650 kiddoes. A Christmas film and several acts of vaudville were enjoyed by all. Candy was given out at the end of the performance. The Pine Banks Park Piston Pushers meet at the tool house in the park every Monday evening for instructions. The boys fly their planes at the park Saturday and Sunday afternoons.

The zoo and playgrounds were visited by many. This year two deer were obtained from the Department of Fisheries and Game. Two sheep, four black ducks, canadian geese were also added. This is the beginning of an all New England Zoo for the children of Malden and Melrose.

There were 3500 plants grown in the greenhouse and these were transplanted out in the flower beds. Some 3000 tulips are planted in our flowère beds and during the month of May we have thousands of visitors who come to see this beautiful display of varied colors.

There were many outing at the park during the summer. The Malden and Melrose YMCA day camp used the fields at the ball grounds one day each week. Many church and school groups also took advantage of our facilities. The Malden Park Department had their field day in August with 700 children taking part. The Malden Junior Police had their outing in September with 500 boys participating. The softball fields were used every evening of the week. The fields were used by the Melrose YMCA softball league and the Malden City League along with many church groups. We do not

have enough fields for the demands.

On May 9th the New England Tree Wardens had their outing here. Some 300 men from all parts of New England came to this affair. There was a tree climbing contest, the first ever held in Massachusetts, with 35 climbers competing. The winner competed with winners from the other states. The final winner got a trip to Cincinnati Ohio all expenses paid.

The field house was used for the first time and it was greatly appreciated by all the teams and by people who visited the park.

There were 500 pine trees and 500 spruce trees bought from the state at the cost of $15.00.

On February 10th the Boy Scouts of Malden held their jamboree at the ball field. It lasted from 9 A.M. to 3 P.M. Tents were pitched and fires were built on the fields.

On August 21st the toilet at the playgrounds was burnt to the ground. In the 1952 budget we have asked for new toilets which are needed very badly. Fill was given for the corner of Sylvan Street by the Malden Street Dept. The Melrose Public Works Department sent their bulldozer to push back the loam from the field so that the fill could be spread. We wish to thank Mr. Dennis Sullivan, superintendent of streets in Malden and Mr. Glen Weeks superintendent of public works in Melrose for the above work.

I wish to thank my Trustees and my employees for their assistance during 1951. Also wish to thank the Malden and Melrose Police and Fire Departments and all other departments of both cities who helped me in any way to make Pine Banks Park more enjoyable to our many visitors.

Respectfully submitted,

George F Cragg.

Superintendent, Pine Banks Park

Cash on hand December 31, 1951 in the First National Bank Savings Department, as shown by Pass Book #15223--$987.45

Appropriations		
City of Malden		
Reg. Salaries	$7125.30	
Recreation Salaries	350.00	
Field House	716.92	
Reg. Expenses	2595.40	
Pickup Truck	650.00	
Rec. Equip.	150.00	$11587.62
City of Melrose		
Reg. Salaries	$7001.80	
Recreation Salaries	350.00	
Field House	718.34	
Reg. Expenses	2595.40	
Pickup Truck	650.00	
Rec. Equip.	150.00	$11465.54
Total Appropriation for both cities		$23053.16

Expenditures		Appropriated
Malden Wages Regular and Recreation	$7348.64	$7475.30
Melrose Wages Regular and Recreation	7350.63	7351.80
Turned back to Malden	126.66	
Turned back to Melrose	1.17	
	$14827.10	$14827.10

Expenditures for Sundry Bills		Appropriated	
Insurance, Auto Liab., & Regular Insurance	$1004.48		
Truck Equip., gas, tires, & Repairs	974.37	Malden	$2595.40
Water taxes	52.56		
Hardware, paint, lumber, & Supplies	1208.73	Melrose	2595.40
Coal, oil & burner ser.	680.87		
Youth work, films & sup.	313.18		
Office equip. & supplies	251.72		
Electricity	74.08		
Telephone	146.10		
Seeds, fertilizer, animal feed	460.14		
Turned back to Malden	.34		
Turned back to Melrose	25.23		
	$5190.80		$5190.80

Expenditures from Special Appropriations

	Approp.	Spent	Balance
Pickup Truck	1300.00	1300.00	
Recreation Supplies	300.00	291.60	Malden 8.10 Melrose .30
Field House	1435.26	1432.87	Malden 1.01 Melrose 1.38

Grand total turned back Malden $136.11 Melrose $28.08

Robert A Hodgdon
Treas

REPORT OF THE PLANNING BOARD

To His Honor the Mayor and the
Honorable Board of Aldermen of the
City of Melrose, Massachusetts

Gentlemen:

The City Planning Board herewith submits its report for the year 1951.

Nine regular and five special meetings and six public hearings were held by the Planning Board during the year. Seven recommendations were made to the Board of Aldermen, two to the Mayor and one to the Park Department. The Board approved the lay-outs of eight streets and granted permissive use to the Melrose Hospital for an addition.

After public hearings, the following recommendations for changes in city ordinance were made to the Board of Aldermen:

1. In Business and Industrial Districts, no building shall be constructed, nor shall any existing building be altered, enlarged or reconstructed so that any part thereof shall be nearer than thirty feet from the center line of the street or streets upon which it abuts, as said street or streets existed on the date of enactment of this ordinance.
2. That Morticians' places of business be placed under Permissive Use in Residential Zones in the city.
3. That Lodging Houses be placed under Permissive Use in Residential Zones in the city.
4. That Open Air Parking Spaces be placed under Permissive Use in Residential Zones in the city.
5. That the Waterproofing of basements in damp areas be required.
6. That the removal of sod, loam, sand, gravel or quarried stone from estates in Melrose be regulated.

It was recommended to the Board of Aldermen that an immediate study be made on a Gas Code covering any type of gas which may be used in the City of Melrose, particularly in view of the fact that natural gas will soon be piped into this city. Also, that a regulation be added to the Building Code that all existing gas services to all present buildings and any gas services installed in any building in the future have a shut-off outside the building conspicuously marked.

The laying out and construction of the following streets was approved as requested: Clinton Road, Burrell Street, Rendall Place, Collidge Road, Whitman Avenue, Cottage Street, Orris Place and Albert Street. The Kimball Court lay-out was disapproved as too narrow.

The Board recommended to the Park Commission that definite action be taken immediately to acquire for a play field a parcel of land at the eastern terminus of East Foster Street.

Respectfully submitted,

CITY PLANNING BOARD
Edward F. Riley
Chairman

REPORT OF POLICE DEPARTMENT

To His Honor, the Mayor, and the
Honorable Board of Aldermen
City of Melrose, Massachusetts

Gentlemen:

In accordance with Chapter 29 of the Revised Ordinances, I respectfully submit the Annual Report of the Melrose Police Department for the year ending December 31, 1951.

Number of duty calls	72,534
Number of telephone calls	10,253
Number of radio calls	2,621
Number of ambulance calls	696

ARRESTS FOR THE YEAR 1951

Offenses against the person:

Assault and battery	7 Males	0 Females
Assault with intent to murder	2 Males	0 Females
Robbery, armed	2 Males	0 Females
Manslaughter	1 Male	0 Females
Assault and battery, Dangerous weapon	1 Male	0 Females
Total offenses against the person	13 Males	0 Females

Offenses against property:

Breaking and entering and larceny	11 Males	0 Females
Larceny	15 Males	0 Females
Trespass	2 Males	0 Females
Forgery and uttering	1 Male	0 Females
Damage to property	3 Males	0 Females
Receiving stolen property	2 Males	0 Females
Using motor vehicle without authority	3 Males	0 Females
Total offenses against property	37 Males	0 Females

Offenses against public order:

City Ordinance violations	101 Males	0 Females
Drunkenness	52 Males	3 Females
Motor vehicle violations	121 Males	12 Females
Traffic violations	80 Males	10 Females
Operating motor vehicle under influence	8 Males	0 Females
Insane	2 Males	4 Females
Non-Support	11 Males	0 Females
Violation of probation	10 Males	1 Female

Escaped prisoners	2 Males	1 Female
Default	1 Male	0 Females
Health law violations	1 Male	0 Females
Maintaining a common nuisance (Liquor)	1 Male	0 Females
Violation of lotteries	3 Males	0 Females
Vagrants	1 Male	0 Females
Nonpayment of wages	2 Males	0 Females
Illegitimacy	3 Males	0 Females
Accessory after the fact	1 Male	0 Females
Railing and brawling	0 Males	1 Female
Dog law violations	1 Male	0 Females
Stubborn child	1 Male	0 Females
Total offenses against public order	402 Males	32 Females

Arrests on warrants	45
Arrests without warrants	484
Total	529
Males	497
Females	32
Minors	13
Delinquents	22
Residents	184
Non-residents	345
Insane Males	2
Insane Females	4
In Court	507
Number of cases	812
Assisted in arrests	47
Accidents reported	422
Ambulance cases	696
Automobiles stopped and warned	2,074
Automobiles tagged (994 3-way summonses issued out of 2,906 tags)	2,906
Buildings found open	283
Cases investigated	2,181
Dead bodies found	3
Defective streets and sidewalks	25
Defective hydrants and pipes	3
Defective wires	5
Disturbances surpressed	16
Dogs killed	3
Fire alarms attended	90
Fire alarms given	13
Fires extinguished without alarms	8
Lanterns hung in dangerous places	86
Letters delivered	536
Lost children restored	54
Notices served	4
Sick and injured persons assisted	115
Street lights reported out	525

Street obstructions reported or removed	4
Summonses served	473
Visits to libraries	57
Water leaks reported	4
Traffic duty	18,458
Special messages	326
Extra duty	44
Dog bites	1
Dead animals	29
Vacant houses	5,374
Autos stolen	10
Autos recovered	14
Amount of property recovered in city	$11,740.12
Amount of property stolen in city	$ 2,000.00
Lost property returned to owner	$11,510.12
Missing persons reported	3
Missing persons located	3
Gas leaks reported	3

The Civil Defense Auxiliary Police unit consists of six sectors, a radio group, a report center and the entire organization consists of approximately one hundred and fifty members.

Each sector and group are meeting twice a month and are now going through a progressive period of training, consisting of the instruction of use and handling of firearms, traffic, and police procedure and should prove to be a very capable organization by the end of the training period in the late Spring of this year.

Respectfully submitted,

George D. MacWilliams

George D. MacWilliams
Captain-in-charge
Melrose Police Department

REPORT OF PROPERTY VALUATION BOARD

To His Honor, the Mayor, and the
Honorable Board of Aldermen
City of Melrose, Massachusetts

Gentlemen:

The Property Valuation Board submits herewith its annual report for the year 1951. During the year the following parcels of land were disposed of.

Lot No. and Location	Selling Price
33-38 Bay State Road	$ 300.00
Pt. 3 Conant Road	100.00
Pt. 4 Conant Road, rear	100.00
Pt. 5 Conant Road, rear	100.00
272-274 Grove Street	600.00
96 Hawley Road	100.00
68,70,72,74,76 Heywood Avenue	700.00
10-11 Hunnewell Street	300.00
G-4 Lebanon Street	300.00
G-5 Lebanon Street	200.00
H-2 Lebanon Street	200.00
71 Mt. Vernon Avenue	100.00
11 Mountain Avenue	200.00
Pt. 12 South Mountain Avenue	25.00
11 Reading Hill Avenue	300.00
19 Reading Hill Avenue	500.00
6-7 West Street	100.00
22,24,26,28,30,32 Wheeler Avenue	1,200.00
1,2,6,20,21 Windsor Street	300.00
19 Parcels	$5,725.00

Respectfully submitted,

Malcolm G. Fillmore Joan M. Brown

Homer Bennett
Chairman

REPORT OF PUBLIC LIBRARY

March 6, 1952

To His Honor the Mayor and the
Honorable Board of Aldermen of the
City of Melrose, Massachusetts

Gentlemen:

The Trustees of the Public Library submit their report for 1951.

Respectfully,
Elinor H. Tibbetts
Chairman

REPORT OF THE FINANCIAL YEAR OF 1951

TRUSTEES OF THE PUBLIC LIBRARY

Elinor H. Tibbetts, Chairman

William L. Carney

Edwin C. Kemp

Edwin W. Lundquist

Melvin H. Nicholls

Elisabeth M. Perkins

THE LIBRARY STAFF

Helen Anderson, Librarian

Barbara G. Mason, Assistant Librarian

Caro F. Nims, Children's Librarian

Margaret Lorenz, Cataloger

Gene R. Hanks, Highlands Branch Librarian

Isabel C. Lee, Reference Librarian

Rhoda M. Parmenter, Circulation Librarian

Fay Wayne, General Assistant (Circulation)

Katherine J. Watson, General Assistant (Children's)

Audrey C. Bergmann, General Assistant (Cataloger)

Edwin W. Allen, Building Custodian

LIBRARY STATISTICS ACCORDING TO AMERICAN LIBRARY ASSOCIATION FORM

Name of library..... Melrose Public Library
City and state..... Melrose, Massachusetts
Name of librarian.....Helen Anderson
Date of founding..... 1871
Population.....(1950 census)..... 26,988
Number of agencies..... Main library, 1 branch, 3 stations in schools
Number of days open during the year..... 293
Hours open each week..... Main library 66 (10 months); 55 (2 months)
Number of volumes at beginning of year..... 62,130
Number of volumes added by purchase..... 3,778
Number of volumes added by gift..... 266
Number of volumes withdrawn.....2,574
Number of volumes at end of year..... 63,600
Circulation of books..... 186,312
Number of registered borrowers..... 12,281

OUR LIBRARY IN 1951

Looking back over 1951 there have not been the eye-catching physical changes in the libraries that have characterized other years. But to the staff the new salary plan resulting from a city-wide survey is extremely important. The job step-increase provides incentive and encouragement. Melrose can now hope to compare favorably with cities of similar size.

With the enthusiastic support of the personnel, in fact due to their instigation, the opportunity of record-lending is being offered to the public. A cabinet built to conform to the lines and wood of the charging desk, and with a 150 album capacity, has been added.

Our hearts are warmed by the often expressed appreciation for the Shut-In service. The books are delivered by the Girl Scouts.

Another group activity is that of the Camp Fire Girls who place in the children's room an appropriate poster for each month.

The Highlands Branch Library has been overcrowded for several years. A new location was available in the block owned by the Highlands Woman's Club. After audiences with the Mayor and Education Committee of the Board of Aldermen the Trustees felt authorized to include items in the 1952 budget which would provide for the new location.

Another specific request in the budget is the amount necessary to construct a black-topped parking area at the rear of the main library. Restricted parking on West Emerson Street makes for a congestion that is sometimes serious.

The new budget also has an item for conversion from coal to oil in the main building. Heating by oil is more economical in the long run and this method is used in most city buildings.

A new front door will greet our patrons very shortly. It will as nearly as possible duplicate the old one which has just plain worn out after many years of service.

The Board of Trustees appreciates the hearty cooperation of the Mayor and Aldermen in the projects and problems of the library.

Respectfully submitted,
Elinor H. Tibbetts
Elinor H. Tibbetts, Chairman
Board of Trustees

To the Trustees of the
Melrose Public Library:

INVESTMENT AND INTEREST

INVESTING IN MOODY'S Investment Service volumes - Banks and Finance, Industrials, Public Utilities, Railroads, and their weekly supplements, plus weekly Stock and Bond Surveys was a risk the library took. The interest from patrons has well repaid the investment, as it has with Fitch's, Wall Street Journal and Barrons.

FINES were invested by patrons, in the library, to the amount of nearly $2400. The bulk of it went into new books but from the fines money came also the next item.

PHONOGRAPH RECORDS and their new cabinet are a return on the investment of fines. Interest is increasing. More about the records follows.

PERIODICALS took an investment of over $500, but interest is high - more than 10,000 went out during the year. We have about 150 current titles. New ones this year include American Mercury, Coronet, Changing Times, Horticulture, Musical America, Nation, New Hampshire Profiles, Occupations, Reporter, Trailer Travel and Vermont Life.

STRONG NEW CHAIRS in the reference room are holding their own with vigorous high school students and ardent "contesters".

A NEW GREATER BOSTON STREET MAP in color now hangs on the wall in the Browsing, or New Book Room - it took a rather large investment, but people find the street they want, a tape guiding to the spot.

LAROUSSE'S INTERNATIONAL ATLAS brings into focus on admirable maps physical, political and economic information that would require infinite research to find elsewhere.

ACCORDING TO MRS. NIMS
Children's Librarian

"Book circulation for the juvenile department for the year 1951 is the largest the department has had in the past fifteen years: 65,770, a gain of more than 10,000 over 1950. The Main Library alone had 32,442.

"To date we have stoutly maintained that books and activities related to books should be the only inducements offered the children to draw them to the library; that we do not need journalism, plays, and handicrafts, each in itself a fine project, but rightfully belonging to Community Center or Playground work. With this end in view we have had the hearty cooperation of the schools for the past four years."

Third grades had 280 books, 20 to a room, sent to the fourteen classrooms in the city. These rotate every two months. With approximately 400 children in these grades, each child averaged reading eleven books during the school year. Books for fourth grades are now in process of purchase and cataloging.

Miss Remon, elementary school supervisor, again urged the visiting of the 96 classes in the city with brief reviews of current books, talks about authors and illustrators. These talks furnished subjects for pupils in some of the grades for writing letters of appreciation to Mrs. Nims. Increased attendance at the library is often traced to the talks. Eight classes visited the library for instruction.

At Book Week time a new plan was tried. Upon application of the various schools, the children's librarians took their new book exhibit to be displayed at the school's parent meeting of the week. This brought the library collection before many more parents than would have been lured to the library. Often parents unaware of the library's resources, would be reached by the attending librarian. About 125 new books were on display at the main library children's room.

Over 1500 children's books were bought during 1951, at a cost of over $2,000, and 23 books were donated.

Movies were shown during the Fall and Winter seasons. The nature and "how to do it" films were watched with close attention by the children - but of course the cartoons led in popularity.

THE BOOK STOCK AND ITS CATALOG
According to Mrs. Lorenz

How many books did we add?	4,044
How many did we discard?	1,379

AN INVENTORY! A 2-year job, our first completed inventory in over ten years reveals missing Main Library adult books to be 1,195. This meant the task of withdrawing cards for all those books as well as for last copies of the 1,379 books actually discarded.

How many books does this leave in the library? 63,600 or 1,470 over the total of a year before.

CLASSIFYING complications arose because the New Edition of the Dewey Decimal Classification involves many changes and much modernizing.

PHONOGRAPH RECORDS required cataloging - cards were made for composers, titles, type of music, and performers.

BOOK PURCHASES - what were they?

Of over 1,800 adult books, nearly 900 were fiction.
Nearly 100 were reference material.
Over a hundred each were in the fields of social science and useful books.
The arts including sports: 137.
128 biographies were purchased.
Historical or descriptive books numbered 169.
Smaller numbers of religious, philosophical and literary books, which were 88, were added.

HOW DID PEOPLE RESPOND?

1,403 new registrants and 1,025 old ones being brought up to date were added to our list of active borrowers in Melrose, making a total of 12,281. After three years, a borrower's registration is checked to keep the file active. 1,116 were withdrawn in 1951.

INCREASE of 20,865 books borrowed above the previous year was a significant response. Whether it was due to the use of cellophane book covers on the jackets, and the "new book" room, or to person to person advertising, we are not sure. Television seemed to decrease reading during the first part of 1951, but there was a definite upward trend later on. Total figure, 186,312; 1950, 165,447.

Magazines numbering 10,698 were borrowed from the main adult department alone. Biographies, literature, the arts, and useful books followed in number taken out.

A small but up-to-the-minute rental collection of popular books makes available a non-reservable copy which is much appreciated.

TO SEARCH AND TO FIND

Searching and finding is what Mrs. Lee has done for the young students of Melrose over the past year. She has instructed 175 eighth graders in what there is and how to find it when they become high school users.

Questions from out of town:

Where is Syd Farrar buried and what is the date?
Where is a gift shop carrying plastic perfumery bottles made by somebody in Melrose?

TO HAVE AND TO HOLD

To see that we have the right information and hold it in readiness for use is another function of the Reference Librarian - government documents, pamphlets, and magazines take much attention.

DO NOT HESITATE TO ASK

This is a slogan of the Reference Librarian - but she also would add, "The Reference Librarian helps those who help themselves", meaning of course those indefatigable contest workers!

MORE SPACE, MORE LIGHT, MORE SHELVES
Highlands Branch

Leases run out and changes come. The First National Store was to vacate 525 Franklin Street. The Highlands Branch Librarian got busy. Could the Library take advantage of the larger quarters? The Library Trustees, the Mayor and Aldermen acted quickly and authorized that part of the budget request which was to assure the rent. The Highlands Woman's Club, owners, generously contributed a reduction in rent to help the project along. The First National Stores, Inc. wished us well and left us lights, awning, fans, and much needed storage shelving. The rest of the story belongs to 1952!

Interest preceded the new investment at Highlands. In 1951 the number of books borrowed exceeded that of 1950 by over 5000: 29,213, not equalled since 1936. Children borrowed 12,667. They will appreciate a separate spot in the new place. Perhaps we ought to build up our stock of foreign books:

A ten-year-old boy asked for a book on foreign languages:
Librarian: Foreign languages? Any special language?
Boy: Well, preferably Hog Latin.

Many young parents are among the patrons of the branch. Coming to the library is a family affair and there has been a very good influx of new books to make it worthwhile.

EAST SIDE, WARD 7, AND WYOMING BRANCHES

At the branches in schools, children took out 16,524 books, and adults took 11,733, a total of 28,257.

By specific branches books borrowed:

Ward 7: adult 5,658; juvenile, 4,938; total, 10,596.
East Side: adult, 2,502; juvenile, 7,127; total, 9,629.
Wyoming: adult, 3,573; juvenile, 4,459; total, 8,032.

New registrants in all three branches numbered 199: East Side, 103; Wyoming, 74; and Ward 7, 22.

PHONOGRAPH RECORDS

In the summer, over 80 albums of standard classical phonograph records of the older 78rpm variety were purchased at reduced prices, and cataloged. The plan is to build up the collection with long-playing records in the future, partly to save space which is limited. Dance music in general will not be represented although the popular musical shows, operettas, operas and semi-classical music will be included. By October the cabinet was ready and records were loaned for 7-day periods. Regulations as to hours for borrowing and returning were made so that no additional assistants would be necessary.

ACTIVITIES IN BRIEF

Early American decoration workshop under Mr. Walter Wright of Arlington, Vermont, sponsored by Mrs. Harold Rand.

Free Art Study course under Mrs. Brenton R. Lutz who has very generously given her time for a number of years. The course is held on alternate Wednesday mornings at the Art Room of the library.

Art exhibits for pupils of Mr. Archie Gittes and for the pupils of Mrs. Enos Pye.

Camera Club photography exhibits and regular meetings.

"Tours" of the library conducted by Miss Anderson for Brownies and for Girl Scouts.

Girl Scouts giving Shut-In Service under Mrs. W. H. Griffin, with Miss Parmenter selecting the books. Over 2000 books were sent.

Camp Fire Girls providing a monthly poster for Children's Room bulletin board.

More than 1200 books taken by Miss Parmenter to the patients at the Melrose Hospital.

Panel participation by Miss Anderson at a meeting of Catalogers at the Lamont Library at Harvard.

Book talks made by both Mrs. Hanks and Miss Anderson.

Ceiling projector enjoyment by a number of bed-ridden patients.

Great Books Group meetings in their fourth year very ably led by Mr. Edwin C. Kemp.

STRICTLY PROFESSIONAL
(It broadens the outlook)

Library meetings attended by the librarian and/or members of the staff.

North Shore Library Club met at the Melrose Public Library in December. Miss Sigrid Edge of Simmons College spoke, and then the group divided into discussion groups, one led by Miss Edge, one by Mrs. Bartlett of Medford, and one led by Miss Johnson of Lynn. Mrs. Tibbetts welcomed the guests and Miss Anderson as president presided.

Other meetings attended:

North Shore Library Club at Reading, Winthrop, and Stoneham.
Massachusetts Library Association at New Ocean House, Swampscott.
Boston Book Review Club semimonthly at Boston Public Library for reviews of new fiction, Miss Anderson chairman.
Pioneer Group meetings of librarians of medium-sized libraries, monthly, at the Pioneer.
Children's Book Clinic sponsored by Houghton Mifflin Co. at the Puritan, at the Harvard Club, at the Lenox.
Children's Librarians groups at Winchester, and Stoneham.

We hope that the Trustees feel repaid for the time given and cooperation shown, by the increased interest continually evidenced by our townspeople. This interest should also be a satisfaction to the Mayor, and to the Aldermen who have so generously supported the work.

Respectfully submitted,

Helen Anderson

Librarian

CREDITS AND DEBITS FROM APPROPRIATIONS AND TRANSFERS

	Credits	Debits	Balance Dec. 31, 1951
Salaries and Wages	$31,389.53	$31,270.59	$118.94
Other Expenses	1,900.00	1,882.27	17.73
Books and Periodicals	8,136.90*	8,075.81	61.09*
Fuel and Light	2,000.00	1,552.04	447.96
Building and Janitor's Supplies	2,000.00	1,864.96	135.04
Binding	1,200.00	1,193.85	6.15
New Equipment	875.00**	858.75	16.25**
	$47,501.43	$46,698.27	$803.16

*Includes dog tax, $2,636.90; and $2,000.00 transferred from Fines Account; $61.09 reverted to Fines Account.

**Includes $475.00 transferred from Fines Account; $16.25 reverted to Fines Account.

INCOME AND DISBURSEMENTS FROM FUNDS IN THE CUSTODY OF THE CITY TREASURER

	Balance Jan. 1, 1951	Income	Disbursements	Balance Dec. 31, 1951
William E. Bailey Fund	$2,914.84	$ 59.38	21.00	$2,953.22
William E. Barrett Fund	199.06	1.78		200.84
Horatio N. Perkins Fund	665.82	11.88		677.80
Duplicate Library Fund	104.54	535.29	505.21	134.62
Fines Account	3,197.90	2,396.84	2,496.73	
		77.34	(reverted)	
	7,082.16	3,123.51	3,032.49	7,173.18

INCOME AND DISBURSEMENTS FROM TRUST FUNDS OF WHICH THE TRUSTEES OF THE PUBLIC LIBRARY HAVE THE CUSTODY

	Balance Jan. 1, 1951	Income	Disbursements	Balance Dec. 31, 1951
Sarah A. Chever Fund	$ 660.33	$15.77		$ 676.10
Stephen C. Deering Fund	423.03	10.10		433.13
Jabez S. Dyer Fund	1,066.46	25.47		1,091.93
(Melrose Savings Bank)	100.00			100.00
(Melrose Trust Co.)				
Sarah E. Odlin Fund	2,344.96	55.82	15.28	2,385.50
	4,594.78	107.16	15.28	4,686.66

REPORT OF THE BOARD OF PUBLIC WELFARE

To His Honor, the Mayor, and
the Honorable Board of Aldermen,
City of Melrose, Massachusetts

Gentlemen:

The Board of Public Welfare herewith submits its report for the year ending December, 1951.

Respectfully submitted,

ROY M. CUSHMAN, CHAIRMAN
John W. Huse
William J. Neely
Gladys E. Menten
Vivian B. Adams

The Board of Public Welfare lost a valued member on February 27, 1951 in the death of Harry E. Dearborn. Mr. Dearborn had been an able representative of his fellow citizens on the board. He was faithful in attendance at meetings and from his business background made a significant contribution toward the sound administration of the public assistance program in Melrose. Mayor Thistle appointed William J. Neely to succeed Mr. Dearborn.

Various aspects of public assistance were considered by the legislature during the year 1951. The Special Commission on the Structure of the State Government under the leadership of Thomas H. Eliot filed a report in June, 1951 which advocated some sweeping administrative changes in the State Department of Public Welfare. In the words of the commission their report is aimed at making the State's work in the field of Public Welfare more efficient, responsible, and serviceable.

Although the recommendations were not aimed primarily at changes in substantive law, one section of the report considered the problem of fiscal recoveries with particular reference to the real estate exemption of $3,000. equity which obtained under the Old Age Assistance law. The commission studied the effects of this practice and the manner in which a so-called "lien" law operates in other states e.g. New York, New Jersey, and Pennsylvania. It was noted that the proportion of persons on Old Age Assistance in these states was far less than in Massachusetts and furthermore that the rate of recoveries from estates was much greater. It was suggested that a stronger lien law would result in bringing the public assistance program closer to a self-supporting basis and it would not adversely affect the rights of needy persons.

The Supreme Court meanwhile had rejected the Old Age Assistance referendum, which had been approved by the

voters in November, 1950. This law, if it had become effective, would have established a minimum assistance payment of $75.00 a month, reduced the age of eligibility to 63 years and granted complete exemption to children from the obligation to support their aged parents. The Legislature, however, felt some political pressure to liberalize the law in some measure which they did by establishing a minima of $55.00 for persons living in family groups and $75.00 for persons living alone. The $4.00 recreation allowance which was introduced into the law in 1949 is still effective and is added to these amounts. The Legislature also went along with the recommendations of the "Baby Hoover" report and passed a new lien law which provided that a local department of public welfare may recover from the estate of an old age recipient for aid granted on or after January 1, 1952 on the basis of the actual value of the estate, not on the basis of the assessed value of real estate.

The effects of inflation and the rising cost-of-living still operate to increase the expenditures for Old Age Assistance as for all types of public assistance. On October 1, 1951 another increase amounting to 14.2% became effective so that payments under the State Standard Budget were increased for all recipients by this percentage. This alone will result in a considerable rise in the figures in 1952 over 1951. The use of the State Standard Budget is obligatory for local departments. However, it is permitted to figure assets of various kinds which operate to reduce in some instances the actual grant, but such cases are relatively few so that the average payment to a recipient at the present time is $63.11. This figure compares with a $64.19 average for the state as a whole and $71.42 for the average in the Greater Boston District. Payments range from less than $10.00 a month in a few cases to as high as $145.00 for persons receiving care in nursing homes. Payments are further increased in cases where hospital care is received.

During 1951, 126 persons applied for Old Age Assistance and there were 10 applications pending from 1950. The board approved 97 applications, including 23 transfers from other cities and towns and there were 8 requests still pending on December 31, 1951. The total number on the Old Age Assistance rolls at the end of 1951 as shown on the statistical table in this report was 503.

A total of 75 cases were closed, 43 because of death, 12 because they moved to other cities, and the other 20 because they were admitted to state institutions, or because they had increases in income or other resources. We find that in August, 1951, when a study of the figures was made, there were 72 persons receiving both Old Age Assistance and Old Age and Survivors Insurance. The OAA payments were $1814.40, while the OASI payments amounted to $2674.40 for the month. Old Age and Survivors Insurance is figuring

increasingly as an asset among the newer applicants for Old Age Assistance and benefits as a result of the recent amendments to the Social Security law are larger so that appreciable savings on this account have been noted in the assistance payrolls.

The Aid to Dependent Children caseload changed during the year, but the total number of cases remained the same. Seventeen applications were received, including three transfers from other cities and all applications were approved but one. At the same time, three cases were transferred out of Melrose and fourteen cases were closed for various reasons. We read and hear a good deal of criticism concerning the Aid to Dependent Children group and in fact most of the attacks on public welfare center on this category. It would be most unfair if we failed to point out that in the overwhelming majority of cases, the mother or other relative is doing a good job of providing a real home for a child who might otherwise be brought up in an institution of in a series of foster homes. This board could point with pride to the excellent records which children who have been supported by ADC have made and are now making in school, in employment, and in community life.

The Massachusetts legislature during 1951 voted to take advantage of the new provisions of the Social Security Act and established a new assistance category effective November 1, 1951, namely, Aid to the Totally and Permanently Disabled. The new category, Disability Assistance, as it will be called, will be financed as are the other categories by federal, state and local funds. One principal effect of the establishment of this new category is to reduce the number of persons remaining on General Relief since many of these persons have needed assistance because of disabling conditions.

In order to be eligible, an applicant for Disability Assistance must be 18 years of age or over, must be in need, and must be permanently and totally disabled. During November and December, 1951 we began the transfer of persons currently receiving General Relief and who appeared to meet the requirements of the new category and twelve applications were tentatively approved. The program is so new we cannot determine what problems will arise and how they will be met, but it would seem that such a program will stimulate the idea of rehabilitation for some persons who have heretofore been regarded as totally disabled. When it becomes apparent that they do not meet the medical definition for disability, it may be possible to obtain job retraining for them.

The General Relief caseload did not vary appreciably during the year although fifty-nine cases were opened. Many of these are persons who need assistance for a short time only - perhaps for medicine, or for one or two weeks

while between jobs. Seventy-one cases were closed and this includes the twelve who were closed in December, 1951 through transfer to Disability Assistance. It should be understood that the statistics in the category of public assistance reflect very noticeably the current economic situation. When employment is good, cases are few.

The sum of $716.61 was expended at Christmas time from the income of the A. C. Marie D. Currier Fund. It was used to provide clothing and money grants to some aged persons and the children of needy Melrose families.

The George Emerson Fund has a balance of $3167.90. There was only $107.34 spent from this account in 1951 - to pay for hospital care in a family who were otherwise self-supporting.

At the end of 1951 we had only two children in the care of the Division of Child Guardianship. We had no patients in the Tewksbury State Hospital and Infirmary, but we were still using the Malden, Stoneham, or Wakefield Infirmaries to provide for patients who need supervision and institutional care.

Mary J. Melville

Mary J. Melville
WELFARE AGENT.

FINANCIAL STATEMENT FOR 1951

RECEIPTS	City Appropriation	Federal Grants	TOTAL
Administration:			
Salaries	$ 12554.00	$ 7510.50	$ 20064.50
Other Expenses	1800.00	990.81	2790.81
Out of State Travel	100.00		100.00
General Relief	40000.00		40000.00
Old Age Assistance	215000.00	179342.30	394342.30
Aid to Dependent Children	22000.00	12721.12	34721.12
TOTAL RECEIPTS:	$ 291454.00	$ 200564.73	$ 492018.73

EXPENDITURES	City Funds	Federal Funds	TOTAL
Administration:			
Salaries	$ 12489.94	$ 3601.75	$ 16091.69
Other Expenses	1656.20		1656.20
Out of State Travel	100.00		100.00
General Relief	39998.40		39998.40
Old Age Assistance	207493.04	168623.30	376116.34
Aid to Dependent Children	21284.74	9486.65	30771.39
TOTAL EXPENDITURES:	$ 283022.32	$ 181711.70	$ 464734.02*

* Unexpended balances to General Revenue - $ 27284.71

GENERAL RECEIPTS (credited to Estimated Receipts of City)

		REIMBURSEMENTS	
	State	Other Cities	TOTAL
General Relief	$ 7738.56	$ 2380.06	$ 10118.62
Old Age Assistance	153319.86	5331.47	158651.33
Aid to Dependent Children	10505.82		10505.82
TOTAL REIMBURSEMENTS:	$ 171564.24	$ 7711.53	$ 179275.77

✓ Settlement law does not apply to ADC

EXPENDITURES FOR THE YEARS 1946 - 1951 INC.

FEDERAL AND CITY FUNDS COMBINED

	1946	1947	1948	1949	1950	1951
Administration:						
Salaries	9670.95	10861.48	11523.22	12466.08	14860.47	16091.69
Other Expenses	1008.99	1226.79	1596.04	3433.84	2711.43	1756.20
General Relief	20996.87	22943.16	25789.77	38990.90	49988.10	39998.40
Old Age Assistance	183921.33	228337.17	269660.16	331151.67	357992.56	376116.34
Aid to Dependent Children	17945.93	24490.04	28844.48	32585.89	35225.82	30771.39
TOTAL	235544.07	287869.54	337413.67	418628.38	460778.38	464734.02

ASSISTANCE CASE LOAD

Month	Old Age Assistance Individuals	Aid to Dependent Children Families[1]	General Relief Singles[2]	General Relief Families[2]
January	484	27(60)	36	13(50)
February	478	28(62)	36	8(37)
March	481	27(60)	38	10(61)
April	481	26(60)	36	8(51)
May	477	24(53)	35	4(35)
June	478	25(56)	34	5(30)
July	487	27(57)	33	6(34)
August	489	25(55)	37	6(32)
September	491	27(60)	41	5(23)
October	497	27(60)	37	7(28)
November	496	28(61)	37	3(15)
December	503	29(62)	37	6(20)

1. No. of children in these families

2. No. of persons in families including adults and children

REPORT OF PUBLIC WORKS DEPARTMENT

To the Honorable Mayor
and the Board of Aldermen,
Melrose, Massachusetts.

Gentlemen:

I take pleasure in submitting herewith the fifty-first annual report of the Public Works Department.

We, the members of this Department, one of the oldest and largest in the entire City structure, take considerable pride in our accomplishments during the last half century. The progress has been slow at times, due to various factors beyond our control, but the final goal is now in sight, as far as full development is concerned, and we feel that the job has been reasonably well done.

I feel that I speak for every man and woman in the Department when I say that our interest and loyalty to the City of Melrose is one of our first considerations in our everyday life.

HIGHWAY DIVISION:

Assistant Superintendent John B. Simonds, in charge of this Division, has completed the greater portion of a very large program laid out for them this past year - the largest single item in the program being highway constructing which included

Old Brook Circle	978	linear feet
*Mt. Hood Terrace	600	" "
*Ryder Avenue	830	" "
Emerson Place	238	" "
Whitman Ave. & Park St.	750	" "
*Burrell Street	1000	" "

making a total of 1.30 miles.

*These streets were not completed.

This was by far the most ambitious program undertaken by the City for a great many years and due to the labor conditions - namely, lack of help, it was necessary to contract for part of the work. However, good progress was made and on the whole everything was very satisfactory.

Sidewalk Construction - New sidewalk construction included a granolithic walk on Melrose Street from No. 57 to Albion Street; a tar concrete walk on Bay State Road from Main Street to Hawes Avenue on the north side, and from Main Street to and including Lots C-D on the south side; a tar concrete walk on Linwood Avenue from Sylvan Street to Park Street on the east side; Waverly Avenue on the west side from Laurel to East Foster Street was completed with a granolithic walk, and on Winter Street tar concrete walk with granite curb was laid from Dell Avenue to Lebanon Street both sides of the street.

Highway Repair - This item of maintenance came in for considerable attention during 1951. There were four different methods used, depending on the type and condition of the street under consideration. Honing, following a tar and sand application was used on

Bellevue Avenue	Staples Street
East Street	Stratford Road
West Foster Street	Swains Pond Avenue
Laurel Street	Trenton Street
Lynde Street	Vinton Street
Mystic Avenue	Washington Street
Pleasant Street	West Wyoming Avenue

A surface treatment of tar and sand was used on Winter Street. An Armor coat (tar and stone) was applied to Porter Street, and an Armor coat (asphalt and stone) was applied to Grove Street from Lebanon to Sixth Street. On the lower end of Grove Street, from Main Street to Lebanon Street, we tried a mix-in-place application using stone and emulsion. The result was far from good. Many factors entered into this experiment which were unforeseen and which did not help or add to the success of the job. We feel, however, that this type of resurfacing has merit and with a little good fortune along with the knowledge we have gained from this first experiment, it may prove to be one of the best and cheapest methods of maintaining our streets.

Sidewalk Repairs - These repairs for the most part are done by contract and are under the supervision of the Engineering Division. However, it is a big item and when it is not done by contract, it is part of the work of this Division so it therefore is included in the report under Highways.

The sidewalks in this City, both tar and granolithic, are in a much better condition today than in the past. Several years ago we asked the Board of Aldermen to increase this item in the Budget, explaining that it was far better to spend the money on sidewalks than for accident claims. Our request being reasonable was granted and since that time we have been able to lay out a program each year for making these repairs. Tar walks were our first consideration, first because they were in the worst condition, and secondly because we could get a greater value per foot of sidewalk used, because the cost of this type of repair is so much less than granolithic, and thirdly because there is a great many more tar sidewalks in the City than any other kind and therefore the hazard is greater.

Over a period of five years we have resurfaced more than half of the old tar sidewalks and have made some progress on the granolithic walks. I might mention here that one type of walk, which causes us a great deal of concern, is the old brick sidewalk. Each year one part of our program is devoted to the elimination of this type of walk and replacing it with either tar or granolithic.

Trees - This unit of the Division is in one sense a Division within a Division. The personnel is always the same, and the foreman, in charge, is an experienced forestry man. This past year has been for the most part devoted to work on the trees infested with Dutch Elm disease. It is a constant, and up to this time, a losing battle trying to prevent the spread of this menace which, if not at least retarded, may soon cause us to lose most of our elm trees. In 1950 there was a decided reduction in the number of trees infected but this past year the number increased to 55 trees positively infected and many more which show some signs of infection. This is a very serious condition. There are, of course, many other problems that confront this forestry unit, such as suppression of brown tail and gypsy moth, removal of trees because of new construction, tree planting, feeding, spraying, trimming and surgery - to mention a few. This being a special type of work, it might prove to be good judgment and more efficient to separate this unit from the Highway Division and establish it as a separate Division in the Department.

Parking Areas and Traffic Signs - Dill's Court and Belmont Street parking areas were completed this past year and opened to the public. Meters were installed at Dill's Court but because of adverse public reaction were removed after a two months' trial, and the resultant use of the parking facilities was very rewarding. Belmont Street parking area in Melrose Highlands has served to relieve the traffic situation in that area. There are plans at present to enlarge the City Hall parking area in the near future.

Traffic signs and traffic painting is on the increase each year. The Board of Aldermen enact more restrictions on various streets and areas, and this of course means additional signs have to be made and installed and more to be maintained.

CITY YARD and CITY GARAGE:

Mr. James Findlay, the master mechanic in charge of the motorized equipment of the Department, managed his unit with his usual efficiency. The equipment was increased by the purchase of a concrete saw, a utility jeep equipped with a plow and three trucks were purchased to replace three old ones that were worn out. Each year this unit is burdened with more equipment to service and maintain but they meet their problems as they arise and manage to keep the Department operating at all times.

The facilities at the City Yard were increased this past year by a new sewer building. This will take the place of the old sewer shed which was very inadequate. Each year some progress is made toward the ultimate goal of a completely equipped, efficient and modern plant to house, maintain and store all the equipment of the Department.

SEWER DIVISION:

S. Hale Harding, Assistant Superintendent in charge of the Division, with the able assistance of Walter Jones, Foreman in charge of the work, completed a very large program in 1951. The following table lists the projects constructed in the past year:

Street	Pipe	Length	Manholes	From	To
*Ardsmoor Rd.	10"C.I.	1260'	0	Upham St.	East St.
Altamont Ave.	8"	407'	2	Stat.8+50.0	Stat.11+01.88
Burnett St.	8"	243'	1	Granite St.	Hunnewell Ave.
Dartmouth St.	8"	354'	2	Bancroft Rd.-No.	Woodcrest Dr.
Fairfield Ave.	8"	169'	1	Lebanon St.	Arlington St.
Glendale Ave.	6"	197'	1	Cochrane St.	Virginia Ave.
Hawley Road	8"	266'	2	Hawes Ave.	Easterly
Hunnewell Ave.	8"	115'	0	Burnett St.	Southerly
Old Brook Circ.	6"	58'	0	Extension	Northerly
Russet Lane	8"	618'	5	Sherwood Rd.	North and South
Staples St.	8"	116'	2	Swains Pond Av.	Westerly
Woodcrest Dr.No.	8"	75'	1	Dartmouth Rd.	Westerly
		3878'	17		

* The Ardsmoor Road sewer is an extension of the force main from the pumping station up Upham Street to Ardsmoor Road. This new extension now carries the sewage down Ardsmoor Road to Sheffield and over Sheffield to East Street, where it is discharged into the East Street sewer. This extension was made to relieve a flooding condition in the Ardsmoor Road and Porter Street gravity sewers.

NORTHEAST SEWER (No. Section) Built by contractor (1950-1951)

Cataldo Way	(10"	(275'	1	Lynn Fells Pky	Howard St.
	(8"	(93'			
Howard Street	(10"	(40'	5	Saugus Line	Westerly
	(8"	(480'			
Right of Way	(10"	(400'	13	Howard St.	Arlington Rd.
	(8"	(1879'			
Boardman Ave.	8"	395'	2	Arlington Rd.	East & West
Arlington Rd.	8"	506'	4	Rt. of Way	Northerly
Lynn Fells Pky	8"	550'	4	Cataldo Way	Westerly
Force Main	8" C.I.	739'	0	" "	"
		5357'	29		

NORTHEAST SEWER (So. Section) Built by City

Rt. of Way thru Bellevue Golf Course, Etc.	8"	606'	3	North line Bellevue Golf Course	A point 128' south of Apple Hill Rd
Grand Totals		9841'	49		

Additional construction and maintenance undertaken by this Division in 1951 included 162 new house connections, the relaying of 3 old house connections, the repairs to 3 house connections, and the laying of 4 connections from the main sewer in the street to the street line to be used at a later date. There were also 87 house sewer connection stoppages cleared and numerous main line sewers cleaned.

This Division is also in charge of the construction and maintenance of surface drainage which is another very important branch of the Department. This past year it was able to extend the system in a number of different places and thereby relieve some very bad conditions. The following table will give a list of these extensions:

Location	Nature of Work	Length	Size	Kind	Manholes	Catch Basins
Dill's Ct. Parking Area	Drain	247'	6"	Akron	1	1
Emerson Pl.	"	233'	8"	"	-	1
Fairfield Ave.	"	156'	15"	"	-	-
Glen Street	Drain at low point	110'	15"	Cor.Iron	-	-
Heywood Ave.	Brook enclosed	186'	15"	" "	1	-
Main St. at Malden line	Drain	250'	12"	" "	-	-
Mt. Hood Terr.	"	619'	12"	Akron	3	7
Old Brook Cir.	Drain at low point	(20'	15"	Cor.Iron	-	2
		(16'	10"	Cast "		
Ryder Avenue	Drain	268'	12"	Akron	3	3
Slayton Rd.	"	392'	18"	D.S.Akron	2	-
Swains Pond Ave.	Covering Towners Brook	630'	24"	Cor.Iron	3	-
Upham St.	Chapter 90	300'	12"	Concrete	1	6
Walton Park	At low point	..	..		-	2
Whitman Ave.	Drain	(120'	15"	Akron		
		(338'	12"	"	2	4
Wyoming Cemetery	Covered brook	120'	24"	Cor.Iron	1	-
	Total linear feet	4005'			17	26

The total of these extensions equals 4,005 linear feet, 17 manholes and 26 new catch basins. Added to this construction, the Division built a large manhole at the corner of Lynn Fells Parkway and Burrell Street to enclose a large water meter installed by the Water Division. The Division also cleaned 484 catch basins and installed 4 private drain connections.

A new sewer building was added in the City Yard. This was built by the men of the Division and is another example of the way and manner the men of the Department are able to give a good accounting of themselves in carrying out any project presented to them.

WATER DIVISION:

Mr. Walter Olson, Assistant Superintendent in charge of the Water Division, was very busy this past year with main line extensions, relays, connections and general maintenance.

The main line extensions were located in the various streets as follows:

Street	From	To	Length	Pipe
Altamont Avenue	Opp. #93		11'	6" C.L.
Beaumont Street	Ryder Ave.	#18	212'	8" C.L.
Cataldo Lane	Lynn Fells Pkwy	North	72'	10" C.L.
Dill's Crt. Park. lot	Dill's Court	Kimball Ct.	98'	8" C.L.
" " " "	Hydrant Ext.		51'	6" C.L.
Echo Street	Whitman Avenue	Street Line	52'	10" C.L.
Elmcrest Circle	At end		11'	6" C.L.
Fairfield Avenue	Lebanon Street	#11	160'	8" C.L.
Glendale Avenue	Cochrane Street	Kenmore	301'	8" C.L.
Hawley Road	#49	Damon Ave.	272'	8" C.L.
" "	At Damon Avenue		4'	6" C.L.
Kenmore Road	#6	Glendale	124'	8" C.L.
Leah Street	Harold Street	#14	174'	8" C.L.
Lynn Fells Parkway	At Burrell Street		23'	12" C.L.
Main Street	Fire Service at 2 Main St.		30'	8" C.L.
" "	Hydrant Connection " "		16'	6" C.L.
Lynn Fells Parkway	#788	Cataldo Lne	285'	8" C.L.
Pleasant Street	#222	#220	42'	8" C.L.
Right of Way	Across Bellevue Golf Course to Ellis Farm Lane		720'	12" C.L.
Russet Lane	Sherwood Road	South	345'	8" C.L.
" "	" "	North	270'	6" C.L.
Ryder Avenue	At Whitwell Street		6'	6" C.L.
Swains Pond Avenue	#87	#103	100'	12" C.L.
Virginia Avenue	#6	Glendale	185'	8" C.L.
Whitman Avenue	#96	Harold St.	86'	8" C.L.
" "	Grandview Ave.	South	198'	8" C.L.
		Total	3,848'	

This main line construction adds a total of 3,848 linear feet to the 407,304 linear feet already in service, to make a grand total of 411,154 linear feet, or 77.87 miles of active water mains in service in the City.

The Division also added to the system 33 new gates of different sizes -

4"	6"	8"	10"	12"
1	15	12	3	2

and 10 new hydrants.

To maintain the system and increase the efficiency of it the Division replaced a number of old mains in various streets as follows:

Street	From	To	Length	Pipe	Replaced
Upham Street	Waverly Ave.	East St.	322'	10"C.L.	6"C.I.
Rendall Place	Linwood Ave.	Westerly	174'	6"C.L.	2"Galv.
Clifton Park	Woodland Ave.	#20	194'	8"C.L.	4"C.I.
Woodland Ave.	Botolph St.	Clifton Pk	510'	8"C.L.	4"C.I.
Altamont Ave.	#109	Easterly	274'	6" and 8"C.L.	6"C.I.

Main line extensions, main line relays, hydrants and gates are in the nature of heavy construction so in order to complete the picture of the Division's activity, mention must be made of the lighter type of construction which includes new house services, setting new meters and general maintenance.

There were 144 new house and building services laid throughout the year, for which was used 10,617 linear feet of service pipe and there were also 139 new meters set. In addition the following list will give an idea of the maintenance projects that are handled by the Division:

153 Linear feet of water mains lowered
49 Services renewed in street
15 Services renewed in private property
18 Services repaired in street
13 Services repaired in private property
41 Services renewed in street and private property
6 Services extended
8 Services abandoned
67 Services cleaned
145 Services turned off for repairs and vacancies
141 Services turned on for occupancy
105 Service leaks investigated
9 Main line leaks investigated
14 Main line leaks repaired
2 Main gates repaired
2 Main gates replaced
6 Hydrants replaced
7 Hydrants repaired
75 Hydrants flushed
53 New meters installed to replace old meters discarded
13 New meters installed to replace old meters to be repaired
259 New meters purchased
190 Old meters repaired
75 Old meters discarded

51 Meters repaired in service
770 Special meter readings
91 Curb and gate boxes repaired and reset

This Division also has the care and maintenance of 7,025 active services, 528 City hydrants, 6 private hydrants, 1,559 gates on the main lines, 31 fire services, and 6,849 meters in service which have to be read and inspected and billed twice a year.

The Division was able to improve the system this past year by making a live metered connection to the Metropolitan District Commission's new 36" main at the junction of the Lynn Fells Parkway and Burrell Street. This connection serves as an extra source of supply at about a half-way point on the present 12" Belt line, and by increasing the volume at this point we were able to reduce the pressure fluctuation and maintain a steady flow in the affected areas.

Every man, woman and child in the City of Melrose uses on the average of 63 gallons of water per day, or a total of 621,834,000 gallons per year for the entire City. We owe the men in charge of the distribution of this very important essential of our life a word of praise now and then for the manner in which they keep guard against any prolonged interruption in this service.

ENGINEERING DIVISION:

Edwin H. King, the Assistant Engineer in charge, was ably assisted in the work of the Division by his assistant George E. Hayes.

The Division was very active throughout the year with the usual layout, design and supervision of the work carried on by the other Divisions. This past year it had direct supervision over contractors engaged by the City to construct several streets and sidewalks that the City was unable to construct with the limited working force now engaged by the Department. This was an added burden on the Division in that the outside contractor needs constant supervision in order to make him live up to the exacting standards required by the Department.

The Division also worked with Haley & Ward, the sanitary engineers engaged to complete the second leg of the Northeast sewer.

That part of Upham Street which was built under Chapter 90 required almost daily contact with the State resident engineer in order to make certain that the residents along the project were not being put to any unnecessary hardship by the State's contractor.

The East Side Sewer assessments were computed this past year. The project required a great deal of time, in that there were over 400 individual assessments to be levied. Each parcel had to be considered as to frontage and area, together with a special assessment for the trunk sewer.

There were the usual calls for engineering advice and assistance from the Park Department, School Department, Police and Fire Departments and Wyoming Cemetery. The Legal Department required engineering assistance in settling claims for damages in Dill's Court and several accident claims against the City.

Civil Defense has put in its claim for the attention of this Division to co-ordinate the work of the various Divisions of the Public Works Department so that the Department may do its part in case of any emergency.

Each year this Division is confronted with many problems, some old and some new, and so far they have been able to cope with most of them with reasonably good results.

TRAFFIC:

The members serving on the Traffic Committee during the Year 1951 were

Wm. B. Alexander	Rotary Club
Richard S. Bullens	Board of Aldermen
Joseph T. Cefalo	Chamber of Commerce
Chester M. Cummings	School Committee
Sidney C. Field	Chief Fire Department
George D. MacWilliams	Capt. Police Department
Edgar A. Perry	Lions Club
Edward F. Riley	Planning Board
Glen S. Weeks	Eng. & Supt. Public Works

The Committee, which is appointed by the Mayor, worked carefully and methodically on various problems during 1951. Some of the streets and areas that came under its consideration included the Melrose Hospital area, the intersection of Grove, Lebanon and Lynde Streets, Dill's Court parking area, Lynde Street and the streets adjacent to the schools throughout the City. Needless to say there were countless other sections which were given aid with their traffic problems.

The Committee held nine meetings in 1951, including two public hearings, which were designed better to acquaint the Committee with the particular problems of the areas under consideration. It is not uncommon for the Committee members to meet on a Saturday morning to make a field trip for a first hand inspection of traffic problems when the occasion calls for one. With the valuable aid received from the Traffic Committee, the Mayor and the Board of Aldermen are better able to order traffic restrictions and changes with the assurance that they are for the safety and convenience of the whole community.

PERSONNEL FUNCTIONS:

As a result of the adoption of the Salary and Administration Plan, a great deal of time has been spent in the setting up for the operation of this Plan in this Department, together with the development of recommendations to iron out some of the inequities which are bound to occur in the early stages of a problem of this nature. It is also found that it requires more time in the case of promotions, substitutions or demotions because such changes must clear through the Personnel Board. This does not mean, however, that the Plan is not a good one, and time will doubtless clear up inconsistencies, and experience will make it much easier to administer.

CONCLUSION:

The Public Works Department, as usual, in addition to doing the work coming within the scope of this Department, has been able to co-operate in many ways with other City operations, one of which is the filling in of a large portion of the west end of Ell Pond, principally with by-products of materials from other construction jobs.

The attitude of the Department in general has been on a very high plain and under such conditions the City is always the beneficiary.

Respectfully submitted,

Engineer and Superintendent
Public Works Department

STATISTICS

CITY OF MELROSE

MIDDLESEX COUNTY, MASSACHUSETTS.

Location		7 miles north of Boston
Population, January 1, 1951		28,226
Number of Voters		16,095
Greatest extent of City, east and west		2.95 miles
Greatest extent of City, north and south		2.44 miles
Valuation of Real Estate		$ 40,146,050.00
Valuation of Personal Property		$ 3,554,250.00
Tax Rate, per thousand		$ 46.00
Area of City:		
Land..... 3,079.50 acres		
Water..... 35.50 acres	3,115	acres
Length of Public Streets	61.04	miles
Length of Private Streets	13.21	miles
Length of water mains	77.86	miles
Length of sewer mains	66.96	miles
Range pressure on mains	100-23	lbs.
Number of 1,000 Lumen Incandescent Lights ANOH		1,108
Number of 1,000 Lumen Incandescent Lights ANUG		5
Number of 1,000 Lumen Incandescent Lights ANOH (SC)		4
Number of 2,500 Lumen Incandescent Lights ANOH		69
Number of 2,500 Lumen Incandescent Lights ANUG		1
Number of 2,500 Lumen Incandescent Lights ANOH (SC)		2
Number of 6,000 Lumen Incandescent Lights ANOH		1
Number of 6,000 Lumen Incandescent Lights ANUG		37
Number of 6,000 Lumen Incandescent Lights ANOH (SC)		11
Number of 10,000 Lumen Incandescent Lights ANUG		1
Number of 11,000 Mercury Vapor Lights ANOH		2
Number of 11,000 Mercury Vapor Lights ANUG		2
Number of 15,000 Mercury Vapor Lights ANUG		63
Number of 15,000 Mercury Vapor Lights ANUG		18
Number of 15,000 Mercury Vapor Lights ANOH		10
Number of Automatic Traffic Signals		6

Area of Parks	
Bowden Park	.62 acres
Colby Park	.90 acres
Ell Pond Park	34.41 acres
Horace Mann Park	.60 acres
Lebanon Street Playground	.95 acres
Lincoln School Playground	1.60 acres

STATISTICS - Contd:

Area of Parks

Melrose Common	4.40 acres
Messenger's Meadow Playground	2.89 acres
Middlesex Fells	170.00 acres
Mount Hood	225.00 acres
Pine Banks Park	81.80 acres
Sewall Woods Park	9.00 acres
Wyoming Cemetery	43.50 acres
Conant Park	4.80 acres

Elevation, Main Street at City Hall - 61 feet above mean tide
Elevation, Franklin Square - 85 feet above mean low tide

Financial Statement
Public Works Department
City of Melrose
1951.

Water Construction

Budget		$45000.00	
Wage Adjustment		2597.09	
			$ 47597.09
Expended:-			
Meters set		3704.68	
Services		8404.03	
Main Line-			
Altamont Ave.-Hydrant	$ 572.18		
Apple Hill Road	1893.45		
Beaumont St.	1125.56		
Bellevue Golf Club	4819.76		
Bellevue Ave.	33.53		
Boardman Ave. Hydrant	73.12		
Cataldo Lane	526.20		
Dartmouth Road	221.97		
Dills Court	839.96		
Echo St.	235.40		
Ellis Farm Lane	1249.76		
Elmcrest Circle	324.17		
Fairfield St.	643.71		
Franklin Square Hydrant	80.49		
Glendale Ave.	3097.90		
Hawley Road	1494.38		
Howard St.	10.39		
Kenmore Road	498.64		
Leah St.	841.78		
Lynn Fells Parkway	4671.94		
Main St. Hydrant	673.78		
Pleasant St.	168.64		
Russett Lane	5375.62		
Ryder Avenue	1064.36		
Swains Pond Ave.	702.85		
Virginia Ave.	2348.05		
Whitman Ave.	1328.01		
Woodland Ave.	541.75	35457.35	47566.06
		Balance	31.03

Cost of Water System.

Cost of System to January 1, 1951	1274367.00
Expended - 1951	47566.06
Cost of System to January 1, 1952	1321933.06

Water Inside Services
Working Account.

Budget	$ 6300.00	
B. of A. Orders	3000.00	
Wage Adjustments	332.99	
		$ 9632.99
Expended:-		
Labor	4052.95	
Stock, trucks & overhead	5266.91	
Invoices	47.15	9367.01
	Balance	265.98

Water Inside Services
Accounts Receivable.

Accounts Receivable Jan. 1, 1951	230.68	
Committed 1951	10273.52	
		10504.20
Less - Receipts 1951		9388.06
Accounts Receivable Jan.1, 1952		1116.14

Water Inside Services -
Deposits & Refunds.

Balance 1950	1719.96	
Deposits	9845.00	
		11564.96
Expended:-		
Cost of Work	8392.94	
Refunds	3092.02	11484.96
Deposits on hand - Jan. 1, 1952		80.00

New Water Meters.

Budget	3000.00	
Credits from other accounts	3313.00	
		6313.00
Expended:-		
Invoices		6238.00
	Balance	75.00

Water Rates - Malden.

Budget		295.00
Expended:-		
Invoices		243.60
	Balance	51.40

Water Maintenance.

Budget			$45000.00	
B.of A. Orders			142.32	
Wage Adjustments			1850.65	
				$ 46992.97
Expended:-				
Sundries-				
Stationery & Printing		$ 220.63		
Supplies		55.84		
Envelopes & Stamps		562.68		
Service Billing Machine		167.55		
Special tools		409.86		
Freight		4.12		
Charts		14.33		
Shed Roof		441.00		
Dues		12.00	1888.01	
Materials-				
Purchases	$26690.01			
Stock Labor	1386.24			
		28076.25		
Less Credits received		-31972.58		
Net Credit			-3896.33	
Main Line			2512.37	
Hydrants			2086.69	
Meters - Read		5367.06		
Remove & Repair		3567.15		
			8934.21	
Services			11010.60	
Relay etc.-				
Altamont Ave.		1430.19		
Beaumont St.		936.49		
Bellevue Golf - Rt of Way		2922.95		
Clifton Park		1318.64		
Echo St.		180.15		
Fairfield St.		565.56		
Kenmore Road		457.94		
Leah St.		589.57		
Lynn Fells Parkway		1265.36		
Main St.		38.88		
Pleasant St.		114.40		
Rendall Court		101.69		
Rendall Place		1084.56		
Russett Lane		2004.35		
Swains Pond Ave.		451.89		
Upham St.		3747.20		
Virginia Ave.		980.24		
Woodland Ave.		6044.04	24234.10	46769.65
			Balance	223.32

Water Maintenance
Accounts Receivable.

Accounts Receivable - Jan. 1, 1951	$ 22.00	
Committed - 1951	64.00	
		$ 86.00
Less - Cash Receipts		48.00
Accounts Receivable - Jan. 1, 1952		38.00

Highway Repairing.

Budget		30000.00	
B.of A. Order		3000.00	
Wage Adjustment		1416.66	
			34416.66
Expended:-			
Materials-			
Purchases	$ 4969.91		
Credits by receipts	-1607.32		
		3362.59	
Guard Rail & Fencing		336.56	
Minor Charges		234.16	
Minor Repairs		274.38	
Street Resurfacing		6718.55	
Street Signs & Numbers		4881.85	
Tar Curbing		752.83	
Tar Patching		12882.24	
Traffic Painting		108.39	
Repairs by Streets-			
Clinton Road	73.08		
Dell Ave.	103.88		
Elmcrest Circle	45.47		
Grove St.	508.06		
Linwood Ave.	32.71		
Main St.	190.53		
Pine Banks Park	79.82		
Staples St.	218.24		
Swains Pond Ave.	10.80		
Tremont St.	948.95		
Washington St.	1637.42		
Winter St.	877.82	4726.78	34278.33
		Balance	138.33

Highway Repairing - Accts. Receivable.

Accts. Receivable - Jan. 1, 1951	638.02	
Committed - 1951	276.72	914.74
Less -		
Cash Receipts		682.38
Accounts Receivable - Jan. 1, 1952		232.36

Highway Repairing Deposits.

Deposit		$ 60.00
None Expended.		

Traffic Signs & Markings.

Budget	$ 5000.00	
Wage Adjustment	210.85	5210.85
Expended:-		
Payrolls	2247.52	
Stock, trucks & overhead	686.72	
Invoices	2274.33	5208.57
	Balance	2.28

Traffic Survey Expense.

Budget		150.00
Expended:-		
Invoices		29.20
	Balance	120.80

Parking Developement.

Budget	2000.00	
Less - B.of A. Order	938.43	1061.57
Expended:-		
Labor	120.54	
Stock, trucks & overhead	27.05	
Invoices	913.98	1061.57

Belmont & Franklin Streets - Off street parking.

Balance - 1950	3384.06	
Wage Adjustment	2.55	3386.61
Expended:-		
Labor	540.17	
Stock, trucks & overhead	146.58	
Invoices	2699.86	3386.61

Franklin & Belmont Streets - Parking Area.

Balance - 1950	546.40	
Less - to General Account	5.43	540.97
Expended:-		
Labor	302.80	
Stock, trucks & overhead	112.16	
Invoices	126.01	540.97

Highway Construction-General.

Budget	$63000.00		
B.of A. Orders	2000.00		
Wage Adjustment	593.74		
Unexpended Balances	8592.61	$74186.35	
Less - B.of A. Orders		73178.34	$ 1008.01
Expended:-			
Invoices			663.51
		Balance	344.50

Summary of Net Expenditures - Highway Construction.

Order No. - Street	Balances 1-1-51	B/A Orders 1951	Expended 1951	Balance to 1952
	$	$	$	$
8101-Burrell St.	0	12715.00	4251.69	8463.31
8433-Dills Ct.- Parking Area	7674.82	24238.61	22049.77	3163.66
8079-Emerson Place	0	1460.00	1205.20	254.80
7067-Mt.Hood Terrace	0	21872.00	12855.52	9016.48
6902-Old Brook Cir.	19214.06	0	14674.16	0
7968-Park St. and Whitman Ave.	0	8646.82	8607.73	39.09
8136-Rendall Place	0	4945.00	0	4945.00
7933-Ryder Ave.	0	23539.52	15693.62	7845.90
7068-Simonds Rd.	3689.04	0	64.91	0
	30577.92	97416.95	79402.60	33728.24
General Acct.	0	0	663.51	0
7068-Chapter 90, **				
Upham St.	0	11000.00	23828.49	2699.07
Franklin St.	964.08	0	5613.09	0
	31542.00	108416.95	109507.60	36427.31

** Cash is received from the State and County on Chapter 90 work.

Parking Meters - Dills Court.

B/A Order			1500.00
Expended:-			
Labor		341.13	
Stock, trucks & overhead		171.04	
Invoices		962.06	1474.23
		Balance	25.77

Parking Meter Maintenance.

Parking Meter Fees	$ 1250.00	
Wage Adjustment	53.35	$ 1303.35
Expended:-		
Labor	954.08	
Trucks & Overhead	180.13	
Invoices	70.02	1204.23
	Balance	99.12

Ell Pond Park Improvement.

Budget	5000.00	
Wage Adjustment	.75	5000.75
Expended:-		
Labor	83.45	
Stock, trucks & overhead	282.52	
Invoices	2481.07	2847.04
	Balance	2153.71

Automotive Salaries & Wages.

Budget	800.00	
Wage Adjustment	845.28	
Receipts from Equipment use	10489.77	12135.05
Expended:-		
Payrolls		12089.30
	Balance	45.75

Automotive Other Expense.

Budget		1000.00	
Gas Tax Refunds		321.60	
Receipts from Equipment use		50308.66	51630.26
Expended:-			
Repairs & Parts		10270.55	
Supplies		2016.91	
Gasoline		7778.59	
Oil, grease & alcohol		1864.78	
Tires & Tubes		3547.22	
Battery Care		283.05	
Telephone		277.79	
Garage Rent		144.00	
Heat, light & Bldg. maintenance		2169.37	
Insurance		2328.60	
Hired Equipment		20629.16	
Sundries-Stationery & Prtg	$ 80.14		
Registrations	108.00		
Licenses	11.00		
Water Rates	31.54		
Electric Fixtures	16.46	247.14	51557.16
		Balance	73.10

Summary of Automotive Accounts.

Receipts from use of Equipment			$ 60798.43
Expended:			
Salaries & Wages		$ 12089.30	
Other Expense		51557.16	63646.46
Net cost of operation above receipts			2848.03

New Equipment.

Budget	$13924.00		
B/A Order	1300.00	15224.00	
Less - B/A Order		205.00	15019.00
Expended:-			
Invoices			14753.01
		Balance	265.99

Purchase of Sidewalk Tractor.

B/A Order			4100.00
Expended:-			
Invoices			3632.86
		Balance	467.14

Overhead Expense.

Tax Levy	4500.00		
Budget	2000.00		
Wage Adjustment	4332.70		
Cash Refund	4.00		
Net Receipts	31132.59	41969.29	
Less-			
Wage adjust. paym'ts	8653.84		
B/A Orders	3600.00	12253.84	29715.45
Expended:-			
Salaries & Wages		409.22	
Tools		9715.43	
Trench Lighting - Labor	2906.38		
Trucks	459.43		
Other Items	1963.31	5329.12	
Blacksmith		3238.97	
Workmen's Compensation Ins.		9612.92	
Dues etc.		36.65	
Stationery & Printing		108.02	
Sundries-Chair repairs	72.00		
Flags	78.56		
Janitor Supplies	86.68		
Advertising	18.86		
Magazines etc.	15.00	271.10	28721.43
		Balance	994.02

City Yard - Salaries & Wages.

Budget	$ 2600.00		
Wages Adjustment	207.45	$2807.45	
Less - B/A Order		300.00	$ 2507.45
Expended:-			
Payrolls		2415.85	
Workmen's Compensation Ins.		88.60	2504.45
		Balance	3.00

City Yard - Improvement.

Budget	3500.00	
B/A Order	300.00	
Wage Adjustment	122.02	3922.02
Expended:-		
Labor	1940.22	
Stock, trucks & overhead	344.66	
Invoices	1586.91	3871.79
	Balance	50.23

Street Lighting.

Budget	36500.00	
B/A Order	400.00	36900.00
Expended:-		
Invoices		36888.46
	Balance	11.54

Traffic Beacons.

Budget	1600.00
Expended:-	
Invoices	1594.18
Balance	5.82

Snow Removal and Sanding.

Budget	30000.00	
B/A Orders	14400.00	
Wage Adjustment	713.48	45113.48
Expended:-		
Removal	14154.29	
Sanding	15200.57	
Plowing	8773.03	
Overhead	3026.54	
Shovels etc.	348.67	
Sundries	325.55	41828.65
	Balance	3284.83

Insurance.

Budget	$18000.00	
Less - B/A Orders	6560.00	$ 11440.00
Expended:-		
Invoices		11433.16
	Balance	6.84

Holidays.

Budget	8600.00	
Wage Adjustment	578.27	9178.27
Expended:-		
Payrolls	7784.25	
Overhead	955.34	8739.59
	Balance	438.68

Sick Leave.

Budget	8000.00	
Wage Adjustment	703.99	
Cash Receipts	983.52	9687.51
Expended:-		
Payrolls	8534.51	
Overhead	890.65	9425.16
	Balance	262.35

Vacations.

Budget	10400.00	
B/A Order	1600.28	
Wage Adjustment	786.04	12786.32
Expended:-		
Payrolls		12479.04
	Balance	307.28

Pensions.

Tax Levy	900.00	
Budget	14316.89	15216.89
Expended:-		
Payrolls		15216.89

Sewer & Drain Construction.

Budget	$59500.00		
B/A Orders	3338.43		
Unexpended Balances	5619.32		
Wage Adjustment	2395.07	$70852.82	
Less - B/A Orders		51269.85	$19582.97
Expended:-			
Material-			
Purchases	13690.84		
Credits received	-9848.32		
		3842.52	
Drains-Arlington Road	1238.02		
Ells Ave.	865.17		
Emerson Place	389.03		
Fairfield Ave.	202.76		
Glen S. - Rear of	668.64		
Gould St.	123.74		
Main St.	483.28		
Old Brook Circle	42.00		
Pine Banks - Dump	1316.92		
Ryder Ave.	165.79		
Slayton Road	3315.04		
Swains Pond Avenue	104.97		
Towners Pond	1243.62		
Upham St. & Main	228.44		
Walton Park	534.45		
Whitman Ave.	4331.10	15252.97	19095.49
		Balance	487.48

Cost of Drainage System.

Cost of System to Jan. 1, 1951	664361.97
Expended - 1951	15252.97
Cost of System to Jan. 1, 1952	679614.94

Cost of Sewerage System.

Cost of System to Jan. 1, 1951	1518504.89
Expended - 1951	109702.02
Cost of system to Jan. 1, 1952	1628206.91

Sewer Survey - North East Section.

Balance - Jan.1, 1951		400.00
Expended:-		
Invoices		340.60
	Balance	59.40

Summary of Net Expenditures - Sewer Construction.

Order No. - Street	Balances 1-1-51	B/A Orders 1951	Expended 1951	Balance to 1952
8846-Altamont Ave.	$ 1486.97	$ 0	$ 1133.84	$ 354.41
9180-Altamont Ave.	0	11870.00	11955.53	.30
8162-Arlington Rd.	6215.61	0	3206.40	0
8514b-Bay State Rd.	0	2500.00	2107.91	0
9058-Boardman Ave.	4097.30	0	2904.72	0
8384-Dartmouth Rd.	0	3585.00	2225.31	1359.69
6984q-E.Side Trunk	652.81	9500.00	8444.29	0
9095-Fairfield Ave.	0	2358.00	1823.13	534.87
9041-Glendale Ave.	0	1968.00	1881.44	0
9059-Howard St.	3672.15	0	3629.70	0
7824-Hannewell St.	2929.96	0	2318.54	0
9060-Lynn Fells Pky	483.44	0	275.69	0
8385-Magnolia Rd	0	10422.00	641.70	9780.30
8632i-N.East Trunk	49658.68	32124.43	58311.74	24868.18
9096b-Russett Lane	6814.41	850.00	7898.93	0
8619a-Staples St.	21.93	900.00	943.15	0
	76033.26	76077.43	109702.02	36897.75

Private Sewers - General Account.

Budget	$ 9000.00	
B/A Orders	8000.00	
Wage Adjustment	751.04	$ 17751.04
Expended:-		
Labor	8791.84	
Stock, trucks & overhead	7706.05	
Invoices	73.16	16571.05
Balance		1179.99

Private Sewers - Accounts Receivable.

Accounts Receivable - Jan. 1, 1951	403.39	
Committed - 1951	18455.90	18859.29
Less Cash Receipts - 1951		18214.87
Accounts Receivable - Jan. 1, 1952		644.42

Private Sewer - Deposits.

Balance - Jan.1,1951	3990.00	
Deposits	21925.00	25915.00
Less:-		
Cost of Work	15816.72	
Refunds	9178.28	24995.00
Balance		920.00

Sewer Connections-General.

Wage Adjustment	$ 9.98	
Receipts from connections used	594.64	$ 604.62
Expended:-		
Labor	18.44	
Stock, trucks & overhead	64.17	
Invoices	407.18	489.79
	Balance	114.83

Sewer Connections-Betterment Acts.

Budget	4500.00	
Wage Adjustment	210.97	4710.97
Expended:-		
Labor	2443.76	
Stock, trucks & overhead	1973.43	4417.19
	Balance	293.78

Sewer Maintenance.

Budget	$ 6300.00		
Wage Adjustment	264.11	6564.11	
Less - B/A Order		1500.00	5064.11
Expended:-			
Labor		2930.95	
Stock, trucks & overhead		811.80	
Invoices		1130.66	4873.41
		Balance	190.70

Surface Drain Maintenance.

Budget	11000.00	
B/A Order	1500.00	
Wage Adjustment	335.40	12835.40
Expended:-		
Labor	6863.28	
Stock, trucks & overhead	1867.12	
Invoices	3955.23	12685.63
	Balance	149.77

Continuous Walks-General Account.

Budget	17000.00	
Wage Adjustment	699.35	
B/A Order	700.00	
Unexpended Balances	1047.94	19447.29
Expended:-		
B/A Orders		19116.12
	Balance	331.17

Summary of Net Expenditures - Continuous Walks.

Order No. - Street	Balances 1-1-51	B/A Orders 1951	Expended 1951	Balance to 1952
8513-Bay State Rd.	$ 0	$ 7667.10	$ 6119.86	$ 1547.24
8620-Linwood Ave.	0	2197.00	723.75	1473.25
8516-Melrose St.	0	4134.56	2814.68	1319.88
9595-Upham St.	0	277.00	219.45	57.55
9117-Upham St.	479.22	0	488.97	0
7966-Waverly Ave.	1662.07	0	1655.70	0
8402-Winter St.	0	4190.46	4069.39	0
	2141.29	18466.12	16091.80	4397.92

Individual Walks-General Account.

Budget	$ 4000.00		
Wage Adjustment	157.78	$ 4157.78	
Less - B/A Order		600.00	$ 3557.78
Expended:-			
Labor		936.88	
Stock, trucks & overhead		2620.73	3557.61
		Balance	.17

Individual Walks - Deposits.

Balance from 1950	1946.00	
Deposits	2728.00	4674.00
Less:-		
Cost of Work	3932.97	
Refunds	391.03	4324.00
	Balance	350.00

Individual Walks-Accts. Receivable.

Accts Receivable - Jan. 1, 1951	54.79	
Committed - 1951	4577.34	4632.13
Less - Cr. by Cash Receipts		4007.15
Accounts Receivable - Jan. 1, 1952		624.98

Repair of Walks.

Budget	15000.00		
Wage Adjustment	135.94	15135.94	
Less - B/A Order		1950.00	13185.94
Expended:-			
Materials-Purchased	3536.68		
Credits received	-4349.79		
Net Credit		- 813.11	
General Repairs		13963.23	13150.12
		Balance	35.82

Care of Trees.

Budget	$12000.00		
B/A Order	3000.00		
Wage Adjustment	587.04	$15587.04	
Less - B/A Order		31.31	$15555.73
Expended:-			
Trim & remove		7139.45	
Planting		763.40	
Other Insect Pests		112.24	
Elm Tree - General		3043.19	
Spraying		1467.60	
Overhead		1997.61	
Sundries, tools etc.		782.21	15305.70
		Balance	250.03

Care of Trees - Out of Town Travel.

B/A Order		31.31
Expended:-		
Invoices		31.31

Collection of Ashes & Rubbish.

Budget		35000.00	
Wage Adjustment		1535.08	36535.08
Expended:-			
Ash Collection		19760.80	
Ash Schedules & Delivery		177.32	
Paper Collection		10172.50	
Care of Dump		4347.04	
Workmen's Compensation Ins.		1092.24	
Sundries-			
Advertising	$ 4.21		
Lumber	.12		
Signs	13.96		
Rat Poison	41.06		
Gravel for filling	805.20	864.55	36414.45
		Balance	120.63

Collection of Garbage.

Budget	37700.00	
Wage Adjustment	2361.25	40061.25
Expended:-		
Labor	28642.66	
Stock, trucks & overhead	8784.52	
Invoices	2139.65	39566.83
	Balance	494.42

Collection of Garbage -
Accounts Receivable.

Accts. Receivable - Jan. 1, 1951	$ 1241.01	
Committed	13027.74	$14268.75
Less - Cash Receipts		13128.53
Accts. Receivable - Jan. 1, 1952		1140.22

Street Cleaning.

Budget	11000.00	
B/A Order	1000.00	
Wage Adjustment	473.38	12473.38
Expended:-		
General	11289.81	
Push Carts	284.77	
Overhead	788.68	12363.26
	Balance	110.12

Public Works - Salaries & Wages.

Budget	20909.00	
B/A Order	160.00	
Wage Adjustment	765.30	21834.30
Expended:-		
Payrolls		21611.50
	Balance	222.80

Public Works - Other Expense.

Budget		1500.00	
B/A Order		400.00	1900.00
Expended:			
Supplies		468.20	
Stationery & Printing		222.73	
Stamps		86.52	
Telephone		736.25	
Workmen's Compensation Ins.		10.01	
Sundries-			
Desk Repairs	$ 102.10		
Casters	8.00		
Vault - Shelves $ 40.60			
File 39.60	80.20		
Advertising	9.06		
Execuphone Station & Maint.	131.00		
Typewriter Maintenance	37.13		
Mount Maps	3.00	370.49	1894.20
		Balance	5.80

Engineers - Salaries & Wages.

Budget	$10857.80	
Wage Adjustment	588.15	$11445.95
Less - B/A Orders		2400.00
		9045.95
Expended:-		
Payrolls		9021.10
	Balance	24.85

Engineers Other Expense.

Budget			1300.00
Expended:-			
Supplies		353.31	
Use of Car		414.00	
Workmen's Compensation Ins.		102.98	
Plans & Prints		285.18	
Sundries-			
Cover Tables	$ 67.00		
Machine Scrvice	28.00		
Sharpen Shears	.75		
Recordings	5.84		
Lunch	1.15		
Atlas	26.50		
Lumber	2.34	131.58	1287.05
		Balance	12.95

City Hall - Salaries & Wages.

Budget	5194.00	
Wage Adjustment	368.08	5562.08
Expended:-		
Payrolls		5537.96
	Balance	24.12

City Hall - New Lighting.

Balance - 1950	1269.30	
Budget	1500.00	2769.30
Expended:-		
Invoices		1978.00
	Balance	791.30

City Hall - Christmas Lighting.

Balance - 1950	450.00	
Budget	475.00	925.00
Expended:-		
Invoices		925.00

City Hall - Other Expense.

Budget		$ 8200.00	
Wage Adjustment		80.59	
			$ 8280.59
Expended:-			
Supplies		1065.99	
Alterations & Repairs		2569.84	
Gas		25.70	
Electricity		1710.70	
Fuel		1979.17	
Telephone		260.60	
Towel Care		86.84	
Cooler rental		60.00	
Sundries-			
Deodorizing Service	$ 32.73		
Workmen's Compensation Ins.	155.89		
Fill Urn	40.00		
Water Rates	89.70		
Advertising	3.71		
Signs	115.25		
Coin Lock	2.96	440.34	8199.18
		Balance	81.41

Christmas Lighting - Main St.

Budget	450.00
Expended:-	
Invoices	450.00

REPORT OF RECREATION COMMISSION

January 31, 1952.

To His Honor, the Mayor, and
the Honorable Board of Aldermen,
City of Melrose, Mass.

Gentlemen:

The Recreation Commission respectfully submits its report for the year 1951.

Present membership and organization: John T. Brady, Chairman; Mrs. Clifford H. Morse, Recording Secretary; Mrs. Harry L. Restall, Corresponding Secretary; L. Arthur Johnson, Lewis H. Keith, John M. Kirk, Harold T. Rand, Henry A. Tyler.

Changes in membership during the year: Henry A. Tyler appointed March 23, to replace Theodore K. Cathcart, resigned; Harold T Rand, appointed May 10, as representative of the School Committee, to replace Donald A. Welch, resigned.

Change of name: In the resolution adopted by the Honorable Board of Aldermen that resulted in the creation of this body by action of His Honor, the Mayor, it was designated as the Advisory Recreational Committee.

This title was changed by His Honor, the Mayor, on June 7 1951, when he authorized use of the name, Recreation Commission.

In the words of the resolution advising its creation the mission of the Recreation Commission is "to encourage, promote and coordinate the recreational activities of the community". Toward this end some progress has been made.

Investigation of the cost of alterations to the High School gymnasium for the wider use of it for recreational purposes revealed this would involve an expenditure of $75,000 to $100,000. Any such outlay was considered imprudent but there seems to be no reason why the gymnasium cannot be used extensively by small groups with the instructor being responsible for his group and no spectators allowed. Such use is urged.

With a new ski tow at Mt. Hood and a ski school for youngsters having been made available by the Park Department, it was felt that interest in this form of recreation and use of existing facilities for it should be encouraged.

Mr. Richard Parant, who directs the Park Department ski school, and other active local skiers were consulted as to the best method of doing this, and the need of organizing the many skiiing enthusiasts in the city was recognized.

This project was undertaken and in a surprisingly short time The Hickory Hawks Ski Club was organized. It has flourished from the start, now has more than 135 members, and is recognized as one of the most active organizations in the city. It promises to fulfil the need for promoting this form of recreation.

A group of active tennis players revealed the need of a similar organization to foster that form of recreation and encourage greater use of the city's various tennis courts and efforts were made to form one. The response was good, temporary officers were elected, but leadership to plan activities was lacking. It is hoped the club may be reactivated during the coming spring and summer as it is needed to foster the sport and plan a city-wide program of competition.

One result of this movement was some improvement of the tennis courts at Ell Pond by the Park Department and the promise of more in 1952 if funds are made available.

These were the only specific requests received during the year for the expansion of the scope of public recreation. Evidence of other needs is being sought constantly, will be eagerly welcomed, and efforts will be made to supply the deficiency.

Much time and research was devoted to study and discussion of how a more effective program of tax-supported recreation in the citycan be developed that will mean wider and more beneficial use of existing facilities that represent a hugh investment of money and require a large outlay each year for maintenance.

Valuable information and advice was supplied by several directors of recreation in other cities and towns and other experts in the recreational field,also by John S. Lewis, General Secretary of the YMCA, Rev. Thomas F. Casey, Director of the CYO, and George F. Cray, Superintendent of Pine Banks Park.

All the active recreation provided by public funds,except the School Department program, is under control of the Park Department and is supervised by the Acting Superintendent of Parks.

He has had no assistant for several years and supervision of the maintenance of the city's many park areas is in itself a heavy load. The planning and supervision of a city-wide recreation program greatly increases his burden, during the summer months especially, for in that same period the great bulk of the year's maintenance work has to be done on the park areas and the Mt. Hood Golf Course.

Yet a well planned and carefully supervised summer recreation program with trained playground leaders is of vital concern to thousands of parents of children from primary school age to teen age.

For the upper teen-age and adult groups no tax-supported program of supervised recreation is provided during the summer. Voluntarily supported agencies are being relied upon to supply this need.

In this connection it was brought out that should the YMCA or the CYO abandon their extensive summer baseball and softball programs, the Park Department would be faced with a most difficult problem and considerable expense in carrying on this much needed and popular recreational activity.

Also is was pointed out that it might be helpful to social intercourse in the community to have some city agency promote,organize and conduct baseball and softball leagues for different age groups and baseball leagues in the winter.

The city has made quite an investment in tennis courts and maintenance of them involces considerable expense each year,yet neither the city nor any other agency is providing a city-wide program of tennis competition much needed to encourage greater use of them.

In view of this situation it was deemed expedient to consider the advisability of employing a well-trained,full time director of recreation who could devote undivided attention to planning, the promotion and the supervision of recreational activities.

For several years many progressive cities and towns in the Greater Boston area have had a Director of Recreation working under over-all control of a Recreation Commission and results have been so successful that adoption of such a system is becoming widespread.

A thorough investigation of this system is now underway to determine whether there is an acute need for it here, how it is working elsewhere, the advantage to be gained by it, how the taxpayers will react to the idea, the best operational plan for this city, and steps to be taken before it could begin functioning.

Meanwhile this Commission will be constantly on the alert for opportunities to improve and expand the exising recreational structure.

The hearty cooperation of His Honor, the Mayor, the Honorable Board of Aldermen and the Engineer and Superintendent of Public Works, Glen S. Weeks, is gratefully acknowledged.

Respectfully submitted,

John T. Brady

John T. Brady, Chairman

REPORT OF REGISTRARS OF VOTERS

January 31, 1952.

To His Honor, the Mayor, and
the Honorable Board of Aldermen,
City of Melrose, Mass.

Gentlemen:

The report of the Board of Registrars of Voters for the year 1951 is herewith submitted.

As required by law, the Registrars made lists of all persons twenty years of age and older found to be residing in Melrose on January 1, 1951. The number of such persons listed was as follows:

1-1	1-2	2-1	2-2	3-1	3-2	4-1	4-2	5-1
1,205	1,294	1,596	1,773	1,216	1,251	1,344	1,523	1,418

5-2	6-1	6-2	7-1	7-2	7-3	TOTAL
1,694	1,440	1,206	985	1,214	739	19,898

Concurrently with the annual listing a determination was made of the total population of the city as of January 1, 1951, as follows:-

1-1	1-2	2-1	2-2	3-1	3-2	4-1	4-2	5-1
1,709	1,856	2,255	2,437	1,663	1,830	1,806	2,141	2,007

5-2	6-1	6-2	7-1	7-2	7-3	TOTAL
2,416	1,993	1,701	1,440	1,824	1,148	28,226

Lists containing the names of all male persons twenty years of age and older found by the Registrars to be residing in the city on January 1, 1951, to the number indicated below, were transmitted to the Assessors, as required by law:-

1-1	1-2	2-1	2-2	3-1	3-2	4-1	4-2	5-1	5-2
540	579	755	797	552	563	528	678	644	786

6-1	6-2	7-1	7-2	7-3	TOTAL
639	553	465	585	357	9,027

In preparing the jury list for the year beginning July 1, 1951, The Registrars were authorized, as provided by chapter 347 of the Acts of 1949, to include women for the first time. Although the Act fails to indicate the proportion of males and females, the Registrars proceeded in what they considered to be the spirit of the law and sent questionnaires to 300 female persons and to 300 male persons for the purpose of determining their qualifications for jury service. From the information contained in these questionnaires, 101 female persons and 208 male persons, making a total of 309, were found to be qualified and their names were included in the jury list.

The names of 228 enrolled voters of the Democratic and Republican parties were determined by the Registrars to be those of persons qualified for service as election officers and a list containing the names of such persons was transmitted to His Honor, the Mayor, as required by law.

Provision was made for receiving applications for registration for voting on each business day, except during the period preceding the city election, when registration must cease. Three special evening sessions were held preceding the city election.

During the year the names of 659 persons applying to register and found to be qualified were added to the general and current annual registers of voters. The names of 1,175 persons found to be no longer qualified to vote by reason of removal from the city, death or other causes were stricken from the register of voters.

The number of voters included in the current annual register of voters on December 31, 1951, was:-

1-1	1-2	2-1	2-2	3-1	3-2	4-1	4-2	5-1	5-2
970	1,045	1,307	1,355	1,028	971	1,032	1,263	1,142	1,212

6-1	6-2	7-1	7-2	7-3	TOTAL
1,073	1,013	785	937	508	15,641

In addition, 64 residents of Melrose serving in the armed forces were qualified, either on direct application or on application of their kindred, for voting by absent voting ballots at the city election making the total number qualified for voting 15,733.

The ratio of duly registered voters to population in 1951 was 55.77%.

Bulletins were sent via air mail to 443 residents of Melrose serving in the armed forces advising them of the special procedures established by state law to enable those in service to vote at the city election and enclosing forms of application for absent voting ballots. A total of 134 ballots were furnished in response to applications received from those to whom these bulletins were sent.

Letters were sent via air mail to 64 residents serving in the armed forces, not registered as voters, but to whom absent voting ballots for the city election were furnished, as authorized by law, advising them as to their voting status and urging them to register for voting at the earliest opportunity.

Signatures of voters appearing on nomination papers of candidates to be voted for at the city election were certified as being those of duly registered voters of the city of Melrose, to the number of 4,176.

The names of 34 civilians making application for absent voting ballots for the city election were certified as being those of duly registered voters of the city of Melrose.

The total number of sessions held by the Registrars of Voters during the year 1951 was 21.

The sum of $459.75 was received for 613 copies of the Street Lists sold during the year.

Charles E. Holt
Charles E. Holt, Chairman

Edward J. Murphy
Edward J. Murphy

Fergus W. Griffin
Fergus W. Griffin

Raymond H. Greenlaw
Raymond H. Greenlaw, Clerk

REPORT OF CONTRIBUTORY RETIREMENT BOARD

To His Honor the Mayor and the Honorable Board of Aldermen,
City Hall, Melrose, Mass.

Gentlemen:

The Retirement Board of the Contributory Retirement System of the City of Melrose respectfully submits its 15th Annual Report covering the transactions of the System for the year ended December 31, 1951.

Respectfully submitted,

Robert L. Hutchinson ..... Chairman

Edward J. Donovan .....

Martin J. Armstrong ..... Secretary

Board of Retirement

CONTRIBUTORY RETIREMENT SYSTEM

CITY OF MELROSE

Statement of Income and Disbursements
for the year ended December 31,1951

Amount of Ledger Assets Dec. 31, 1950			$368,493.73
	INCOME		
From members:			
Regular Contributions:			
Group A	$26,649.36		
Group B	10,117.31	$36,766.67	
Voluntary additional contributions:			
Group A	1,206.52		
Group B	- - -		
Late Entry Payments	2,724.41	3,930.93	
Re-deposits:			
Group A	98.90	98.90	
From Employer:			
Contributions to Pension Fund	23,868.00		
Special Fund for Military Service Cr.	16.89		
Contributions for Expenses	1,500.00		
State Retirement System (Sect.3(8)(c)	24.05	25,408.94	
From Interest:			
-Gross interest on bonds and dividends on stocks, less $155.83 accrued interest on bonds acquired during the year:	10,755.67		
-Gross interest on cooperative shares less $10.00 accrued interest on shares acquired during the year	610.00		
-Gross interest on deposits in trust companies and banks	42.75	11,408.42	
Accrued interest on investments Dec. 31, 1951		3,437.45	
From Other Sources: Sale of Rights		79.80	
Gross increase, by adjustment, of ledger assets:			
Bonds, by amortization	3.20		
Stocks per schedule 2	1,060.00	1,063.20	
Total Income			82,194.31
	TOTAL AVAILABLE RECEIPTS		450,688.04

DISBURSEMENTS

Annuity Payments:			
Regular		$1,379.27	
Ordinary and Accidental Disability		348.41	
Additional on account of voluntary contributions:		97.80	
Annuity payments to beneficiaries of deceased annuitants under Opt. (c)(d):		66.50	
Pension Payments			
Group A	$12,973.18		
Group B	5,814.36	18,787.54	
Survivorship payments:			
Option (d)		402.51	
Disability Pension Payments:			
Ordinary	507.51		
Accidental	7,671.81	8,179.32	
Refunds:			
Withdrawals from Annuity Savings Fnd:			
Deaths	.00		
All Others:Group A	7,702.31	7,702.31	
Transfers of Members' Accounts to Other Systems:			
Special Fund for Military Service Cr.		47.73	
Administrative Expenses		1,463.99	
Accrued Interest on Bonds, Dec. 31, 1950		3,211.54	
Gross decrease, by adjustments of Ledger Assets:			
Bonds, by amortization	195.09		
Stocks	580.00	775.09	
Total Disbursements			42,462.01
Total Ledger Assets - Dec. 31, 1951			$408,226.03

BALANCE SHEET - DECEMBER 31, 1951

Assets			Liabilities	
Book Value of:				
Bonds	$341,821.40			
Stocks	32,270.00	$374,091.40		
Book Value of Co-operative Shares		24,000.00	Annuity Savings Fund	$240,917.51
Deposits in Trust Companies and Banks not on interest		4,897.18	Annuity Reserve Fund	20,873.98
Deposits in Trust Companies and Banks on interest		1,800.00	Special Fund for Military Service Credit	4,797.73
		$404,788.58		
Accrued Interest on Bonds		3,437.45	Pensions Fund	141,561.29
		3,437.45	Expense Fund	75.52
TOTAL LEDGER ASSETS		408,226.03	TOTAL LIABILITIES	408,226.03

SCHEDULE OF BONDS - DECEMBER 31, 1951

	Due	Percent	Book Value Dec. 31, 1951
Government			
U. S. Savings, Series G	July 1955	2½	$3,000.00
" " "	" 1956	"	5,000.00
" " "	Feb. 1957	"	5,000.00
" " "	June 1957	"	5,000.00
" " "	Feb. 1958	"	5,000.00
" " "	July 1958	"	7,000.00
" " "	Sept. 1958	"	5,000.00
" " "	Dec. 1958	"	5,000.00
" " "	Feb. 1959	"	5,000.00
" " "	Feb. 1959	"	24,000.00
" " "	July 1959	"	3,000.00
" " "	Oct. 1959	"	5,000.00
" " "	Nov. 1959	"	4,000.00
" " "	Feb. 1960	"	25,000.00
" " "	Dec. 1960	"	5,000.00
" " "	Jan. 1961	"	3,000.00
" " "	Oct. 1961	"	5,000.00
" " "	Sept. 1963	"	6,000.00
Total Government			125,000.00
Railroads			
Atchison, Topeka and Santa Fe	Oct. 1995	4	3,221.84
" " " "	Oct. 1995	4	1,073.94
" " " "	Oct. 1995	4	1,073.94
Cambria and Clearfield	Feb. 1955	4	2,031.27
" "	Feb. 1955	4	1,015.64
" "	Feb. 1955	4	2,031.27
Chesapeake and Ohio	Mar. 1992	4½	6,086.61
Chicago, Burlington and Quincy	Aug. 1985	3 1/8	4,020.66
Erie	Oct. 1964	3¼	5,179.86
Great Northern	Jan. 2010	2 5/8	6,747.03
" "	Jan. 2000	3 1/8	993.82
" "	Jan. 2000	3 1/8	5,962.95
Lexington and Eastern	Apr. 1965	5	3,375.18
" "	Apr. 1965	5	2,250.12
Louisville and Nashville	Apr. 2003	2 7/8	4,932.44
New York Central and Hudson	July 1997	3½	4,922.90
" " " "	July 1997	3½	4,922.90
" " " "	July 1997	3½	4,922.89
Northern Pacific	Jan. 1997	4	5,975.30
" "	Jan. 1997	4	3,983.52
Oregon and Washington	Oct. 1960	3	5,084.80
Reading Co.	May 1995	3 1/8	5,006.19
Southern Pacific	Jan. 1986	2 7/8	5,092.97
" "	Jan. 1996	2 3/4	5,000.00
Texas and Pacific	June 2000	5	1,096.14
" "	June 2000	5	1,096.14
" "	June 2000	5	1,096.15
Virginia	May 1995	3	5,315.36
Total Railroads			103,511.83

SCHEDULE OF BONDS - DECEMBER 31, 1951
(Continued)

Utilities			
American Tel. and Tel.	Apr. 1982	2 3/4	5,030.77
Boston Edison	Dec. 1970	2 3/4	4,077.17
" "	Apr. 1980	2 3/4	5,129.13
Central Maine Power Co.	May 1976	2 3/4	5,089.15
Consolidated Gas & Electric Light of Baltimore	Jan. 1986	2 3/4	5,062.50
Duquesne Light Co.	Aug. 1977	2 3/4	5,083.11
Illinois Bell Tel.	Jan. 1981	2 3/4	5,080.47
Indianapolis Power and Light	Oct. 1979	2 7/8	5,199.94
Mountain States Tel. and Tel. Co.	May 1986	2 5/8	4,987.50
New England Tel. and Tel.	Mar. 1974	3	5,248.86
New Jersey Bell Tel.	July 1988	3 1/8	5,263.97
New York Tel. Co.	July 1982	2 3/4	5,062.21
Northern Indiana Public Service	Aug. 1973	3 1/8	4,091.92
Pacific Gas and Electric	Dec. 1980	2 7/8	5,236.57
Pacific Tel. and Tel.	Oct. 1986	2 7/8	5,184.86
Public Service of N. H.	Jan. 1973	3 1/4	5,339.05
Public Service Electric & Gas Co.	May 1980	2 3/4	5,079.13
Seattle Gas Co.	Jan. 1976	3 5/8	2,090.19
" " "	Jan. 1976	3 5/8	5,225.45
Southern Bell Tel.	July 1987	2 7/8	5,234.27
Southwestern Bell Tel. Co.	Oct. 1985	2 3/4	5,044.00
Wisconsin Power and Light	Aug. 1971	3 1/4	2,100.96
" " "	Aug. 1971	3 1/4	3,151.41
Wisconsin Public Service	Jan. 1971	3 1/4	5,216.98
	Total Utilities		113,309.57
TOTAL BONDS			341,821.40

SCHEDULE OF STOCK - DECEMBER 31, 1951

	No. of Shares	Par Value per Share	Actual Cost	Market Value Dec. 31,1951
First National Bank of Boston	30	N/P	$1,361.25	$1,470.00
" " " "	70	N/P	3,342.50	3,430.00
" " " "	100	N/P	5,425.00	4,900.00
Guaranty Trust Co. of New York	20	100.00	5,980.00	6,160.00
Merchants National Bank - Boston	10	100.00	3,250.00	2,790.00
Middlesex County National Bank	100	10.00	3,300.00	3,800.00
National Shawmut Bank of Boston	60	12.50	1,365.00	1,800.00
" " " "	40	12.50	1,320.00	1,200.00
" " " "	20	12.50	475.00	600.00
Newton Waltham Bank and Trust Co.	35	10.00	1,347.50	1,645.00
" " " - " "	15	10.00	990.00	705.00
Second National Bank of Boston	20	N/P	2,480.00	2,120.00
Security Trust Co. of Lynn	30	20.00	2,340.00	1,650.00
Total Stocks			32,976.25	32,270.00

SCHEDULE OF CO-OPERATIVE BANK SHARES - DECEMBER 31, 1951

	No. of Shares	Par Value per Share	Actual Cost	Market Value Dec. 31,1951
Beverly Co-operative Bank	10	200.00	2,000.00	2,000.00
Hyannis " "	10	200.00	2,000.00	2,000.00
Malden " "	10	200.00	2,000.00	2,000.00
" " "	10	200.00	2,000.00	2,000.00
Mattapan " "	10	200.00	2,000.00	2,000.00
" " "	10	200.00	2,000.00	2,000.00
Meeting House Hill Co-op. Bank	10	200.00	2,000.00	2,000.00
" " " " "	20	200.00	4,000.00	4,000.00
Melrose Co-operative Bank	10	200.00	2,000.00	2,000.00
Middleborough " "	10	200.00	2,000.00	2,000.00
Wellesley " "	10	200.00	2,000.00	2,000.00
Total Shares			24,000.00	24,000.00

SCHEDULE OF MEMBERSHIP FOR 1951

ACTIVE MEMBERS

	Group A		Group B	Members in Both Groups	Total Membership
	Male	Female			
Active Membership, Dec.31,1950	163	51	59	2	273
Enrolled during 1951	21	7	13		41
Transfers between Groups			2		2
Transfers from inactive membership			1		1
Totals	184	58	75	2	317
Deduct, ceased by:					
Withdrawal	15	3	1		19
Retirement for:					
Superannuation	2	1			3
Ordinary Disability	1				1
Termination				1	
Transfers to inactive membership	2	1	1		4
Total Deductions	20	5	2	1	27
Active Membership, Dec. 31, 1951	164	53	73	1	290

INACTIVE MEMBERS

Inactive Membership, Dec. 31, 1950	B 18 1 4	8 5	5 3		43
Retirements for:					
Superannuation	2	1			3
Ordinary Disability	1				1
Transfers from Active Membership	2	1	1		4
Total	27	15	9		51
Deduct, Ceased by:					
Death		1			1
Withdrawal	1	3			4
Transfer to Active Membership			1		1
Total Deductions	1	4	1		6
Inactive Membership, Dec. 21, 1951	26	11	8		45

TOTAL ACTIVE AND INACTIVE MEMBERSHIP FOR DEC. 31, 1951

Total Membership, Dec.31, 1951	190	64	81	1	335

MEMBERS RETIRED IN YEAR 1951

Name	Former Position	Date Retired
Elsie M. Ashmead	School Nurse	Jan. 1, 1951
Julia A. Sullivan, Beneficiary of Julian T. Sullivan	Working Foreman	Feb.21, 1951
George A. Gibbons	Laborer	June 5, 1951
Charles E. Van Riper	Senior Custodian	Nov.28, 1951

RETIRED MEMBERS DECEASED IN 1951

Name	Former Position	Date Deceased
Hattie D. Hall	Librarian	Dec.18, 1951

RETIRED MEMBERS AS OF DEC. 31, 1951

Name	Former Position	Date Retired
Michael J. Hanley	Dog Officer	Sept.28,1937
Arthur A. Hayden	Board of Health	Dec. 19,1938
Charles H. Shattuck	School Janitor	June 30,1939
Andrew W. H. Restall	Clerk	June 30,1939
Ralph Hallahan	Truck Driver	Oct. 20,1940
Everard C. Martin	Laborer	June 29,1941
George L. Stewart	Call Fireman	Dec. 3,1941
Dennis J. Murphy	Foreman	Sept. 2,1942
Arthur H. Bright	Janitor	Oct. 8,1942
Myrtle S. Meriam	Health and School Nurse	Feb. 6,1943
Lawrence Riordan	Foreman	Mar. 25,1944
Percy E. Cates	Call Fireman	May 13,1944
Bertha C. Lapham	Clerk	June 5,1944
Victor H. Kirmes	Laborer	Nov. 28,1944
Walter H. Flanders	School Physician	Mar. 25,1945
Ross H. Worth	School Janitor	Mar. 1,1946
Fred C. Fellows	Call Fireman	Apr. 1,1946
Phillip C. Cassell	Laborer	May 3,1946
George H. Gray	Superintendent	June 1,1946
Eugene F. McCarthy	Foreman	Apr. 3,1946
Arthur J. Burke	Laborer	Jan. 22,1947
Lillian B. Warren	Clerk	Mar.31 ,1948
John E. Grace	Laborer	June 30,1948
Ethel M. Hewson	Secretary	Oct. 1,1948
M. Eileen Dunlay	Clerk	Sept.15,1948
George K. Lyons	Patrolman	Sept.25,1948
Paul V. DeFranco	Patrolman	May 5,1947
Mary E. Ayers	Librarian	Sept. 1,1949
Michael Fahey	Laborer	July 31,1950
Emily N. Osgood	Clerk	Dec. 1,1950
Elsie M. Ashmead	School Nurse	Jan. 1,1951
Julia A. Sullivan, Beneficiary of Julian T. Sullivan	Working Foreman	Feb. 21,1951
George A. Gibbons	Laborer	June 5,1951
Charles E. VanRiper	Senior Custodian	Nov. 28,1951

ANNUAL REPORT OF THE SCHOOL DEPARTMENT

CITY OF MELROSE

Year Ending December 31, 1951

School Year	No. of different pupils enrolled in elementary schools exclusive of re-enrollment	No. of different pupils enrolled in High School exclusive of re-enrollment	Average membership in elementary schools	Average membership in High School	Average attendance in elementary schools	Average attendance in High School	No. of graduates from High School	No. of graduates from grammar school
1931-32	3,002	1,223	2,917.76	1,206.61	2,754.75	1,150.69	249	282
1932-33	3,025	1,327	2,916.32	1,257.65	2,753.65	1,195.28	245	261
1933-34	2,990	1,359	2,894.60	1,289.62	2,727.04	1,231.48	267	286
1934-35	2,984	1,377	2,923.17	1,343.75	2,760.88	1,272.90	283	295
1935-36	2,987	1,426	2,831.15	1,371.61	2,698.33	1,331.57	285	298
1936-37	2,935	1,423	2,872.31	1,371.29	2,715.12	1,313.28	271	325
1937-38	2,923	1,438	2,827.05	1,424.60	2,678.43	1,359.90	324	308
1938-39	2,743	1,522	2,697.30	1,468.37	2,567.96	1,375.61	318	259
1939-40	2,785	1,453	2,732.18	1,429.19	2,612.83	1,363.96	331	286
1940-41	2,702	1,414	2,675.99	1,379.13	2,539.31	1,311.52	302	296
1941-42	2,695	1,392	2,610.29	1,365.20	2,404.33	1,290.64	332	320
1942-43	2,648	1,308	2,569.75	1,249.51	2,371.82	1,168.83	265	335
1943-44	2,546	1,249	2,474.18	1,216.49	2,295.41	1,135.55	288	311
1944-45	2,452	1,220	2,391.13	1,193.39	2,230.73	1,125.37	269	296
1945-46	2,532	1,223	2,447.29	1,175.46	2,287.43	1,106.65	261	325
1946-47	2,486	1,237	2,419.63	1,203.70	2,259.02	1,139.01	265	247
1947-48	2,485	1,159	2,419.45	1,133.40	2,265.17	1,070.04	283	257
1948-49	2,543	1,094	2,515.75	1,073.86	2,345.14	1,021.50	280	277
1949-50	2,646	1,051	2,500.00	1,037.06	2,427.84	983.04	260	294
1950-51	3,095	1,090	3,066.54	1,048.97	2,751.07	1,001.24	216	274

Showing Enrollment, Attendance, etc., for the School year Ending June 30, 1951

1. By Schools

School	No. of different pupils enrolled exclusive of re-enrollment	No. of Boys	No. of Girls	Average Membership	Average Attendance	Percent of Attendance
High	1090	555	535	1044.11	996.17	90.83
Coolidge	556	270	286	533.89	501.22	93.94
Franklin	161	73	88	157.00	148.29	94.48
Gooch	216	100	116	211.25	192.89	91.45
Lincoln	476	259	217	458.98	428.19	93.57
Horace Mann	308	160	148	302.63	279.47	92.66
Ripley	116	54	62	113.36	104.65	92.44
Roosevelt	284	146	138	275.40	260.38	94.68
Warren	121	57	64	115.43	103.83	90.05
Washington	310	168	142	300.13	278.51	93.26
Whittier	123	50	73	116.49	105.79	91.09
Winthrop	424	222	202	419.10	385.47	92.43
	4185	2071	2114	4047.77	3784.86	93.50

2. By Grades

Grade						
Post Graduate	2	1	1	.94	.68	72.34
Seniors	217	111	106	210.56	201.76	95.82
Juniors	260	120	140	247.87	236.77	95.52
Sophomore	285	153	132	269.65	256.12	94.98
Freshmen	326	170	156	315.09	300.84	95.47
Special	30	21	9	29.69	27.64	93.08
Eighth	276	152	124	269.12	256.59	95.19
Seventh	278	138	140	278.14	263.48	94.77
Sixth	308	152	156	296.14	280.97	94.92
Fifth	330	162	168	322.34	305.40	94.57
Fourth	338	170	168	338.71	318.84	94.22
Third	386	193	193	378.54	352.49	93.21
Second	391	206	185	380.34	353.55	93.08
First	358	187	171	349.14	321.39	91.97
Kindergarten	400	194	206	361.45	308.34	85.18
	4185	2130	2055	4047.77	3784.86	93.50

Showing Total Enrollment by Ages and Grades as of October 1, 1951

Age	Spec. Pre. Voc.	K	1	2	3	4	5	6	7	8	9	10	11	12	PG	Total
4 to 5 yrs.		131														131
5 to 6 yrs.		268	86													354
6 to 7 yrs.		1	254	110												365
7 to 8 yrs.			18	267	120											405
8 to 9 yrs.				14	237	101	1									353
9 to 10 yrs.	1				27	179	109									316
10 to 11 yrs.	1				2	25	187	89								304
11 to 12 yrs.	3						31	177	84							295
12 to 13 yrs.							2	45	135	72						254
13 to 14 yrs.	4							4	30	153	76	2				269
14 to 15 yrs.	5							3	9	41	155	91				304
15 to 16 yrs.	4									8	54	150	58	1		275
16 to 17 yrs.	3										10	41	137	75		266
17 to 18 yrs.											1	12	32	131	1	177
18 to 19 yrs.													11	20	1	32
19 to 20 yrs.												1	1	4		6
	21	400	358	391	386	305	330	318	258	274	296	297	239	231	2	4106

Financial Summary - January 1, 1951 to December 31, 1951

	Asked for by School Committee	Approp. by Board of Alderman	Plus or Minus Transfers and Credits	Net Appropriations	Expenditures	Balances
Salaries	$754,853.00	$754,853.00	+ $5,960.00	$760,813.00	$760,697.32	$ 115.68
Other General Expenses	8,720.00	8,320.00	+ 500.00	8,810.00	8,766.78	53.22
Textbooks and Supplies	44,594.00	44,594.00	- 484.59	44,109.41	44,097.00	12.41
Plant Maintenance and Operation	113,331.00	109,331.00	- 5,034.29	104,296.71	104,266.89	29.82
Support of Athletics	11,358.00	10,358.00	+ 5,189.85	15,547.85	13,119.80	2,428.05
	$932,856.00	$927,456.00	+ 6,130.97	$933,586.97	$930,948.69	$2,639.18
SPECIAL APPROPRIATIONS						
Out of State Travel	400.00	400.00		400.00	176.37	223.63
Adult Education	4,568.00	4,568.00	+ 388.66	4,956.66	4,893.45	63.21
Coolidge Roof Repair	20,000.00	20,000.00		20,000.00	12,602.87	7,397.13
High School Grading	2,500.00	2,500.00		2,500.00	2,494.22	5.78
Carried over from 1950						
Horace Mann Equipment	4,947.07	4,947.07	- 550.00	4,397.07	1,419.18	2,977.89
	$ 32,415.07	32,415.07	- 161.34	32,253.73	21,586.09	10,667.64
Grand Total	$965,271.07	$959,871.07	+ 5,969.63	965,840.70	952,534.78	13,306.82

Cost per pupil, Average Membership, Fiscal Year 1951

		High	Elementary
General Control		$ 5,319.20	$ 15,089.86
General Control, per pupil		5.05	5.05
Teachers' Salaries		233,195.88	456,455.53
Teachers' Salaries, per pupil		221.25	147.48
Textbooks		3,023.39	7,744.40
Textbooks, per pupil		2.87	2.75
Supplies		13,633.97	17,558.22
Supplies, per pupil		12.94	5.82
Operation of School Plant		24,728.18	71,170.62
Operation of School Plant, per pupil		23.46	23.02
Maintenance of Buildings and Grounds		12,405.96	39,688.11
Maintenance of Buildings and Grounds, per pupil		11.77	12.50
New Furniture and Furnishings		920.98	6,011.26
New Furniture and Furnishings, per pupil		.87	1.94
Other Expenses		2,203.85	692.81
Other Expenses, per pupil		2.09	.22
Tuition - Vocational and Evening Schools	$4,754.52		
Transportation	1,089.27		

GENERAL STATISTICS

Population of Melrose (January 1, 1952)	28,313
Number of different pupils enrolled, exclusive of re-enrollment, school year 1950-1951	4,185
Number in High School	1,090
Number in Elementary Schools	3,095
Total approved school bills, fiscal year (Support)	$930,94869
Amount expended for High School, fiscal year 1951 (exclusive of General Control)	$291,27953
Cost per pupil in High School, based upon average membership Jan.1,1951 to Jan.1, 1952 (1054)	276.35
Amount expended for Elementary Schools, fiscal year 1951 (exclusive of General Control)	$601,465.41
Cost per pupil in Elementary Schools, based upon average membership Jan.1,1950 to Jan.1,1951 (3094)	194.39
Amount expended for tuition (vocational schools)	$4,754.52
Number full-time High School teachers, including Principal, Jan.1,1951	55
Number full-time Elementary teachers, including Principals, Jan.1,1951	133

DENTAL REPORT OF HEALTH TEACHER

School Year 1950-1951

Number of individual inspections	2,627
Number of notices sent	896
Number of home calls	274
Number of visits to Forsyth Dental Infirmary	30
Number of restorations	1,100
Number of x-rays	150
Number of surgical cases	90
Number of children treated	178
Number of mouths completely rehabilitated	126

INFORMATION ABOUT SCHOOL BUILDINGS

Melrose, Massachusetts

Name	When Built	Valuation
Whittier	1884	$ 32,200
Gooch	1886	105,000
Warren	1892	47,800
Franklin	1896	118,900
Lincoln	1896	316,700
Washington	1896	211,100
Coolidge	1897	527,800
Roosevelt	1924	230,500
Ripley	1924	128,111
Winthrop	1926	235,000
High	1933	1,142,222
Horace Mann	1950	325,000

REPORT OF SEALER OF WEIGHTS AND MEASURES

To His Honor, the Mayor, and the
Honorable Board of Aldermen

Gentlemen:

The report of the Sealer of Weights & Measures for the year 1951 follows:

Weighing and Measuring Devices

	Adjusted	Sealed	Not Sealed	Condemned
Scales	69	273	4	
Weights		197	2	
Capacity Measures (Volumetric)		114		
Auto. Measuring Devices	32	131	7	
Linear Measures		32		
Totals	101	747	13	

Trial Weighings and Measurings
Commodities sold and put up for sale (including bulk fuel, solids) 157

Inspections: Fibre cartons, coal certif. milk and cream jars, fuel meters (liquid), markings of bread and cake, egg packages, foods in packages, clinical thermometers, peddlers' scales and licenses, junk scales, etc. etc. 216

Equipment: in quantity and value, approximately the same as at end of 1950

Cost of Department		Receipts of Department	
Salary	$1875.00	Fees, Sealing	$342.95
Other Expenses	265.00	Licenses	10.00
	$2140.00		$352.95

Respectfully submitted
Wesley H. Murray
Wesley H. Murray
Sealer

REPORT OF DEPARTMENT OF VETERANS' BENEFITS AND SERVICES

To the Honorable Mayor and Board of Aldermen,
City of Melrose, Massachusetts

Gentlemen:

I submit herewith the following report of the Department of Veterans' Services for the year ending December 31, 1951.

General Administration
Salaries and Wages

Appropriation:		
Budget	$ 4,829.40	
Revenue Order	390.00	
Transfer Orders	815.70	
Expended:		
Salaries		$ 6,035.10
Balance		-- --
	$ 6,035.10	$ 6,035.10

General Administration
Other expenses

Appropriation:		
Budget	$ 800.00	
Transfer Order	200.00	
Service Transfer	14.08	
Expended:		
Bills paid		$ 1,002.79
Balance		11.29
	$ 1,014.08	$ 1,014.08

Veterans' Benefits
(One half of State approvals to be re-imbursed to City)

Appropriation:		
Budget	$ 24,500.00	
Refund	11.25	
Expended:		
Cash (Treasurer's Payroll)		$17,865.36
Transfer Order		200.00
Balance		6,445.89
	$ 24,511.25	$24,511.25

Veterans' Burials

Appropriation:		
Budget	$ 300.00	
Expended:		
Bills paid		$ 150.00
Balance		150.00
	$ 300.00	$ 300.00

New Equipment

Appropriation:		
Budget	$ 155.00	
Expended:		
Bills paid		$ 100.00
Balance		55.00
	$ 155.00	$ 155.00

War Allowance
(To be re-imbursed to the City in full by the State)

Appropriation:		
Budget	$ 1,000.00	
Expended:		
Bills paid		$ 100.00
Balance		900.00
	$ 1,000.00	$ 1,000.00

Armed Forces Records

Appropriation:		
None -- carried over from 1950 -	$ 15.50	
Expended:		
Bills paid		$ 15.00
Balance		.50
	$ 15.50	$ 15.50

Respectfully submitted,

H. Leslie Trickey

H. Leslie Trickey
Veterans' Services Agent

REPORT OF THE WIRE DEPARTMENT

To the Honorable Mayor,
and Board of Aldermen,
Melrose, Massachusetts.

Gentlemen:

I herewith submit the following report of the Wire Department for the year 1951.

Fire Alarm System.

Sixteen hundred and four inspections were made of box movements.
Three new boxes were installed.
Seven miles of weatherproof wire were pulled in.
Three hundred feet of tree molding were installed.

Police Signal System.

One hundred and forty batteries were installed in boxes.
Three miles of iron and two miles of copper wire were pulled in.
Two poilce boxes were installed.
Four thousand feet of cable were pulled in underground.

Traffic Signals.

Two hundred and forty one lamps were installed.
Seventy two inspections were made on timers.
All posts and controls were painted.

Inspection of Wires.

Seventeen hundred and twenty four inspections were made on new work.

Seven hundred and ninety three inspections were made on oil burner wiring.

Two hundred and forty six inspections were made on defects.

Two hundred and sixty seven permits were issued to the Malden Electric Co allowing current to be turned on.

Respectfully submitted,
Inspector of Wires.

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